



SCHOOL OF MEDICINE

BOWEN CENTER FOR HEALTH
WORKFORCE RESEARCH & POLICY

Indiana Behavioral Health Workforce Regulatory Review

Prepared in January 2024

Prepared by the Bowen Center at Indiana University School of Medicine

About this Document: This review was prepared for the "Playbook for Enhancing Indiana's Behavioral Health Workforce" project between the Lilly Endowment and Bowen Center for Health Workforce Research and Policy (Bowen Center). This document includes the full review of regulatory policies associated with Indiana's behavioral health workforce. A summary worksheet accompanies this document and may be used for high-level review and reference. The regulation outlined below was included as of January 24, 2024, and may not reflect changes made past that date.

List of Professions Included in this Review:

- Addiction Counselor Associate
- Addiction Counselor
- Clinical Addiction Counselor Associate
- Clinical Addiction Counselor
- Bachelor of Social Work
- Social Worker
- Clinical Social Worker
- Marriage and Family Therapist Associate
- Marriage and Family Therapist
- Mental Health Counselor Associate
- Mental Health Counselor
- Psychologist
- Psychiatrist
- Registered Nurse
- Advanced Practice Registered Nurse- CNS
- Advanced Practice Registered Nurse- NP
- School Psychologist

To conduct this regulatory review, researchers reviewed relevant Indiana Code and Administrative Code. The associated regulation was themed into categories presented in a standardized manner across all included professions.

Primary Sources Reviewed:

- Indiana Code IC 25-23.6 <https://iga.in.gov/laws/2022/ic/titles/25#25-23.6>
- Indiana Administrative Code Title 839 http://iac.iga.in.gov/iac/iac_title?iact=839
- Indiana Code IC 20-28-12 <https://iga.in.gov/laws/2023/ic/titles/20#20-28-12-3>
- Indiana Administrative Code Title 511 <http://iac.iga.in.gov/iac/title511.html>

If you have any questions or feedback on the information included within this document, please contact the Bowen Center at bowenctr@iu.edu.

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Addiction Counselor Associate

Entry Criteria

Education

Sec. 1.5. (a) An individual who applies for a license as an addiction counselor associate must meet the following requirements:

- (1) Furnish satisfactory evidence to the board that the individual has:
 - (A) received a baccalaureate or higher degree in addiction counseling, or in a related area as determined by the board from:
 - (i) an eligible postsecondary educational institution that meets the requirement under section 3(1) of this chapter; or
 - (ii) a foreign school that has a program of study that meets the requirement under section 3(2) or 3(3) of this chapter; and
 - (B) completed the educational requirements under section 5 of this chapter.

IC 25-23.6-10.5-1.5

No associated IAC reference for Addiction Counselor Associate was identified.

Examination

Pass an examination established by the board.

IC 25-23.6-10.5-1.5(4)

An individual who satisfies the requirements of sections 3, 5, and 7 of this chapter may take the licensed addiction counselor examination established by the board.

IC 25-23.6-10.5-9(b)

Experience

The board shall issue an associate temporary permit to practice addiction counseling or clinical addiction counseling to an individual who:

- (1) meets the educational requirements for a license as an addiction counselor or clinical addiction counselor;
- (2) is pursuing the required clinical supervisory hours for a license as an addiction counselor or clinical addiction counselor; and
- (3) pays a fee for the temporary permit set by the board.

IC 25-23.6-10.5-1.5 (b)

Reciprocity/Other Provisions

Not identified.

Practice Provisions

Scope of Practice

Sec. 5.7. (a) "Practice of addiction counseling" means the providing of professional services that are delivered by a licensed addiction counselor, that are designed to change substance use or addictive behavior, and that involve specialized knowledge and skill related to addictions and addictive behaviors, including understanding addiction, knowledge of the treatment process, application to practice, and professional readiness. The term includes:

- (1) gathering information through structured interview screens using routine protocols;
- (2) reviewing assessment findings to assist in the development of a plan individualized for treatment services and to coordinate services;
- (3) referring for assessment, diagnosis, evaluation, and mental health therapy;
- (4) providing client and family education related to addictions;
- (5) providing information on social networks and community systems for referrals and discharge planning;
- (6) participating in multidisciplinary treatment team meetings or consulting with clinical addiction professionals;
- (7) counseling, through individual and group counseling, as well as group and family education, to treat addiction and substance abuse in a variety of settings, including:
 - (A) mental and physical health facilities; and
 - (B) child and family service agencies; and
- (8) maintaining the highest level of professionalism and ethical responsibility.

(b) The term does not include the use of psychotherapy or diagnosis (as defined in [IC 25-22.5-1-1.1\(c\)](#)) or as defined as the practice of psychology under [IC 25-33-1-2\(a\)](#)).

(c) For an individual who obtains a license as an addiction counselor by:

- (1) holding a valid:
 - (A) level II or higher certification or the equivalent certification from a credentialing agency approved by the division of mental health and addiction; or
 - (B) certification as an addiction counselor or addiction therapist from a credentialing agency that is approved by the board;
- (2) having at least ten (10) years of experience in addiction counseling;
- (3) furnishing satisfactory evidence to the board that the individual does not have:
 - (A) a conviction for a crime of violence (as defined in [IC 35-50-1-2](#)); or
 - (B) a conviction in the previous two (2) years that has a direct bearing on the individual's ability to practice competently; and
- (4) filing an initial application with the board before July 1, 2010;

the term includes the provision of addiction counseling services in private practice in consultation with other licensed professionals as required by the client's individualized treatment plan.

IC 25-23.6-1-5.7

There was no identified IAC reference to scope of practice.

Telehealth

Sec. 6. (a) As used in this chapter, "telehealth" means the delivery of health care services using interactive electronic communications and information technology, in compliance with the federal Health Insurance Portability and Accountability Act (HIPAA), including:

- (1) secure videoconferencing;
 - (2) store and forward technology; or
 - (3) remote patient monitoring technology;
- between a provider in one (1) location and a patient in another location.

(b) The term does not include the use of the following unless the practitioner has an established relationship with the patient:

- (1) Electronic mail.
- (2) An instant messaging conversation.

(3) Facsimile.

(4) Internet questionnaire.

(5) Internet consultation.

(c) The term does not include a health care service provided by:

(1) an employee of a practitioner; or

(2) an individual who is employed by the same entity that employs the practitioner; who is performing a health care service listed in section 2.5(a)(2), 2.5(a)(3), or 2.5(a)(4) of this chapter under the direction and that is customarily within the specific area of practice of the practitioner.

IC 25-1-9.5-6

There was no identified IAC reference to telehealth.

Other Policies Relating to this License Type

Associate License Renewals

Sec. 12.3. (a) Subject to IC 25-1-2-6(e), an associate license issued by the board under this chapter is valid for the remainder of the renewal period in effect on the date the license was issued.

(b) An individual may renew an associate license two (2) times by:

(1) paying a renewal fee on or before the expiration date of the license; and

(2) completing at least twenty (20) hours of continuing education each licensure year.

(c) The board may renew an associate license for additional periods based on circumstances determined by the board.

(d) If an individual fails to pay a renewal fee on or before the expiration date of an associate license, the associate license becomes invalid.

IC 25-23.6-10.5-12.3

Exemptions

1. A licensed or certified health care professional acting within the scope of the person's license or certificate, including a:

A. social worker licensed under this article;

B. clinical social worker licensed under this article;

C. marriage and family therapist licensed under this article;

D. mental health counselor licensed under this article;

E. licensed psychologist;

F. licensed physician; or

G. Licensed nurse

and who has training and experience in addiction counseling.

2. A student, an intern, or a trainee pursuing a course of study in medicine or psychology or a course of study to gain licensure under this article as follows:

A. In an accredited eligible postsecondary educational institution or training institution recognized by the Council for Higher Education Accreditation (CHEA) for undergraduate and graduate institutions. Accreditation by the Council for Accreditation of Counseling and Related Educational Programs or a substantially equivalent accreditation program approved by the board is required for graduate institutions.

B. Through a National Association of Alcohol and Drug Abuse Counselors approved academic education provider; or

C. By a graduate accumulating experience required for licensure if:

i. the services are performed under qualified supervision and constitute a part of the person's supervised course of study or other level of supervision; and

ii. the student or graduate uses a title that contains the term "intern", "student", or

"trainee".

3. A nonresident of Indiana if the person performs addiction counseling or therapy in Indiana for not more than:

A. 5 days in any 1 month; or

- B. 15 days in any 1 calendar year;
and the person is authorized to perform such services under the laws of the state or country in which the person resides.
- 4. A rabbi, priest, Christian Science practitioner, minister, or other member of the clergy.
- 5. An employee or a volunteer for an organization performing charitable, religious, or educational functions or providing pastoral counseling or other assistance.
- 6. A person who provides school counseling.
- 7. A governmental employee who remains in the same job classification or job family of that job classification.
- 8. An employee of a court alcohol and drug program, a drug court, or a reentry court certified by the office of judicial administration when performing assigned job duties.
- 9. A probation officer when performing assigned job duties.
 - b. This section does not prohibit a person referred to in subsection (a) from qualifying for licensure under this article.

Addiction Counselor

Entry Criteria

Education

Sec. 1. An individual who applies for a license as an addiction counselor must meet the following requirements:

(1) Furnish satisfactory evidence to the board that the individual has:

(A) received a baccalaureate or higher degree in addiction counseling or in a related area as determined by the board from:

(i) an eligible postsecondary educational institution that meets the requirements under section [3\(1\)](#) of this chapter; or

(ii) a foreign school that has a program of study that meets the requirements under section 3(2) or 3(3) of this chapter;

(B) completed the educational requirements under section 5 of this chapter; and

(C) completed the experience requirements under section 7 of this chapter.

IC 25-23.6-10.5-1

(1) Course work from an eligible postsecondary educational institution that includes the following content areas:

- (A) Addictions theory.
- (B) Psychoactive drugs.
- (C) Addictions counseling skills.
- (D) Theories of personality.
- (E) Developmental psychology.
- (F) Abnormal psychology.
- (G) Group work.
- (H) Cultural competency.
- (I) Ethics and professional development.
- (J) Family education.
- (K) Areas of content as approved by the board.

(2) At least one (1) supervised practicum, internship, or field experience in an addiction counseling setting that requires the applicant to provide at least three hundred fifty (350) hours of addiction counseling services

IC 25-23.6-10.5-5

Sec. 1. (a) As used in [IC 25-23.6-10.5-1](#), "a baccalaureate degree in addiction counseling or in a related area" means a degree earned in one (1) of the following:

- (1) Addiction studies
 - (2) Chemical dependency.
 - (3) Social work.
 - (4) Psychology.
 - (5) Human services.
 - (6) Human development.
 - (7) Family relations.
 - (8) Counseling.
- (b) If an applicant is seeking licensure as an addiction counselor based upon a baccalaureate degree not listed in subsection(a), the applicant must provide the board with the following information:
- (1) Evidence that their degree program and any additional course work are equivalent to the criteria for a baccalaureate degree in addiction counseling as set forth in this section.
 - (2) An official college transcript.
 - (3) Appropriate certifications or affidavits from university officials.
 - (4) Any additional supporting documentation as requested by the board.
- (c) As used in [IC 25-23.6-10.5-3](#), "eligible postsecondary educational institution" means a college or university that was accredited prior to the applicant's graduation or within two (2) years from the date of the applicant's graduation by one (1) of the following:
- (1) New England Association of Schools and Colleges.
 - (2) Middle States Association of Colleges and Schools.
 - (3) North Central Association of Colleges and Schools.
 - (4) Northwest Association of Schools and Colleges.
 - (5) Southern Association of Schools and Colleges.
 - (6) Western Association of Schools and Colleges.
- (d) An applicant for licensure as an addiction counselor must show successful completion of the degree curriculum set forth in [IC 25-23.6-10.5-5](#) with a minimum of forty (40) semester hours or sixty (60) quarter hours of course work in the following content areas:
- (1) Addictions theory.
 - (2) Psychoactive drugs.
 - (3) Addictions counseling skills.
 - (4) Theories of personality.
 - (5) Developmental psychology.
 - (6) Abnormal psychology.
 - (7) Treatment planning.
 - (8) Cultural competency.
 - (9) Ethics and professional development.
 - (10) Family education.
- If the course titles as stated on the transcript do not clearly reflect the course work content areas as listed in [IC 25-23.6-10.5-5](#), the applicant must document the course or combination of courses in which the material was covered. At the discretion of the board, applicants may be required to provide further documentation, beyond an official transcript, to demonstrate that submitted course work covered the required content areas.
- (e) When evaluating an applicant's baccalaureate degree in addiction counseling or in a related area, the board shall consider, as factors in its evaluation, whether the degree granting program:
- (1) identifies itself as an addiction counseling program in its catalogs and brochures and demonstrates the program's intent to educate and train counselors in its advertising materials;
 - (2) has an identifiable addiction counseling professional responsible for the program who has clear authority and primary responsibility for the core and specialty areas, whether or not the program cuts across administrative lines;
 - (3) has an integrated and organized sequence of study;
 - (4) has an identifiable body of students who are matriculated in that program for a degree;
 - (5) includes a supervised practicum, internship, or field experience; and
 - (6) the degree program practicum, internship, or field experience should be conducted in a setting focused on addiction counseling services under the auspices of an approved addiction counseling program.

(f) The required practicum, internship, or field experience listed in this section must have been primarily in the provision of direct addiction counseling services. This includes knowledge, skill, or experience derived from direct observations of, and participation in, the practice of addiction counseling. No course intended primarily for practice in the administration and grading of appraisal or assessment instruments shall count toward these clinical semester hour requirements.

(g) As used in [IC 25-23.6-10.5-5](#), "supervised practice, internship, or field experience" means experience gained under an individual who is supervising within his or her scope of experience and training and holds an active license at the time of the supervision as:

- (1) an addiction counselor;
- (2) a clinical addiction counselor;
- (3) a mental health counselor;
- (4) a clinical social worker;
- (5) a marriage and family therapist;
- (6) a physician with training in psychiatric medicine;
- (7) a psychologist;
- (8) a clinical nurse specialist in psychiatric or mental health nursing; or
- (9) another state-regulated addiction counseling professional or, if the experience was gained in a state where no regulation exists, by an addictions or behavioral health professional of equivalent status; who has at least three (3) years of experience in providing addiction services.

[839 IAC 1-5.5-1](#)

Experience

Sec. 7. (a) An applicant under section 1 of this chapter must have at least two (2) years of addiction counseling experience that must include at least one hundred fifty (150) hours under supervision, one hundred (100) hours of which must be under individual supervision and fifty (50) hours of which must be under group supervision. The supervision required must be provided by a qualified supervisor, as determined by the board.

(b) A doctoral internship, or a supervised master's level practicum, an internship, or field experience in addiction counseling, may be applied toward the supervised work experience requirement.

(c) Except as provided in subsection (d), the experience requirement may be met by work performed at or away from the premises of the qualified supervisor.

(d) Except as provided in subsection (e), the work requirement may not be performed away from the qualified supervisor's premises if:

- (1) the work is the independent private practice of addiction counseling; and
- (2) the work is not performed at a place that has the supervision of a qualified supervisor.

(e) Up to fifty percent (50%) of the supervised addiction counseling experience hours required under subsection (a) may be accounted for through virtual supervision by a qualified supervisor described in subsection (a).

[IC 25-23.6-10.5-7](#)

Sec. 2. (a) As used in [IC 25-23.6-10.5-7](#), "two (2) years of addiction counseling experience that must include at least one hundred fifty (150) hours under supervision" means experience under approved supervision, acquired over not less than twenty-one(21) months and over not more than forty-eight (48) months, at any time subsequent to the date certified by the degree-granting institution as that on which all requirements for the baccalaureate degree have been completed. A doctoral student may accrue hours for this addiction counseling experience requirement during a doctoral internship.

(b) As used in [IC 25-23.6-10.5-7](#), "qualified supervisor" means an individual who is supervising within his or her scope of experience and training and holds an active license at the time of supervision as:

- (1) a clinical addiction counselor;
- (2) a clinical social worker;
- (3) a marriage and family therapist;
- (4) a physician with training in psychiatric medicine;
- (5) a psychologist;
- (6) a clinical nurse specialist in psychiatric or mental health nursing; or

(7) another state-regulated addiction counseling professional or, if the experience was gained in a state where no regulation exists, by an addictions or behavioral health professional of equivalent status; who has at least three (3) years of experience in providing addiction services.

839 IAC 1-5.5-2

Examination

Sec. 9. (b) An individual who satisfies the requirements of sections 3 (education requirements), 5 (course work), and 7 (Experience) of this chapter may take the licensed addiction counselor examination established by the board.

IC 25-23.6-10.5-9

Sec. 5. (a) An applicant for licensure by examination as an addiction counselor or a clinical addiction counselor, approved by the board to sit for the examination, shall sit for that examination within one (1) year from the date of the initial board approval. If the exam applicant has not taken the examination within one (1) year from the date of the initial board approval, the initial board approval will be invalid and the applicant must file a new application.

(b) An applicant who fails the examination and wishes to retake the examination shall submit a new application and must meet all other requirements provided in 839 IAC 1-2-1.

(c) An applicant who fails the examination three (3) times shall personally appear before the board prior to retaking the examination. Following the personal appearance, the board may approve, deny, or table the applicant's request to sit for the examination.

839 IAC 1-5.5-5

Reciprocity/Other Provisions

Sec. 9.5. The board shall issue a license to an individual to be a licensed addiction counselor or licensed clinical addiction counselor, not more than thirty (30) days after the application is filed and completed, if the individual:

- (1) has a valid license or certificate to practice from another state or jurisdiction;
- (2) has passed an examination substantially equivalent to the level for which licensure is being requested;
- (3) does not have a pending disciplinary proceeding in another state; and
- (4) pays a fee.

IC 25-23.6-10.5-9.5

There was no identified reference in IAC related to reciprocity.

Practice Provisions

Scope of Practice

counseling" means the providing of professional services that are delivered by a licensed addiction counselor, that are designed to change substance use or addictive behavior, and that involve specialized knowledge and skill related to addictions and addictive behaviors, including understanding addiction, knowledge of the treatment process, application to practice, and professional readiness. The term includes:

- (1) gathering information through structured interview screens using routine protocols;
- (2) reviewing assessment findings to assist in the development of a plan individualized for treatment services and to coordinate services;
- (3) referring for assessment, diagnosis, evaluation, and mental health therapy;
- (4) providing client and family education related to addictions;
- (5) providing information on social networks and community systems for referrals and discharge planning;
- (6) participating in multidisciplinary treatment team meetings or consulting with clinical addiction professionals;
- (7) counseling, through individual and group counseling, as well as group and family education, to treat addiction and substance abuse in a variety of settings, including:
 - (A) mental and physical health facilities; and

(B) child and family service agencies; and

(8) maintaining the highest level of professionalism and ethical responsibility.

(b) The term does not include the use of psychotherapy or diagnosis (as defined in [IC 25-22.5-1-1.1\(c\)](#) or as defined as the practice of psychology under [IC 25-33-1-2\(a\)](#)).

(c) For an individual who obtains a license as an addiction counselor by:

(1) holding a valid:

(A) level II or higher certification or the equivalent certification from a credentialing agency approved by the division of mental health and addiction; or

(B) certification as an addiction counselor or addiction therapist from a credentialing agency that is approved by the board;

(2) having at least ten (10) years of experience in addiction counseling;

(3) furnishing satisfactory evidence to the board that the individual does not have:

(A) a conviction for a crime of violence (as defined in [IC 35-50-1-2](#)); or

(B) a conviction in the previous two (2) years that has a direct bearing on the individual's ability to practice competently; and

(4) filing an initial application with the board before July 1, 2010;

the term includes the provision of addiction counseling services in private practice in consultation with other licensed professionals as required by the client's individualized treatment plan.

[IC 25-23.6-1-5.7](#)

Sec. 8. The LAC and LCAC must comply with [IC 25-23.6](#) governing the practice of addiction and clinical addiction counseling, [IC 25-1-9](#) governing health professions standards of practice, and shall abide by the following standards:

(1) An addiction counselor or a clinical addiction counselor shall not exploit the trust and dependency of clients. Addiction counselors and clinical addiction counselors shall avoid dual relationships with clients that could impair their professional judgment or increase the risk of exploitation. Examples of such dual relationships include, but are not limited to, business, close personal, and intimate relationships.

(2) An addiction counselor or a clinical addiction counselor shall not undertake any professional activity that the addiction counselor or clinical addiction counselor is not qualified by education, training, experience, and scope of practice to undertake.

(3) An addiction counselor or a clinical addiction counselor's primary professional responsibility is to the client. An addiction counselor or a clinical addiction counselor shall make every reasonable effort to advance the welfare and best interests of the client, including respecting the rights of those persons seeking assistance and making reasonable efforts to ensure that the addiction counselor or a clinical addiction counselor's services are used appropriately.

(4) An addiction counselor or a clinical addiction counselor shall act in accordance with the highest standards of professional integrity and competence. An addiction counselor or a clinical addiction counselor is honest in dealing with clients, students, trainees, colleagues, and the public. An addiction counselor or a clinical addiction counselor seeks to eliminate incompetence or dishonesty from the profession.

(5) An addiction counselor or a clinical addiction counselor holds in confidence information obtained in the course of professional service. An addiction counselor or a clinical addiction counselor safeguards client confidences as permitted by law.

(6) An addiction counselor or a clinical addiction counselor respects the rights and responsibilities of professional colleagues and, as the employee of an organization, remains accountable as an individual to the ethical principles of the profession. An addiction counselor or a clinical addiction counselor:

(A) treats colleagues with respect and good faith; and

(B) relates to the clients of colleagues with full professional consideration.

(7) When using assessment instruments or techniques, an addiction counselor or a clinical addiction counselor shall make every effort to promote the welfare and best interests of the client. An addiction counselor or a clinical addiction counselor:

(A) guards against the misuse of assessment results; and

(B) respects the client's right to know the results, interpretations, and basis for any conclusions or recommendations.

(8) An addiction counselor or a clinical addiction counselor recognizes that research activities must be conducted with full respect for the rights and dignity of participants and with full concern for their welfare.

Participation in research must be voluntary unless it can be demonstrated that involuntary participation will have no harmful effects on the subjects and is essential to the investigation.

(9) An addiction counselor or a clinical addiction counselor adheres to professional rather than commercial standards when making known his or her availability for professional services. An addiction counselor or a clinical addiction counselor shall provide information that accurately informs the public of the professional services, expertise, and techniques available.

(10) An addiction counselor or a clinical addiction counselor shall not abandon or neglect clients in treatment without making reasonable arrangements for the continuation of such treatment.

(11) An addiction counselor or a clinical addiction counselor is aware of anything that might interfere with the addiction counselor's or clinical addiction counselor's effectiveness and shall refrain from any activity that might lead to inadequate performance or harm to anyone, including himself or herself and the client.

839 IAC 1-5.5-8

Telehealth

Sec. 6. (a) As used in this chapter, "telehealth" means the delivery of health care services using interactive electronic communications and information technology, in compliance with the federal Health Insurance Portability and Accountability Act (HIPAA), including:

- (1) secure videoconferencing;
 - (2) store and forward technology; or
 - (3) remote patient monitoring technology;
- between a provider in one (1) location and a patient in another location.

(b) The term does not include the use of the following unless the practitioner has an established relationship with the patient:

- (1) Electronic mail.
- (2) An instant messaging conversation.
- (3) Facsimile.
- (4) Internet questionnaire.
- (5) Internet consultation.

(c) The term does not include a health care service provided by:

- (1) an employee of a practitioner; or
- (2) an individual who is employed by the same entity that employs the practitioner; who is performing a health care service listed in section 2.5(a)(2), 2.5(a)(3), or 2.5(a)(4) of this chapter under the direction and that is customarily within the specific area of practice of the practitioner.

IC 25-1-9.5-6

Exemptions

1. A licensed or certified health care professional acting within the scope of the person's license or certificate, including a:

- A. social worker licensed under this article;
- B. clinical social worker licensed under this article;
- C. marriage and family therapist licensed under this article;
- D. mental health counselor licensed under this article;
- E. licensed psychologist;
- F. licensed physician; or
- G. Licensed nurse

and who has training and experience in addiction counseling.

2. A student, an intern, or a trainee pursuing a course of study in medicine or psychology or a course of study to gain licensure under this article as follows:

A. In an accredited eligible postsecondary educational institution or training institution recognized by the Council for Higher Education Accreditation (CHEA) for undergraduate and graduate institutions. Accreditation by the Council for Accreditation of Counseling and Related Educational Programs or a substantially equivalent accreditation program approved by the board is required for graduate institutions.

B. Through a National Association of Alcohol and Drug Abuse Counselors approved academic education provider; or

- C. By a graduate accumulating experience required for licensure if:
 - i. the services are performed under qualified supervision and constitute a part of the person's supervised course of study or other level of supervision; and
 - ii. the student or graduate uses a title that contains the term "intern", "student", or "trainee".
- 3. A nonresident of Indiana if the person performs addiction counseling or therapy in Indiana for not more than:
 - A. 5 days in any 1 month; or
 - B. 15 days in any 1 calendar year;
 and the person is authorized to perform such services under the laws of the state or country in which the person resides.
- 4. A rabbi, priest, Christian Science practitioner, minister, or other member of the clergy.
- 5. An employee or a volunteer for an organization performing charitable, religious, or educational functions or providing pastoral counseling or other assistance.
- 6. A person who provides school counseling.
- 7. A governmental employee who remains in the same job classification or job family of that job classification.
- 8. An employee of a court alcohol and drug program, a drug court, or a reentry court certified by the office of judicial administration when performing assigned job duties.
- 9. A probation officer when performing assigned job duties.
 - b. This section does not prohibit a person referred to in subsection (a) from qualifying for licensure under this article.

Other Policies Relating to this License Type

Temporary Permit

Sec. 10. (a) The board may issue a temporary permit to allow an individual to profess to be a licensed addiction counselor or licensed clinical addiction counselor if the individual pays a fee established by the board and the individual:

- (1) has a valid license or certificate to practice from another state and the individual has applied for a license from the board;
- (2) is practicing in a state that does not license addiction counselors or therapists but is certified by a national association approved by the board and the individual has applied for a license from the board; or
- (3) has been approved by the board to take the examination and has graduated from a school or program approved by the board and the individual has completed any experience requirement.

(b) A temporary permit issued under this section expires the earliest of:

- (1) the date the individual holding the permit is issued a license under this article;
- (2) the date the board disapproves the individual's license application; or
- (3) one hundred eighty (180) days after the initial permit is issued.

(c) The board may renew a temporary permit if the individual holding the permit is scheduled to take the next examination and the individual:

- (1) does not take the examination; and
- (2) shows good cause for not taking the examination.

(d) A permit renewed under subsection (c) expires on the date the individual holding the permit receives the results from the next examination given after the permit was issued.

IC 25-23.6-10.5-10

Sec. 6. (a) As used in [IC 25-23.6-10.5-10](#), "the date the board disapproves the individual's license application" means the date an applicant for licensure receives notice of:

- (1) failure of the required examination; or
- (2) denial of the individual's license application.

(b) As used in [IC 25-23.6-10.5-10](#), "good cause" means any reason approved by the board following written notice to the board from the applicant within thirty (30) days of the date the applicant was scheduled to take the examination.

(c) An applicant for licensure as an addiction counselor or a clinical addiction counselor who fails the required examination shall not be issued a second temporary permit.

839 IAC 1-5.5-6

Clinical Addiction Counselor Associate

Entry Criteria

Education

Sec. 2.5. An individual who applies for a license as a clinical addiction counselor associate must meet the following requirements:

- (1) Furnish satisfactory evidence to the board that the individual has:
 - (A) received a master's or doctor's degree in addiction counseling, or in a related area as determined by the board from:
 - (i) an eligible postsecondary educational institution that meets the requirements under section 4(a)(1) of this chapter; or
 - (ii) a foreign school that has a program of study that meets the requirements under section 4(a)(2) or 4(a)(3) of this chapter; and
 - (B) completed the education requirements under section 6 of this chapter.

IC 25-23.6-10.5-2.5

Sec. 6. (a) An applicant under section 2 of this chapter must complete the following educational requirements:

- (1) Graduate course work that must include graduate level course credits with material in at least the following content areas:
 - (A) Addiction counseling theories and techniques.
 - (B) Psychopharmacology.
 - (C) Psychopathology.
 - (D) Clinical appraisal and assessment.
 - (E) Theory and practice of group addiction counseling.
 - (F) Counseling addicted family systems.
 - (G) Multicultural counseling.
 - (H) Research methods in addictions.
 - (I) Areas of content as approved by the board.
 - (2) Graduate course work in the following areas:
 - (A) Legal, ethical, and professional standards issues in the practice of addiction counseling and therapy or an equivalent course approved by the board.
 - (B) Appraisal and assessment for individual or interpersonal disorder or dysfunction.
 - (3) At least one (1) supervised clinical practicum, internship, or field experience in an addiction counseling setting that requires the applicant to provide seven hundred (700) hours of clinical addiction counseling services and that must include the following:
 - (A) Two hundred eighty (280) face to face client contact hours of addiction counseling services under the supervision of a qualified supervisor, as determined by the board.
 - (B) Thirty-five (35) hours of supervision from a qualified supervisor, as determined by the board.However, an applicant who has completed a clinical practicum, an internship, or field experience to obtain another license under this article is not required to complete the clinical addiction counseling services hours required under this subdivision.
 - (4) Any qualifications established by the board under subsection (c).
- (b) The content areas under subsection (a)(1) may be combined into any one (1) graduate level course.
- (c) The board shall adopt rules to establish any additional educational or clinical qualifications as specified by the Council for Accreditation of Counseling and Related Educational Programs or a successor organization.

IC 25-23.6-10.5-6

There was no identified reference within IAC for LCACA education.

Examination

(4) Pass an examination established by the board.

IC 25-23.6-10.5-2.5(4)

There was no identified reference within IAC for LCACA examination.

Experience

Sec. 2.5. An individual who applies for a license as a clinical addiction counselor associate must meet the following requirements:

- (1) Furnish satisfactory evidence to the board that the individual has:
 - (A) received a master's or doctor's degree in addiction counseling, or in a related area as determined by the board from:
 - (i) an eligible postsecondary educational institution that meets the requirements under section 4(a)(1) of this chapter; or
 - (ii) a foreign school that has a program of study that meets the requirements under section 4(a)(2) or 4(a)(3) of this chapter; and
 - (B) completed the education requirements under section 6 of this chapter.
- (2) Furnish satisfactory evidence to the board that the individual does not have a:
 - (A) conviction for a crime of violence (as defined in [IC 35-50-1-2](#)); or
 - (B) conviction in the previous two (2) years that has a direct bearing on the individual's ability to practice competently.
- (3) Furnish satisfactory evidence to the board that the individual has not been the subject of a disciplinary action by a licensing or certification agency of another state or jurisdiction on the grounds that the individual was not able to practice as a clinical addiction counselor associate without endangering the public.
- (4) Pass an examination established by the board.
- (5) Pay the fee established by the board.

IC 25-23.6-10.5-2.5

There was no identified reference within IAC for LCACA experience.

Reciprocity/Other Provisions

N/A

Practice Provisions

Scope of Practice

Sec. 5.9. "Practice of clinical addiction counseling" means the providing of professional services that are delivered by a licensed clinical addiction counselor, that are designed to change substance use or addictive behavior, and that involve specialized knowledge and skill related to addictions and addictive behaviors, including understanding addiction, knowledge of the treatment process, application to practice, and professional readiness. The term includes:

- (1) gathering information through structured interview screens using routine protocols and standardized clinical instruments;
- (2) using appraisal instruments as an aid in individualized treatment planning that the licensed clinical addiction counselor is qualified to employ because of:
 - (A) education;
 - (B) training; and

- (C) experience;
- (3) providing a mental health diagnosis;
- (4) reviewing assessment findings to:
 - (A) develop a plan for individualized addiction treatment;
 - (B) coordinate services; and
 - (C) provide subsequent assessment updates;
- (5) using counseling and psychotherapeutic techniques through individual, group, and family counseling to treat addiction and other substance related problems and conditions in a variety of settings, including:
 - (A) mental and physical health facilities;
 - (B) child and family service agencies; and
 - (C) private practice;
- (6) providing client and family education related to addictions;
- (7) providing information on social networks and community systems for referrals and discharge planning;
- (8) participating in multidisciplinary treatment team meetings or consulting with clinical addiction professionals; and
- (9) maintaining the highest level of professionalism and ethical responsibility.

IC 25-23.6-1-5.9

There was no identified reference within IAC for LCACA practice.

Telehealth

Sec. 10. (a) The board may issue a temporary permit to allow an individual to profess to be a licensed addiction counselor or licensed clinical addiction counselor if the individual pays a fee established by the board and the individual:

- (1) has a valid license or certificate to practice from another state and the individual has applied for a license from the board;
- (2) is practicing in a state that does not license addiction counselors or therapists but is certified by a national association approved by the board and the individual has applied for a license from the board; or
- (3) has been approved by the board to take the examination and has graduated from a school or program approved by the board and the individual has completed any experience requirement.

(b) A temporary permit issued under this section expires the earliest of:

- (1) the date the individual holding the permit is issued a license under this article;
- (2) the date the board disapproves the individual's license application; or
- (3) one hundred eighty (180) days after the initial permit is issued.

(c) The board may renew a temporary permit if the individual holding the permit is scheduled to take the next examination and the individual:

- (1) does not take the examination; and
- (2) shows good cause for not taking the examination.

(d) A permit renewed under subsection (c) expires on the date the individual holding the permit receives the results from the next examination given after the permit was issued.

IC 25-23.6-10.5-10

There was no identified reference within IAC for LCACA telehealth.

Other Policies Relating to this License Type

Exemptions

1. A licensed or certified health care professional acting within the scope of the person's license or certificate, including a:

- A. social worker licensed under this article;
- B. clinical social worker licensed under this article;
- C. marriage and family therapist licensed under this article;

- D. mental health counselor licensed under this article;
- E. licensed psychologist;
- F. licensed physician; or
- G. Licensed nurse

and who has training and experience in addiction counseling.

2. A student, an intern, or a trainee pursuing a course of study in medicine or psychology or a course of study to gain licensure under this article as follows:

A. In an accredited eligible postsecondary educational institution or training institution recognized by the Council for Higher Education Accreditation (CHEA) for undergraduate and graduate institutions. Accreditation by the Council for Accreditation of Counseling and Related Educational Programs or a substantially equivalent accreditation program approved by the board is required for graduate institutions.

B. Through a National Association of Alcohol and Drug Abuse Counselors approved academic education provider; or

C. By a graduate accumulating experience required for licensure if:

- i. the services are performed under qualified supervision and constitute a part of the person's supervised course of study or other level of supervision; and
- ii. the student or graduate uses a title that contains the term "intern", "student", or

"trainee".

3. A nonresident of Indiana if the person performs addiction counseling or therapy in Indiana for not more than:

A. 5 days in any 1 month; or

B. 15 days in any 1 calendar year;

and the person is authorized to perform such services under the laws of the state or country in which the person resides.

4. A rabbi, priest, Christian Science practitioner, minister, or other member of the clergy.

5. An employee or a volunteer for an organization performing charitable, religious, or educational functions or providing pastoral counseling or other assistance.

6. A person who provides school counseling.

7. A governmental employee who remains in the same job classification or job family of that job classification.

8. An employee of a court alcohol and drug program, a drug court, or a reentry court certified by the office of judicial administration when performing assigned job duties.

9. A probation officer when performing assigned job duties.

b. This section does not prohibit a person referred to in subsection (a) from qualifying for licensure under this article.

Clinical Addiction Counselor

Entry Criteria

Education

Sec. 4. (a) An applicant under section 2 of this chapter must have a master's or doctor's degree in addiction counseling, addiction therapy, or a related area as determined by the board from an eligible postsecondary educational institution that meets the following requirements:

(1) If the institution is located in the United States or a territory of the United States, at the time of the applicant's graduation the institution was accredited by a regional accrediting body recognized by the Council for Higher Education Accreditation (CHEA).

(2) If the institution is located in Canada, at the time of the applicant's graduation the institution was a member in good standing with the Association of Universities and Colleges of Canada.

(3) If the institution is located in a foreign country other than Canada, at the time of the applicant's graduation the institution:

(A) was recognized by the government of the country where the school was located as a program to train in the practice of addiction counseling; and

(B) maintained a standard of training substantially equivalent to the standards of institutions accredited by a regional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation.

(b) An applicant under section 2 of this chapter who has a master's or doctor's degree from a program that did not emphasize addiction counseling may complete the course work requirement from an institution that is:

(1) accredited by the Council for Accreditation of Counseling and Related Educational Programs;

(2) recognized by the National Association of Alcohol and Drug Abuse Counselors;

(3) recognized by the International Certification and Reciprocity Consortium;

(4) accredited by the Commission on Accreditation of Marriage and Family Therapy Education;

(5) accredited by the American Psychological Association's Commission on Accreditation;

(6) accredited by the Council on Social Work Education;

(7) accredited by the National Addiction Studies Accreditation Commission; or

(8) approved by the board as a substantially equivalent program.

IC 25-23.6-10.5-4

Sec. 6. (a) An applicant under section 2 of this chapter must complete the following educational requirements:

(1) Graduate course work that must include graduate level course credits with material in at least the following content areas:

- (A) Addiction counseling theories and techniques.
- (B) Psychopharmacology.
- (C) Psychopathology.
- (D) Clinical appraisal and assessment.
- (E) Theory and practice of group addiction counseling.
- (F) Counseling addicted family systems.
- (G) Multicultural counseling.
- (H) Research methods in addictions.
- (I) Areas of content as approved by the board.

(2) Graduate course work in the following areas:

(A) Legal, ethical, and professional standards issues in the practice of addiction counseling and therapy or an equivalent course approved by the board.

(B) Appraisal and assessment for individual or interpersonal disorder or dysfunction.

(3) At least one (1) supervised clinical practicum, internship, or field experience in an addiction counseling setting that requires the applicant to provide seven hundred (700) hours of clinical addiction counseling services and that must include the following:

(A) Two hundred eighty (280) face to face client contact hours of addiction counseling services under the supervision of a qualified supervisor, as determined by the board.

(B) Thirty-five (35) hours of supervision from a qualified supervisor, as determined by the board.

However, an applicant who has completed a clinical practicum, an internship, or field experience to obtain another license under this article is not required to complete the clinical addiction counseling services hours required under this subdivision.

(4) Any qualifications established by the board under subsection (c).

(b) The content areas under subsection (a)(1) may be combined into any one (1) graduate level course.

(c) The board shall adopt rules to establish any additional educational or clinical qualifications as specified by the Council for Accreditation of Counseling and Related Educational Programs or a successor organization.

Sec. 1. (a) As used in [IC 25-23.6-10.5-1](#), "a baccalaureate degree in addiction counseling or in a related area" means a degree earned in one (1) of the following:

- (1) Addiction studies
- (2) Chemical dependency.
- (3) Social work.
- (4) Psychology.
- (5) Human services.
- (6) Human development.
- (7) Family relations.
- (8) Counseling.

(b) If an applicant is seeking licensure as an addiction counselor based upon a baccalaureate degree not listed in subsection(a), the applicant must provide the board with the following information:

(1) Evidence that their degree program and any additional course work are equivalent to the criteria for a baccalaureate degree in addiction counseling as set forth in this section.

(2) An official college transcript.

(3) Appropriate certifications or affidavits from university officials.

(4) Any additional supporting documentation as requested by the board.

(c) As used in [IC 25-23.6-10.5-3](#), "eligible postsecondary educational institution" means a college or university that was accredited prior to the applicant's graduation or within two (2) years from the date of the applicant's graduation by one (1) of the following:

- (1) New England Association of Schools and Colleges.
- (2) Middle States Association of Colleges and Schools.
- (3) North Central Association of Colleges and Schools.
- (4) Northwest Association of Schools and Colleges.
- (5) Southern Association of Schools and Colleges.
- (6) Western Association of Schools and Colleges.

(d) An applicant for licensure as an addiction counselor must show successful completion of the degree curriculum set forth in [IC 25-23.6-10.5-5](#) with a minimum of forty (40) semester hours or sixty (60) quarter hours of course work in the following content areas:

- (1) Addictions theory.
- (2) Psychoactive drugs.
- (3) Addictions counseling skills.
- (4) Theories of personality.
- (5) Developmental psychology.
- (6) Abnormal psychology.
- (7) Treatment planning.
- (8) Cultural competency.
- (9) Ethics and professional development.
- (10) Family education.

If the course titles as stated on the transcript do not clearly reflect the course work content areas as listed in [IC 25-23.6-10.5-5](#), the applicant must document the course or combination of courses in which the material was covered. At the discretion of the board, applicants may be required to provide further documentation, beyond an official transcript, to demonstrate that submitted course work covered the required content areas.

(e) When evaluating an applicant's baccalaureate degree in addiction counseling or in a related area, the board shall consider, as factors in its evaluation, whether the degree granting program:

- (1) identifies itself as an addiction counseling program in its catalogs and brochures and demonstrates the program's intent to educate and train counselors in its advertising materials;
- (2) has an identifiable addiction counseling professional responsible for the program who has clear authority and primary responsibility for the core and specialty areas, whether or not the program cuts across administrative lines;
- (3) has an integrated and organized sequence of study;
- (4) has an identifiable body of students who are matriculated in that program for a degree;
- (5) includes a supervised practicum, internship, or field experience; and

(6) the degree program practicum, internship, or field experience should be conducted in a setting focused on addiction counseling services under the auspices of an approved addiction counseling program.

(f) The required practicum, internship, or field experience listed in this section must have been primarily in the provision of direct addiction counseling services. This includes knowledge, skill, or experience derived from direct observations of, and participation in, the practice of addiction counseling. No course intended primarily for practice in the administration and grading of appraisal or assessment instruments shall count toward these clinical semester hour requirements.

(g) As used in [IC 25-23.6-10.5-5](#), "supervised practice, internship, or field experience" means experience gained under an individual who is supervising within his or her scope of experience and training and holds an active license at the time of the supervision as:

- (1) an addiction counselor;
- (2) a clinical addiction counselor;
- (3) a mental health counselor;
- (4) a clinical social worker;
- (5) a marriage and family therapist;
- (6) a physician with training in psychiatric medicine;
- (7) a psychologist;
- (8) a clinical nurse specialist in psychiatric or mental health nursing; or
- (9) another state-regulated addiction counseling professional or, if the experience was gained in a state where no regulation exists, by an addictions or behavioral health professional of equivalent status; who has at least three (3) years of experience in providing addiction services.

[839 IAC 1-5.5-1](#)

Examination

Sec. 9. (a) An individual who satisfies the requirements of sections [4](#), [6](#), and [8](#) of this chapter may take the licensed clinical addiction counselor examination established by the board.

[IC 25-23.6-10.5-9\(a\)](#)

Sec. 5. (a) An applicant for licensure by examination as an addiction counselor or a clinical addiction counselor, approved by the board to sit for the examination, shall sit for that examination within one (1) year from the date of the initial board approval. If the exam applicant has not taken the examination within one (1) year from the date of the initial board approval, the initial board approval will be invalid and the applicant must file a new application.

(b) An applicant who fails the examination and wishes to retake the examination shall submit a new application and must meet all other requirements provided in [839 IAC 1-2-1](#).

(c) An applicant who fails the examination three (3) times shall personally appear before the board prior to retaking the examination. Following the personal appearance, the board may approve, deny, or table the applicant's request to sit for the examination.

[839 IAC 1-5.5-5](#)

Experience

Sec. 8. (a) An applicant under section 2 of this chapter must have at least two (2) years of clinical addiction counseling experience that must include at least two hundred (200) hours under supervision, one hundred (100) hours of which must be under individual supervision and up to one hundred (100) hours of which may be under group supervision. The supervision required must be provided by a qualified supervisor, as determined by the board.

(b) A doctoral internship may be applied toward the supervised work experience requirement.

(c) Except as provided in subsection (d), the experience requirement may be met by work performed at or away from the premises of the qualified supervisor.

(d) The work requirement may not be performed away from the qualified supervisor's premises if:

- (1) the work is the independent private practice of addiction therapy; and
- (2) the work is not performed at a place that has the supervision of a qualified supervisor.

[IC 25-23.6-10.5-8](#)

Sec. 4. (a) As used in [IC 25-23.6-10.5-8](#), "two (2) years of clinical addiction counseling experience" means experience under qualified supervision, acquired over not less than twenty-one (21) months and over not more than forty-eight (48) months, any time subsequent to the date certified by the degree-granting institution as that on which all requirements for the master's degree have been completed. A doctoral student may continue to accrue hours for this clinical addiction counseling experience requirement once the doctoral internship has been completed.

(b) As used in [IC 25-23.6-10.5-8](#), "qualified supervisor" means an individual who is supervising within his or her scope of experience and training and holds an active license at the time of supervision as:

- (1) a clinical addiction counselor;
- (2) a clinical social worker;
- (3) a marriage and family therapist;
- (4) a physician who has training in psychiatric medicine;
- (5) a psychologist;
- (6) a clinical nurse specialist in psychiatric or mental health nursing; or
- (7) another state-regulated addiction counseling professional or, if the experience was gained in a state where no regulation exists, by an addictions or behavioral health professional of equivalent status; with at least five (5) years of experience in addictions counseling.

[839 IAC 1-5.5-4](#)

Reciprocity/Other Provisions

Sec. 9.5. The board shall issue a license to an individual to be a licensed addiction counselor or licensed clinical addiction counselor, not more than thirty (30) days after the application is filed and completed, if the individual:

- (1) has a valid license or certificate to practice from another state or jurisdiction;
- (2) has passed an examination substantially equivalent to the level for which licensure is being requested;
- (3) does not have a pending disciplinary proceeding in another state; and
- (4) pays a fee.

[IC 25-23.6-10.5-9.5](#)

There was no identified reference within IAC for LCAC reciprocity.

Practice Provisions

Scope of Practice

Sec. 5.9. "Practice of clinical addiction counseling" means the providing of professional services that are delivered by a licensed clinical addiction counselor, that are designed to change substance use or addictive behavior, and that involve specialized knowledge and skill related to addictions and addictive behaviors, including understanding addiction, knowledge of the treatment process, application to practice, and professional readiness. The term includes:

- (1) gathering information through structured interview screens using routine protocols and standardized clinical instruments;
- (2) using appraisal instruments as an aid in individualized treatment planning that the licensed clinical addiction counselor is qualified to employ because of:
 - (A) education;
 - (B) training; and
 - (C) experience;
- (3) providing a mental health diagnosis;
- (4) reviewing assessment findings to:

- (A) develop a plan for individualized addiction treatment;
- (B) coordinate services; and
- (C) provide subsequent assessment updates;
- (5) using counseling and psychotherapeutic techniques through individual, group, and family counseling to treat addiction and other substance related problems and conditions in a variety of settings, including:
 - (A) mental and physical health facilities;
 - (B) child and family service agencies; and
 - (C) private practice;
- (6) providing client and family education related to addictions;
- (7) providing information on social networks and community systems for referrals and discharge planning;
- (8) participating in multidisciplinary treatment team meetings or consulting with clinical addiction professionals; and
- (9) maintaining the highest level of professionalism and ethical responsibility.

IC 25-23.6-1-5.9

Sec. 8. The LAC and LCAC must comply with [IC 25-23.6](#) governing the practice of addiction and clinical addiction counseling, [IC 25-1-9](#) governing health professions standards of practice, and shall abide by the following standards:

- (1) An addiction counselor or a clinical addiction counselor shall not exploit the trust and dependency of clients. Addiction counselors and clinical addiction counselors shall avoid dual relationships with clients that could impair their professional judgment or increase the risk of exploitation. Examples of such dual relationships include, but are not limited to, business, close personal, and intimate relationships.
- (2) An addiction counselor or a clinical addiction counselor shall not undertake any professional activity that the addiction counselor or clinical addiction counselor is not qualified by education, training, experience, and scope of practice to undertake.
- (3) An addiction counselor or a clinical addiction counselor's primary professional responsibility is to the client. An addiction counselor or a clinical addiction counselor shall make every reasonable effort to advance the welfare and best interests of the client, including respecting the rights of those persons seeking assistance and making reasonable efforts to ensure that the addiction counselor or a clinical addiction counselor's services are used appropriately.
- (4) An addiction counselor or a clinical addiction counselor shall act in accordance with the highest standards of professional integrity and competence. An addiction counselor or a clinical addiction counselor is honest in dealing with clients, students, trainees, colleagues, and the public. An addiction counselor or a clinical addiction counselor seeks to eliminate incompetence or dishonesty from the profession.
- (5) An addiction counselor or a clinical addiction counselor holds in confidence information obtained in the course of professional service. An addiction counselor or a clinical addiction counselor safeguards client confidences as permitted by law.
- (6) An addiction counselor or a clinical addiction counselor respects the rights and responsibilities of professional colleagues and, as the employee of an organization, remains accountable as an individual to the ethical principles of the profession. An addiction counselor or a clinical addiction counselor:
 - (A) treats colleagues with respect and good faith; and
 - (B) relates to the clients of colleagues with full professional consideration.
- (7) When using assessment instruments or techniques, an addiction counselor or a clinical addiction counselor shall make every effort to promote the welfare and best interests of the client. An addiction counselor or a clinical addiction counselor:
 - (A) guards against the misuse of assessment results; and
 - (B) respects the client's right to know the results, interpretations, and basis for any conclusions or recommendations.
- (8) An addiction counselor or a clinical addiction counselor recognizes that research activities must be conducted with full respect for the rights and dignity of participants and with full concern for their welfare. Participation in research must be voluntary unless it can be demonstrated that involuntary participation will have no harmful effects on the subjects and is essential to the investigation.

(9) An addiction counselor or a clinical addiction counselor adheres to professional rather than commercial standards when making known his or her availability for professional services. An addiction counselor or a clinical addiction counselor shall provide information that accurately informs the public of the professional services, expertise, and techniques available.

(10) An addiction counselor or a clinical addiction counselor shall not abandon or neglect clients in treatment without making reasonable arrangements for the continuation of such treatment.

(11) An addiction counselor or a clinical addiction counselor is aware of anything that might interfere with the addiction counselor's or clinical addiction counselor's effectiveness and shall refrain from any activity that might lead to inadequate performance or harm to anyone, including himself or herself and the client.

839 IAC 1-5.5-8

Telehealth

Sec. 6. (a) As used in this chapter, "telehealth" means the delivery of health care services using interactive electronic communications and information technology, in compliance with the federal Health Insurance Portability and Accountability Act (HIPAA), including:

- (1) secure videoconferencing;
- (2) store and forward technology; or
- (3) remote patient monitoring technology;

between a provider in one (1) location and a patient in another location.

(b) The term does not include the use of the following unless the practitioner has an established relationship with the patient:

- (1) Electronic mail.
- (2) An instant messaging conversation.
- (3) Facsimile.
- (4) Internet questionnaire.
- (5) Internet consultation.

(c) The term does not include a health care service provided by:

- (1) an employee of a practitioner; or
- (2) an individual who is employed by the same entity that employs the practitioner; who is performing a health care service listed in section 2.5(a)(2), 2.5(a)(3), or 2.5(a)(4) of this chapter under the direction and that is customarily within the specific area of practice of the practitioner.

IC 25-1-9.5-6

There was no identified reference within IAC for LCAC telehealth policies.

Other Policies Relating to this License Type

Mental health diagnosis evaluation; requirements; documentation

Sec. 16. (a) This section applies if an individual licensed under this chapter performs an evaluation to determine a mental health diagnosis of a patient and determines that the patient either:

- (1) has not seen:
 - (A) a physician licensed under [IC 25-22.5](#);
 - (B) an advanced practice registered nurse licensed under [IC 25-23](#); or
 - (C) a physician assistant licensed under [IC 25-27.5](#);

within the previous twelve (12) months; or

- (2) may have a physical condition that requires medical attention.

(b) The individual performing the evaluation shall do the following:

- (1) Advise the patient to schedule, and offer to assist the patient with the scheduling of, a physical examination at the earliest opportunity with:

- (A) a physician licensed under [IC 25-22.5](#);
 - (B) an advanced practice registered nurse licensed under [IC 25-23](#); or
 - (C) a physician assistant licensed under [IC 25-27.5](#).
- (2) Provide the patient with a list of practitioners specified in subdivision (1) that the patient may contact to schedule a physical examination, including the:
- (A) name;
 - (B) address; and
 - (C) telephone number;
- of the practitioners.
- (3) Coordinate patient care as appropriate with the practitioner who is providing physical medical care to the patient, unless the patient has declined to consent to the coordination of care.
- (c) An individual performing the evaluation shall document all actions taken under subsection (b) in the patient's medical record.

IC 25-23.6-10.5-16

Temporary Permit

Sec. 6. (a) As used in [IC 25-23.6-10.5-10](#), "the date the board disapproves the individual's license application" means the date an applicant for licensure receives notice of:

- (1) failure of the required examination; or
- (2) denial of the individual's license application.

(b) As used in [IC 25-23.6-10.5-10](#), "good cause" means any reason approved by the board following written notice to the board from the applicant within thirty (30) days of the date the applicant was scheduled to take the examination.

(c) An applicant for licensure as an addiction counselor or a clinical addiction counselor who fails the required examination shall not be issued a second temporary permit.

839 IAC 1-5.5-6

Exemptions

1. A licensed or certified health care professional acting within the scope of the person's license or certificate, including a:

- A. social worker licensed under this article;
- B. clinical social worker licensed under this article;
- C. marriage and family therapist licensed under this article;
- D. mental health counselor licensed under this article;
- E. licensed psychologist;
- F. licensed physician; or
- G. Licensed nurse

and who has training and experience in addiction counseling.

2. A student, an intern, or a trainee pursuing a course of study in medicine or psychology or a course of study to gain licensure under this article as follows:

- A. In an accredited eligible postsecondary educational institution or training institution recognized by the Council for Higher Education Accreditation (CHEA) for undergraduate and graduate institutions. Accreditation by the Council for Accreditation of Counseling and Related Educational Programs or a substantially equivalent accreditation program approved by the board is required for graduate institutions.
- B. Through a National Association of Alcohol and Drug Abuse Counselors approved academic education provider; or
- C. By a graduate accumulating experience required for licensure if:
 - i. the services are performed under qualified supervision and constitute a part of the person's supervised course of study or other level of supervision; and
 - ii. the student or graduate uses a title that contains the term "intern", "student", or "trainee".

3. A nonresident of Indiana if the person performs addiction counseling or therapy in Indiana for not more than:

- A. 5 days in any 1 month; or
- B. 15 days in any 1 calendar year;

and the person is authorized to perform such services under the laws of the state or country in which the person resides.

- 4. A rabbi, priest, Christian Science practitioner, minister, or other member of the clergy.
- 5. An employee or a volunteer for an organization performing charitable, religious, or educational functions or providing pastoral counseling or other assistance.
- 6. A person who provides school counseling.
- 7. A governmental employee who remains in the same job classification or job family of that job classification.
- 8. An employee of a court alcohol and drug program, a drug court, or a reentry court certified by the office of judicial administration when performing assigned job duties.
- 9. A probation officer when performing assigned job duties.
 - b. This section does not prohibit a person referred to in subsection (a) from qualifying for licensure under this article.

Bachelor of Social Work

Entry Criteria

Education

(b) An individual who applies for a license as a bachelor's degree social worker under this article is exempt from the examination requirement under subsection (a)(4) if the individual does the following:

(1) Furnishes satisfactory evidence to the board that the individual has received a bachelor's degree in social work from:

(A) an eligible postsecondary educational institution that is accredited or approved for candidacy by the council on social work education or approved by the board; or

(B) a foreign school that has a program of study that is approved by the foreign equivalency determination service of the council on social work education.

IC 25-23.6-5-1.5

No reference in IAC was identified for BSWs relating to education.

Examination

Sec. 4. An individual who satisfies the requirements of section 1 or 2 of this chapter and section 3 of this chapter may take the examination provided by the board.

IC 25-23.6-5-4

No reference in IAC was identified for BSWs relating to examination.

Experience

(4) Has at least two (2) years of experience in behavioral health and human services.

IC 25-23.6-5-1.5(4)

No reference in IAC was identified for BSWs relating to experience.

Reciprocity/Other Provisions

Sec. 10.5. The board shall issue a license to an individual to be a bachelor's degree social worker, social worker, or clinical social worker, not more than thirty (30) days after the application is filed and completed, if the individual:

(1) has a valid license or certificate to practice from another state or jurisdiction;

(2) has passed an examination substantially equivalent to the level for which licensure is being requested;

(3) does not have a pending disciplinary proceeding in another state; and

(4) pays a fee

IC 25-23.6-5-10.5

No reference in IAC was identified for BSWs relating to reciprocity.

Practice Provisions

Scope of Practice

Sec. 8. (a) "Practice of social work" means professional services that are designed to effect change in human behavior, emotional responses, and social conditions of individuals, couples, families, groups, and communities and that involve specialized knowledge and skill related to human development, including an understanding of unconscious motivation, the potential for human growth, the availability of social resources, and knowledge of social systems. The term includes planning, administration, and research for community social services delivery systems.

(b) The term does not include the use of psychotherapy or diagnosis (as defined in [IC 25-22.5-1-1.1\(c\)](#)).

(c) The term, as it is applied to an individual who is licensed as a bachelor's degree social worker, means the level of knowledge at the level expected upon completion of a bachelor's degree in social work from a postsecondary educational institution that is accredited or approved for candidacy by the Council on Social Work Education, or approved by the board, including planning, administration, and research for community social services delivery systems at a generalist level.

IC 25-23.6-1-8

Telehealth

Sec. 6. (a) As used in this chapter, "telehealth" means the delivery of health care services using interactive electronic communications and information technology, in compliance with the federal Health Insurance Portability and Accountability Act (HIPAA), including:

- (1) secure videoconferencing;
 - (2) store and forward technology; or
 - (3) remote patient monitoring technology;
- between a provider in one (1) location and a patient in another location.

(b) The term does not include the use of the following unless the practitioner has an established relationship with the patient:

- (1) Electronic mail.
- (2) An instant messaging conversation.
- (3) Facsimile.
- (4) Internet questionnaire.
- (5) Internet consultation.

(c) The term does not include a health care service provided by:

- (1) an employee of a practitioner; or
- (2) an individual who is employed by the same entity that employs the practitioner; who is performing a health care service listed in section 2.5(a)(2), 2.5(a)(3), or 2.5(a)(4) of this chapter under the direction and that is customarily within the specific area of practice of the practitioner.

IC 25-1-9.5-6

No reference in IAC was identified for BSWs relating to telehealth.

Other Policies Relating to this License Type

(5) Files an initial application to the board before July 1, 2018.

IC 25-23.6-5-1.5(5)

(c) An individual with a master's degree in social work is not eligible to apply for a license as a bachelor's degree social worker.

(d) Employment and supervision hours earned under a bachelor's degree social worker license may not be counted toward the requirements for eligibility as a licensed clinical social worker.

IC 25-23.6-5-1.5(c-d)

Exemptions

Sec. 2. (a) This article may not be construed to limit the social work or clinical social work services performed by a person who does not use a title specified in this article and who is one (1) of the following:

- (1) A licensed health care professional acting within the scope of the person's license.
- (2) A student, an intern, or a trainee pursuing a course of study in medicine, psychology, or a course of study to gain licensure under this article in an accredited eligible postsecondary educational institution or training institution accredited by the Council on Social Work Education, or a graduate accumulating experience required for licensure if:
 - (A) the services are performed under qualified supervision and constitute a part of the person's supervised course of study or other level of supervision; and
 - (B) the student or graduate uses a title that contains the term "intern", "student", or "trainee".

- (3) Not a resident of Indiana if the person performed social work in Indiana for not more than five (5) days in any one (1) month or more than fifteen (15) days in any one (1) calendar year and the person is authorized to perform such services under the laws of the state or country in which the person resides.
- (4) A rabbi, priest, Christian Science practitioner, minister, or other member of the clergy.
- (5) An employee or a volunteer for an organization performing charitable, religious, or educational functions, providing pastoral counseling, or other assistance.
- (6) A person who provides school counseling.
- (7) A governmental employee (as defined in [IC 25-23.6-1-3.9](#)).
- (8) An individual providing services under a contract with the department of child services who:
 - (A) is employed by an organization that is nationally accredited and in good standing by the Joint Commission, Council on Accreditation, or the Commission on Accreditation of Rehabilitation Facilities;
 - (B) is directly supervised by a licensed individual who is:
 - (i) licensed under [IC 25-23.6-2](#), as a social worker, clinical social worker, mental health counselor, mental health counselor associate, marriage and family therapist, or marriage and family therapist associate, and acting within the scope of the individual's license;
 - (ii) licensed as a psychologist under [IC 25-33](#) and acting within the scope of the individual's license; or
 - (iii) licensed as a physician under [IC 25-22.5](#) who is actively engaged in the practice of psychiatry and acting within the scope of the individual's license; and
 - (C) meets any additional requirements established by the department of child services.
- (9) An individual providing services under a contract with the department of child services who:
 - (A) has completed a bachelor's degree in social work from:
 - (i) an eligible postsecondary educational institution that is accredited or approved for candidacy by the Council on Social Work Education or approved by the behavioral health and human services licensing board; or
 - (ii) a foreign school that has a program of study that is approved by the Foreign Equivalency Determination Service of the Council on Social Work Education; and
 - (B) is employed in a position for which the department of child services has specified that the job may be filled by individuals who have completed a bachelor-level degree in social work or other human services fields but do not need to be licensed.
 - (b) Nothing in this section prohibits a person referred to in subsection (a) from qualifying for licensure under this article.

[IC 25-23.6-4-2](#)

Social Worker

Entry Criteria

Education

Sec. 1. An individual who applies for a license as a social worker must meet the following requirements:

- (1) Furnish satisfactory evidence to the board that the individual:
 - (A) before July 1, 2019, has received at least a bachelor's degree in social work from:
 - (i) an eligible postsecondary educational institution that is accredited or approved for candidacy by the Council on Social Work Education or approved by the board; or
 - (ii) a foreign school that has a program of study that is approved by the Foreign Equivalency Determination Service of the Council on Social Work Education; andhas completed two (2) years of experience in the practice of social work under the supervision of a licensed social worker, a licensed clinical social worker, or an equivalent supervisor, as determined by the board, after receiving the bachelor's degree; or
 - (B) has a master's degree in social work from:
 - (i) an eligible postsecondary educational institution approved by the board; or
 - (ii) a foreign school that has a program of study that is approved by the Foreign Equivalency Determination Service of the Council on Social Work Education.

IC 25-23.6-5-1

Sec. 1. "Institution of higher education approved by the board", as used in [IC 25-23.6-5-1](#), means an institution of higher education that has a program that is accredited or approved for candidacy by the Council on Social Work Education at the time the applicant was granted the degree. For an applicant whose degree was granted prior to June 30, 1995, the term also includes a non-accredited program in social work or clinical social work from an institution of higher education.

839 IAC 1-3-1

Examination

Sec. 4. An individual who satisfies the requirements of section [1](#) or [2](#) of this chapter and section [3](#) of this chapter may take the examination provided by the board.

IC 25-23.6-5-4

Sec. 5. (a) An applicant applying for licensure by examination as a clinical social worker or a social worker, approved by the board to sit for the examination, shall sit for that examination within one (1) year from the date of the initial board approval. If the exam applicant has not taken the examination within one (1) year from the date of the initial board approval, the initial board approval will be invalid and the applicant must file a new application.

(b) The board will notify the applicant in writing of examination results.

(c) Applicants determined by the board to have failed the examination, who wish to retake the examination, shall submit a repeat examination application, fees, and other requirements as stated in [839 IAC 1-2-1](#).

(d) Applicants who fail the examination three (3) times may be required to personally appear before the board prior to retaking the examination.

839 IAC 1-3-5

Experience

Sec. 1. An individual who applies for a license as a social worker must meet the following requirements:

- (1) Furnish satisfactory evidence to the board that the individual:
 - (A) before July 1, 2019, has received at least a bachelor's degree in social work from:
 - (i) an eligible postsecondary educational institution that is accredited or approved for candidacy by the Council on Social Work Education or approved by the board; or

- (ii) a foreign school that has a program of study that is approved by the Foreign Equivalency Determination Service of the Council on Social Work Education; and
- has completed two (2) years of experience in the practice of social work under the supervision of a licensed social worker, a licensed clinical social worker, or an equivalent supervisor, as determined by the board, after receiving the bachelor's degree; or
- (B) has a master's degree in social work from:
 - (i) an eligible postsecondary educational institution approved by the board; or
 - (ii) a foreign school that has a program of study that is approved by the Foreign Equivalency Determination Service of the Council on Social Work Education.
- (2) Furnish satisfactory evidence to the board that the individual does not have a conviction for a crime that has a direct bearing on the individual's ability to practice competently.
- (3) Furnish satisfactory evidence to the board that the individual has not been the subject of a disciplinary action by a licensing or certification agency of another state or jurisdiction on the grounds that the individual was not able to practice as a social worker without endangering the public.
- (4) Pass an examination provided by the board.
- (5) Pay the fee established by the board.

IC 25-23.6-5-1

Sec. 2. (a) An applicant for licensure as a social worker or clinical social worker shall pass an examination required by the board.

(b) As used in [IC 25-23.6-5-1](#) and [IC 25-23.6-5-3.5](#), "experience" means full-time paid experience of at least one thousand five hundred (1,500) hours per year. Part-time experience will be considered if the applicant can verify a total of four thousand five hundred (4,500) hours, three thousand (3,000) hours of which must take place after receiving the graduate degree.

(c) As used in [IC 25-23.6-5-1](#) and [IC 25-23.6-5-3.5](#), supervision must be face-to-face contact between the supervisor and supervisee for the purpose of assisting the supervisee in the process of learning the skills of social work or clinical social work practice for a minimum of four (4) hours per month.

(d) Experience, as that term is used in [IC 25-23.6-5-1](#) and [IC 25-23.6-5-3.5](#), shall be earned as an employee in one (1) of the following settings:

- (1) Social service agencies.
- (2) Schools.
- (3) Institutions of higher education.
- (4) Hospitals.
- (5) Private practice.
- (6) Mental health centers.
- (7) Correctional institutions.
- (8) Home health agencies.
- (9) Long term health care facilities.
- (10) Employee assistance programs.
- (11) Occupational social services.
- (12) Military facilities.

839 IAC 1-3-2

Reciprocity/Other Provisions

Sec. 10.5. The board shall issue a license to an individual to be a bachelor's degree social worker, social worker, or clinical social worker, not more than thirty (30) days after the application is filed and completed, if the individual:

- (1) has a valid license or certificate to practice from another state or jurisdiction;
- (2) has passed an examination substantially equivalent to the level for which licensure is being requested;
- (3) does not have a pending disciplinary proceeding in another state; and
- (4) pays a fee.

IC 25-23.6-5-10.5

No reference in IAC was identified for LSWs relating to reciprocity.

Practice Provisions

Scope of Practice

Sec. 8. (a) "Practice of social work" means professional services that are designed to effect change in human behavior, emotional responses, and social conditions of individuals, couples, families, groups, and communities and that involve specialized knowledge and skill related to human development, including an understanding of unconscious motivation, the potential for human growth, the availability of social resources, and knowledge of social systems. The term includes planning, administration, and research for community social services delivery systems.

(b) The term does not include the use of psychotherapy or diagnosis (as defined in [IC 25-22.5-1-1.1\(c\)](#)).

(c) The term, as it is applied to an individual who is licensed as a bachelor's degree social worker, means the level of knowledge at the level expected upon completion of a bachelor's degree in social work from a postsecondary educational institution that is accredited or approved for candidacy by the Council on Social Work Education, or approved by the board, including planning, administration, and research for community social services delivery systems at a generalist level.

[IC 25-23.6-1-8](#)

Sec. 4. (a) The competent practice of social work and clinical social work requires remaining current with generally accepted developments within the area of specialization and the development and exercise of judgment as to when to apply specific procedures in a reasonable, effective, efficient, and economical manner.

(b) The competent practice of social work and clinical social work includes acting within generally accepted ethical principles and guidelines of the profession and maintaining an awareness of personal and professional limitations. These ethical principles include, but are not limited to, the following:

(1) A social worker or clinical social worker shall provide a clear description of what the client may expect in the way of services, reports, fees, billing, and schedules.

(2) A social worker or clinical social worker shall not misrepresent the practitioner's qualifications, training, or experience. If a social worker or a clinical social worker engages in advertising, the practitioner's credentials shall be presented factually.

(3) A social worker or clinical social worker may not practice beyond the practitioner's competence. A social worker or clinical social worker shall make appropriate referrals when the client's needs exceed the practitioner's competency level. Such referrals should be timely.

(4) A social worker or clinical social worker shall assure that referrals are always based solely on the best interest of the client and not for personal gain.

(5) A social worker or clinical social worker shall not provide social work or clinical social work services while under the influence of alcohol or other mind-altering or mood-altering drugs, which impair delivery of such services.

(6) Relationships with clients shall not be exploited by the social worker or clinical social worker for personal gain. A social worker or clinical social worker shall not violate such positions of trust and dependency by committing any act detrimental to a client.

(7) A social worker or clinical social worker shall not abandon or neglect a client in need of immediate professional services without making reasonable arrangements for the provision or the continuation of services.

(8) The social worker or clinical social worker shall under no circumstances engage in sexual activities with clients.

[839 IAC 1-3-4](#)

Telehealth

Sec. 6. (a) As used in this chapter, "telehealth" means the delivery of health care services using interactive electronic communications and information technology, in compliance with the federal Health Insurance Portability and Accountability Act (HIPAA), including:

(1) secure videoconferencing;

(2) store and forward technology; or

(3) remote patient monitoring technology;
between a provider in one (1) location and a patient in another location.

(b) The term does not include the use of the following unless the practitioner has an established relationship with the patient:

- (1) Electronic mail.
- (2) An instant messaging conversation.
- (3) Facsimile.
- (4) Internet questionnaire.
- (5) Internet consultation.

(c) The term does not include a health care service provided by:

- (1) an employee of a practitioner; or
- (2) an individual who is employed by the same entity that employs the practitioner; who is performing a health care service listed in section 2.5(a)(2), 2.5(a)(3), or 2.5(a)(4) of this chapter under the direction and that is customarily within the specific area of practice of the practitioner.

IC 25-1-9.5-6

No reference in IAC was identified for LSWs relating to telehealth.

Other Policies Relating to this License Type

Temporary Permits

Sec. 2.5. (a) As used in [IC 25-23.6-5-11](#), "the date the board disapproves the individual's license application" means the date an applicant for licensure receives notice from the board of: (1) failure of the required examination; or

(2) denial of the individual's license application.

(b) As used in [IC 25-23.6-5-11](#), "good cause" means any reason approved by the board following written notice to the board from the applicant within thirty (30) days of the date the applicant was scheduled to take the examination.

(c) An applicant for licensure as a social worker or as a clinical social worker who fails the initial examination may renew the temporary permit, a maximum of two (2) times, if the applicant retakes the repeat examination within six (6) months of the date of the previously failed examination; failure to take within the six (6) months will automatically invalidate the temporary permit.

(d) As used in [IC 25-23.6-5-11](#), "national association approved by the board" means either of the following:

- (1) National Association of Social Workers.
- (2) Any national social work association with educational and clinical experience requirements substantially equivalent to National Association of Social Workers.

839 IAC 1-3-2.5

Exemptions

Sec. 2. (a) This article may not be construed to limit the social work or clinical social work services performed by a person who does not use a title specified in this article and who is one (1) of the following:

- (1) A licensed health care professional acting within the scope of the person's license.
- (2) A student, an intern, or a trainee pursuing a course of study in medicine, psychology, or a course of study to gain licensure under this article in an accredited eligible postsecondary educational institution or training institution accredited by the Council on Social Work Education, or a graduate accumulating experience required for licensure if:

(A) the services are performed under qualified supervision and constitute a part of the person's supervised course of study or other level of supervision; and

(B) the student or graduate uses a title that contains the term "intern", "student", or "trainee".

(3) Not a resident of Indiana if the person performed social work in Indiana for not more than five (5) days in any one (1) month or more than fifteen (15) days in any one (1) calendar year and the person is authorized to perform such services under the laws of the state or country in which the person resides.

(4) A rabbi, priest, Christian Science practitioner, minister, or other member of the clergy.

- (5) An employee or a volunteer for an organization performing charitable, religious, or educational functions, providing pastoral counseling, or other assistance.
- (6) A person who provides school counseling.
- (7) A governmental employee (as defined in [IC 25-23.6-1-3.9](#)).
- (8) An individual providing services under a contract with the department of child services who:
- (A) is employed by an organization that is nationally accredited and in good standing by the Joint Commission, Council on Accreditation, or the Commission on Accreditation of Rehabilitation Facilities;
- (B) is directly supervised by a licensed individual who is:
- (i) licensed under [IC 25-23.6-2](#), as a social worker, clinical social worker, mental health counselor, mental health counselor associate, marriage and family therapist, or marriage and family therapist associate, and acting within the scope of the individual's license;
- (ii) licensed as a psychologist under [IC 25-33](#) and acting within the scope of the individual's license; or
- (iii) licensed as a physician under [IC 25-22.5](#) who is actively engaged in the practice of psychiatry and acting within the scope of the individual's license; and
- (C) meets any additional requirements established by the department of child services.
- (9) An individual providing services under a contract with the department of child services who:
- (A) has completed a bachelor's degree in social work from:
- (i) an eligible postsecondary educational institution that is accredited or approved for candidacy by the Council on Social Work Education or approved by the behavioral health and human services licensing board; or
- (ii) a foreign school that has a program of study that is approved by the Foreign Equivalency Determination Service of the Council on Social Work Education; and
- (B) is employed in a position for which the department of child services has specified that the job may be filled by individuals who have completed a bachelor-level degree in social work or other human services fields but do not need to be licensed.
- (b) Nothing in this section prohibits a person referred to in subsection (a) from qualifying for licensure under this article.

[IC 25-23.6-4-2](#)

Clinical Social Worker

Entry Criteria

Education

Sec. 2. An individual who applies for a license as a clinical social worker must meet the following requirements:

- (1) Furnish satisfactory evidence to the board that the individual has received:
 - (A) a doctoral degree in social work from an eligible postsecondary educational institution that at the time of graduation was accredited by an accrediting agency recognized by the United States Department of Education; or
 - (B) at least a master's degree in social work from:
 - (i) an eligible postsecondary educational institution accredited or approved for candidacy by the Council on Social Work Education; or
 - (ii) a foreign school that has a program of study accredited by the Canadian Association of Schools of Social Work or a program equivalent to a program approved by the Council on Social Work Education by the Foreign Equivalency Determination Service of the Council on Social Work Education.

The graduate program under this subdivision must have emphasized direct clinical or client health services as provided under section 3.1 of this chapter.

- (2) Meet the clinical social work experience requirements under section 3.5 of this chapter.
- (3) Furnish satisfactory evidence to the board that the individual does not have a conviction for a crime that has a direct bearing on the individual's ability to practice competently.
- (4) Furnish satisfactory evidence to the board that the individual has not been the subject of a disciplinary action by a licensing or certification agency of another state or jurisdiction on the grounds that the individual was not able to practice as a social worker or clinical social worker without endangering the public.
- (5) Pass an examination provided by the board.
- (6) Pay a fee established by the board.

IC 25-23.6-5-2

Graduate school requirements

Sec. 3.1. (a) Except as provided in subsection (b), a graduate program is considered to have emphasized direct clinical patient or clinic health care services if the graduate program meets the following requirements:

- (1) Required coursework in clinical social work and related areas such as psychiatric social work, medical social work, social case work, case management, psychotherapy, group therapy, and any other coursework accepted by the board.
- (2) Required supervised field placement that was part of the applicant's advanced concentration in direct practice, during which the applicant provided clinical services directly to clients.

(b) An applicant who graduated from a graduate program that did not emphasize direct patient or client services may complete the clinical curriculum requirement by returning to a graduate program allowed under section 2(1)(B) of this chapter to complete the education requirements.

(c) Coursework that was taken at a baccalaureate level does not meet the requirements under this section unless an official of the graduate program certifies that the specific course, which a student enrolled in the same graduate program was ordinarily required to complete at the graduate level, was waived or exempted based on completion of a similar course at the baccalaureate level.

IC 25-23.6-5-3.1

Sec. 1. "Institution of higher education approved by the board", as used in [IC 25-23.6-5-1](#), means an institution of higher education that has a program that is accredited or approved for candidacy by the Council on Social Work Education at the time the applicant was granted the degree. For an applicant

whose degree was granted prior to June 30, 1995, the term also includes non-accredited program in social work or clinical social work from an institution of higher education.

839 IAC 1-3-1

Examination

Sec. 4. An individual who satisfies the requirements of section 1 or 2 of this chapter and section 3 of this chapter may take the examination provided by the board.

IC 25-23.6-5-4

Sec. 5. (a) An applicant applying for licensure by examination as a clinical social worker or a social worker, approved by the board to sit for the examination, shall sit for that examination within one (1) year from the date of the initial board approval. If the exam applicant has not taken the examination within one (1) year from the date of the initial board approval, the initial board approval will be invalid and the applicant must file a new application.

(b) The board will notify the applicant in writing of examination results.

(c) Applicants determined by the board to have failed the examination, who wish to retake the examination, shall submit a repeat examination application, fees, and other requirements as stated in 839 IAC 1-2-1.

(d) Applicants who fail the examination three (3) times may be required to personally appear before the board prior to retaking the examination.

839 IAC 1-3-5

Experience

Sec. 3.5. (a) The applicant for a license as a clinical social worker must have at least two (2) years of clinical social work experience after receiving a graduate degree in social work and under the supervision of a qualified supervisor as determined by the board.

(b) If an individual is obtaining the clinical social work experience described in subsection (a) in Indiana, the individual must be licensed as a social worker under section 1 of this chapter.

(c) A doctoral internship may be applied toward the supervised clinical social work experience requirement.

(d) Except as provided in subsection (e), the clinical social work experience requirement may be met by work performed at or away from the premises of the qualified supervisor.

(e) Except as provided in subsection (g), the clinical social work requirement may not be performed away from the qualified supervisor's premises if:

(1) the work is the independent private practice of clinical social work; and

(2) the work is not performed at a place with the supervision of a qualified supervisor available.

(f) Any supervised clinical social work experience hours that an applicant accumulates under this chapter after being licensed as a social worker under section 1 of this chapter do not expire and may be used by the applicant to satisfy the supervised clinical social work experience requirements under this chapter.

(g) Up to fifty percent (50%) of the supervised clinical social work experience hours required under subsection (a) may be accounted for through virtual supervision by a qualified supervisor described in subsection (a).

(h) After obtaining a temporary permit under section 11.5 of this chapter, any supervised clinical social work experience hours that an applicant accumulates under this chapter before the temporary permit expires may be used by the applicant to satisfy the supervised clinical social work experience requirements under this chapter during the following time after the applicant obtained the temporary permit:

(1) For not more than four (4) years.

(2) After the four (4) year period, if approved by the board.

IC 25-23.6-5-3.5

Sec. 2. (a) An applicant for licensure as a social worker or clinical social worker shall pass an examination required by the board.

(b) As used in [IC 25-23.6-5-1](#) and [IC 25-23.6-5-3.5](#), "experience" means full-time paid experience of at least one thousand five hundred (1,500) hours per year. Part-time experience will be considered if the applicant can verify a total of four thousand five hundred (4,500) hours, three thousand (3,000) hours of which must take place after receiving the graduate degree.

(c) As used in [IC 25-23.6-5-1](#) and [IC 25-23.6-5-3.5](#), supervision must be face-to-face contact between the supervisor and supervisee for the purpose of assisting the supervisee in the process of learning the skills of social work or clinical social work practice for a minimum of four (4) hours per month.

(d) Experience, as that term is used in [IC 25-23.6-5-1](#) and [IC 25-23.6-5-3.5](#), shall be earned as an employee in one (1) of the following settings:

- (1) Social service agencies.
- (2) Schools.
- (3) Institutions of higher education.
- (4) Hospitals.
- (5) Private practice.
- (6) Mental health centers.
- (7) Correctional institutions.
- (8) Home health agencies.
- (9) Long term health care facilities.
- (10) Employee assistance programs.
- (11) Occupational social services.
- (12) Military facilities.

839 IAC 1-3-2

Reciprocity/Other Provisions

Sec. 10.5. The board shall issue a license to an individual to be a bachelor's degree social worker, social worker, or clinical social worker, not more than thirty (30) days after the application is filed and completed, if the individual:

- (1) has a valid license or certificate to practice from another state or jurisdiction;
- (2) has passed an examination substantially equivalent to the level for which licensure is being requested;
- (3) does not have a pending disciplinary proceeding in another state; and
- (4) pays a fee.

IC 25-23.6-5-10.5

No reference in IAC was identified for LCSWs relating to reciprocity.

Practice Provisions

Scope of Practice

Sec. 6. "Practice of clinical social work" means professional services that are designed to help individuals, marriages, couples, families, groups, and communities to enhance or restore their capacity for functioning by:

- (1) assisting in the obtaining or improving of tangible social and health services;
- (2) providing a mental health diagnosis;
- (3) using appraisal instruments as an aid in treatment planning that the clinical social worker is qualified to employ by virtue of the counselor's education, training, and experience; and
- (4) counseling and psychotherapeutic techniques, casework social work advocacy, and treatment in a variety of settings that include mental and physical health facilities, child and family service agencies, or private practice.

IC 25-23.6-1-6

Sec. 4. (a) The competent practice of social work and clinical social work requires remaining current with generally accepted developments within the area of specialization and the development and exercise of judgment as to when to apply specific procedures in a reasonable, effective, efficient, and economical manner.

(b) The competent practice of social work and clinical social work includes acting within generally accepted ethical principles and guidelines of the profession and maintaining an awareness of personal and professional limitations. These ethical principles include, but are not limited to, the following:

(1) A social worker or clinical social worker shall provide a clear description of what the client may expect in the way of services, reports, fees, billing, and schedules.

(2) A social worker or clinical social worker shall not misrepresent the practitioner's qualifications, training, or experience. If a social worker or a clinical social worker engages in advertising, the practitioner's credentials shall be presented factually.

(3) A social worker or clinical social worker may not practice beyond the practitioner's competence. A social worker or clinical social worker shall make appropriate referrals when the client's needs exceed the practitioner's competency level. Such referrals should be timely.

(4) A social worker or clinical social worker shall assure that referrals are always based solely on the best interest of the client and not for personal gain.

(5) A social worker or clinical social worker shall not provide social work or clinical social work services while under the influence of alcohol or other mind-altering or mood-altering drugs, which impair delivery of such services.

(6) Relationships with clients shall not be exploited by the social worker or clinical social worker for personal gain. A social worker or clinical social worker shall not violate such positions of trust and dependency by committing any act detrimental to a client.

(7) A social worker or clinical social worker shall not abandon or neglect a client in need of immediate professional services without making reasonable arrangements for the provision or the continuation of services.

(8) The social worker or clinical social worker shall under no circumstances engage in sexual activities with clients.

839 IAC 1-3-4

Telehealth

Sec. 6. (a) As used in this chapter, "telehealth" means the delivery of health care services using interactive electronic communications and information technology, in compliance with the federal Health Insurance Portability and Accountability Act (HIPAA), including:

(1) secure videoconferencing;

(2) store and forward technology; or

(3) remote patient monitoring technology;

between a provider in one (1) location and a patient in another location.

(b) The term does not include the use of the following unless the practitioner has an established relationship with the patient:

(1) Electronic mail.

(2) An instant messaging conversation.

(3) Facsimile.

(4) Internet questionnaire.

(5) Internet consultation.

(c) The term does not include a health care service provided by:

(1) an employee of a practitioner; or

(2) an individual who is employed by the same entity that employs the practitioner;

who is performing a health care service listed in section 2.5(a)(2), 2.5(a)(3), or 2.5(a)(4) of this chapter under the direction and that is customarily within the specific area of practice of the practitioner.

IC 25-1-9.5-6

No reference in IAC was identified for LCSWs relating to telehealth.

Other Policies Relating to this License Type

Temporary Permits

Sec. 2.5. (a) As used in [IC 25-23.6-5-11](#), "the date the board disapproves the individual's license application" means the date an applicant for licensure receives notice from the board of: (1) failure of the required examination; or

(2) denial of the individual's license application.

(b) As used in [IC 25-23.6-5-11](#), "good cause" means any reason approved by the board following written notice to the board from the applicant within thirty (30) days of the date the applicant was scheduled to take the examination.

(c) An applicant for licensure as a social worker or as a clinical social worker who fails the initial examination may renew the temporary permit, a maximum of two (2) times, if the applicant retakes the repeat examination within six (6) months of the date of the previously failed examination; failure to take within the six (6) months will automatically invalidate the temporary permit.

(d) As used in [IC 25-23.6-5-11](#), "national association approved by the board" means either of the following:

(1) National Association of Social Workers.

(2) Any national social work association with educational and clinical experience requirements substantially equivalent to National Association of Social Workers.

839 IAC 1-3-2.5

Exemptions

Sec. 2. (a) This article may not be construed to limit the social work or clinical social work services performed by a person who does not use a title specified in this article and who is one (1) of the following:

(1) A licensed health care professional acting within the scope of the person's license.

(2) A student, an intern, or a trainee pursuing a course of study in medicine, psychology, or a course of study to gain licensure under this article in an accredited eligible postsecondary educational institution or training institution accredited by the Council on Social Work Education, or a graduate accumulating experience required for licensure if:

(A) the services are performed under qualified supervision and constitute a part of the person's supervised course of study or other level of supervision; and

(B) the student or graduate uses a title that contains the term "intern", "student", or "trainee".

(3) Not a resident of Indiana if the person performed social work in Indiana for not more than five (5) days in any one (1) month or more than fifteen (15) days in any one (1) calendar year and the person is authorized to perform such services under the laws of the state or country in which the person resides.

(4) A rabbi, priest, Christian Science practitioner, minister, or other member of the clergy.

(5) An employee or a volunteer for an organization performing charitable, religious, or educational functions, providing pastoral counseling, or other assistance.

(6) A person who provides school counseling.

(7) A governmental employee (as defined in [IC 25-23.6-1-3.9](#)).

(8) An individual providing services under a contract with the department of child services who:

(A) is employed by an organization that is nationally accredited and in good standing by the Joint Commission, Council on Accreditation, or the Commission on Accreditation of Rehabilitation Facilities;

(B) is directly supervised by a licensed individual who is:

(i) licensed under [IC 25-23.6-2](#), as a social worker, clinical social worker, mental health counselor, mental health counselor associate, marriage and family therapist, or marriage and family therapist associate, and acting within the scope of the individual's license;

(ii) licensed as a psychologist under [IC 25-33](#) and acting within the scope of the individual's license; or

(iii) licensed as a physician under [IC 25-22.5](#) who is actively engaged in the practice of psychiatry and acting within the scope of the individual's license; and

(C) meets any additional requirements established by the department of child services.

(9) An individual providing services under a contract with the department of child services who:

(A) has completed a bachelor's degree in social work from:

(i) an eligible postsecondary educational institution that is accredited or approved for candidacy by the Council on Social Work Education or approved by the behavioral health and human services licensing board; or

(ii) a foreign school that has a program of study that is approved by the Foreign Equivalency Determination Service of the Council on Social Work Education; and
(B) is employed in a position for which the department of child services has specified that the job may be filled by individuals who have completed a bachelor-level degree in social work or other human services fields but do not need to be licensed.

(b) Nothing in this section prohibits a person referred to in subsection (a) from qualifying for licensure under this article.

IC 25-23.6-4-2

Marriage and Family Therapist Associate

Entry Criteria

Education

Sec. 1.5. (a) An individual who applies for a license as a marriage and family therapist associate must meet the following requirements:

- (1) Furnish satisfactory evidence to the board that the individual has:
 - (A) received a master's or doctor's degree in marriage and family therapy, or in a related area as determined by the board from an institution of higher education that meets the requirements under section [2.1\(a\)\(1\)](#) of this chapter or from a foreign school that has a program of study that meets the requirements under section 2.1(a)(2) or 2.1(a)(3) of this chapter; and
 - (B) completed the educational requirements under section 2.5 of this chapter.

IC 25-23.6-8-1.5

Sec. 2.1. (a) An applicant for a license as a marriage and family therapist under section 1 of this chapter or an applicant for a license as a marriage and family therapist associate under section 1.5 of this chapter must have received a master's or doctor's degree in marriage and family therapy, or in a related area as determined by the board, from an eligible postsecondary educational institution that meets the following requirements:

- (1) If the institution was located in the United States or a territory of the United States, at the time of the applicant's graduation the institution was accredited by a regional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation
- (2) If the institution was located in Canada, at the time of the applicant's graduation the institution was a member in good standing with the Association of Universities and Colleges of Canada.
- (3) If the institution was located in a foreign country other than Canada, at the time of the applicant's graduation the institution:
 - (4) was recognized by the government of the country where the school was located as a program to train in the practice of marriage and family therapy or psychotherapy; and
 - (5) (B) maintained a standard of training substantially equivalent to the standards of institutions accredited by a regional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation.
- (6) (b) An applicant for a license as a marriage and family therapist under section 1 of this chapter or an applicant for a license as a marriage and family therapist associate under section 1.5 of this chapter who has a master's or doctoral degree from a program that did not emphasize marriage and family therapy may complete the course work requirement from an institution that is:
 - (7) (1) accredited by the Commission on Accreditation for Marriage and Family Therapy Education; and
 - (8) (2) recognized by the United States Department of Education.

IC 25-23.6-8-2.1

Sec. 2.5. (a) An applicant for a license as a marriage and family therapist under section 1 of this chapter or an applicant for a license as a marriage and family therapist associate under section 1.5 of this chapter must complete the following educational requirements:

- (1) Except as provided in subsection (b), graduate course work that must include graduate level course credits with material in at least the following content areas:
 - (A) Theoretical foundations of marriage and family therapy.
 - (B) Major models of marriage and family therapy.
 - (C) Individual development.
 - (D) Family development and family relationships.
 - (E) Clinical problems.
 - (F) Collaboration with other disciplines.

- (G) Sexuality.
- (H) Gender and sexual orientation.
- (I) Issues of ethnicity, race, socioeconomic status, and culture.
- (J) Therapy techniques.
- (K) Behavioral research that focuses on the interpretation and application of research data as it applies to clinical practice.

The content areas may be combined into any one (1) graduate level course.

(2) Graduate course work in the following areas:

(A) Legal, ethical, and professional standards issues in the practice of marriage and family therapy or an equivalent course approved by the board.

(B) Appraisal and assessment for individual or interpersonal disorder or dysfunction.

(3) At least one (1) supervised clinical practicum, internship, or field experience in a marriage and family counseling setting that meets the following requirements:

(A) The applicant provided five hundred (500) hours of marriage and family therapy services, including at least four hundred (400) face to face client contact hours, of which at least two hundred (200) hours must be relational, under the supervision of a licensed marriage and family therapist who has at least five (5) years of experience or a qualified supervisor approved by the board.

(B) The applicant received one hundred (100) hours of supervision from a licensed marriage and family therapist who has at least five (5) years experience as a qualified supervisor.

The requirements under clauses (A) and (B) may be met by a supervised practice experience that took place away from an institution of higher education but that is certified by an official of the eligible postsecondary educational institution as being equivalent to a graduate level practicum or internship program at an institution accredited by an accrediting agency approved by the United States Department of Education Commission on Recognition of Postsecondary Education, the Association of Universities and Colleges of Canada, or the Commission on Accreditation for Marriage and Family Therapy Education.

(b) The following graduate work may not be used to satisfy the content area requirements under subsection (a):

- (1) Thesis or dissertation work.
- (2) Practicums, internships, or fieldwork.

IC 25-23.6-8-2.5

Sec. 3.1. (a) As used in [IC 25-23.6-8-1](#), "master's degree in an area related to marriage and family therapy" means a degree earned in one (1) of the following areas of study:

- (1) Clinical social work.
- (2) Psychology.
- (3) Counseling.
- (4) Pastoral counseling.
- (5) Programs accredited by the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE).
- (6) Another degree area as determined by the board.

(b) An applicant for licensure as a marriage and family therapist with a graduate degree not listed in subsection (a), or an applicant asserting that his or her program is equivalent to a program in marriage and family therapy whose content areas are listed in [IC 25-23.6-8-2.5](#), must provide the board with the following information:

- (1) Evidence that their degree program and any additional course work are equivalent to the criteria for a graduate degree in marriage and family therapy as set forth in this section.
- (2) An official college transcript.
- (3) Appropriate certifications or affidavits from university officials.
- (4) Any additional supporting documentation as requested by the board.

(c) As used in [IC 25-23.6-8-2.1\(a\)\(1\)](#), "regional accrediting body" means a college or university that was accredited prior to or within two (2) years of the time of the applicant's graduation by one (1) of the following:

- (1) New England Association of Schools and Colleges.

- (2) Middle States Association of Colleges and Schools.
 - (3) North Central Association of Colleges and Schools.
 - (4) Northwest Association of Schools and Colleges.
 - (5) Southern Association of Schools and Colleges.
 - (6) Western Association of Schools and Colleges.
- (d) An applicant for licensure as a marriage and family therapist under [IC 25-23.6-8](#) must show successful completion of a degree curriculum that shall encompass a minimum of twenty-seven (27) semester hours or forty-one (41) quarter hours of graduate course work. If the course titles as stated on the transcript do not clearly reflect the course work content areas as listed in [IC 25-23.6-8-2.5](#), the applicant must document the course or combination of courses in which the material was covered. Only graduate level courses are acceptable for establishing equivalency. The board will not accept course work counted or credited toward an undergraduate degree.

[839 IAC 1-4-3.1](#)

Examination

Sec. 3. An individual who satisfies the requirements of section [1.5\(a\)\(1\)](#) through [1.5\(a\)\(4\)](#) of this chapter may take the examination provided by the board.

[IC 25-23.6-8-3](#)

Sec. 1.5. (a) An individual who applies for a license as a marriage and family therapist associate must meet the following requirements:

- (1) Furnish satisfactory evidence to the board that the individual has:
 - (A) received a master's or doctor's degree in marriage and family therapy, or in a related area as determined by the board from an institution of higher education that meets the requirements under section [2.1\(a\)\(1\)](#) of this chapter or from a foreign school that has a program of study that meets the requirements under section [2.1\(a\)\(2\)](#) or [2.1\(a\)\(3\)](#) of this chapter; and
 - (B) completed the educational requirements under section [2.5](#) of this chapter.
- (2) Furnish satisfactory evidence to the board that the individual does not have a conviction for a crime that has a direct bearing on the individual's ability to practice competently.
- (3) Furnish satisfactory evidence to the board that the individual has not been the subject of a disciplinary action by a licensing or certification agency of another state or jurisdiction on the grounds that the individual was not able to practice as a marriage and family therapist associate without endangering the public.
- (4) Pay the fee established by the board.

[IC 25-23.6-8-1.5\(a\)\(1\)-\(a\)\(4\)](#)

Sec. 7. An examination shall be considered to be substantially equivalent, as used in [IC 25-23.6-8-13](#), if:
(1) the examination is the same examination used by the board; or

(2) the board, after reviewing the examination, finds it comparable to the examination used by the board.

[839 IAC 1-4-7](#)

Experience

Sec. 1.5. (b) The board shall issue an associate temporary permit to practice marriage and family therapy to an individual who:

- (1) meets the educational requirements for a license as a marriage and family therapist;
- (2) is pursuing the required clinical supervisory hours for a license as a marriage and family therapist; and
- (3) pays a fee for the temporary permit set by the board.

An associate temporary permit issued under this subsection expires one (1) year after the date the permit is issued, without regard to the number of times the individual passes or fails the required examination to become a licensed marriage and family therapist. The temporary permit may not be renewed.

[IC 25-23.6-8-1.5\(b\)](#)

(5) The program shall include a supervised clinical practicum, internship, or field experience in marriage and family therapy.

(f) As used in [IC 25-23.6-8-2.5\(a\)\(3\)](#), "practicum" means a distinctly defined supervised curricular experience intended to enable the student to develop basic therapy skills and to integrate professional knowledge and skills appropriate to the student's program emphasis. The practicum shall be a minimum of five hundred (500) face-to-face client contact hours and include a minimum of one hundred (100) hours of supervision from an LMFT who has at least five (5) years of experience.

(g) The supervision of the clinical practicum, internship, or field experience in marriage and family therapy experiences listed in this section are tutorial forms of instruction. Individual supervision is supervision rendered to not more than two (2) individuals at a time and group supervision is supervision rendered to at least two (2) and not more than ten (10) individuals at one(1) time.

(h) As used in [IC 25-23.6-8-2.5\(a\)\(3\)\(B\)](#), "one hundred (100) hours of supervision" refers to the entire clinical experience requirement of five hundred (500) hours. This includes individual and group supervision. The applicant must document that at least one hundred (100) hours were spent with an LMFT supervisor who has at least five (5) years of experience or a qualified supervisor approved by the board. The graduate marriage and family therapy student may work away from the premises of the educational institution but must:

- (1) be enrolled in a clinical practicum, internship, or field experience in marriage and family therapy; and
- (2) conduct therapy under the auspices of that graduate program.

839 IAC 1-4-3.1(5)(f-h)

Reciprocity/Other Provisions

Sec. 9.5. The board shall issue a license to an individual to be a marriage and family therapist, not more than thirty (30) days after the application is filed and completed, if the individual:

- (1) has a valid license or certificate to practice from another state or jurisdiction;
- (2) has passed an examination substantially equivalent to the level for which licensure is being requested;
- (3) does not have a pending disciplinary proceeding in another state; and
- (4) pays a fee.

IC 25-23.6-8-9.5

No reference in IAC was identified for LMFTA relating to reciprocity.

Practice Provisions

Scope of Practice

Sec. 7. "Practice of marriage and family therapy" means a specialty that:

- (1) uses an applied understanding of the dynamics of marital, relational, and family systems, and individual psychodynamics;
- (2) uses counseling and psychotherapeutic techniques;
- (3) provides a mental health diagnosis and treats mental and emotional conditions, resolves intrapersonal and interpersonal conflict, and changes perceptions, attitudes, and behavior, all within the context of family, marital, and relational systems, including the use of accepted evaluation classifications;
- (4) uses individual, group, couple, sexual, family, and divorce therapy; and
- (5) uses appraisal instruments that evaluate individual, marital, relational, communicational, parent and child, and family functioning that the marriage and family therapist is qualified to employ by virtue of the counselor's education, training, and experience.

IC 25-23.6-1-7

No reference in IAC was identified for LMFTA relating to practice.

Telehealth

Sec. 6. (a) As used in this chapter, "telehealth" means the delivery of health care services using interactive electronic communications and information technology, in compliance with the federal Health Insurance Portability and Accountability Act (HIPAA), including:

- (1) secure videoconferencing;
 - (2) store and forward technology; or
 - (3) remote patient monitoring technology;
- between a provider in one (1) location and a patient in another location.

(b) The term does not include the use of the following unless the practitioner has an established relationship with the patient:

- (1) Electronic mail.
- (2) An instant messaging conversation.
- (3) Facsimile.
- (4) Internet questionnaire.
- (5) Internet consultation.

(c) The term does not include a health care service provided by:

- (1) an employee of a practitioner; or
 - (2) an individual who is employed by the same entity that employs the practitioner;
- who is performing a health care service listed in section 2.5(a)(2), 2.5(a)(3), or 2.5(a)(4) of this chapter under the direction and that is customarily within the specific area of practice of the practitioner.

IC 25-1-9.5-6

No reference in IAC was identified for LMFTA relating to telehealth.

Other Policies Relating to this License Type

Exemptions

Sec. 2. (a) This article may not be construed to limit the marriage and family therapy services performed by a person who does not use a title specified in this article and who is one (1) of the following:

- (1) A licensed health care professional acting within the scope of the person's license.
- (2) A student, an intern, or a trainee pursuing a course of study in medicine or psychology or a course of study to gain licensure under this article in an accredited eligible postsecondary educational institution or training institution if:
 - (A) the activities are performed under qualified supervision and constitute a part of the person's supervised course of study or other level of supervision; and
 - (B) the student uses a title that contains the term "intern" or "trainee".
- (3) Not a resident of Indiana if the person performed services in Indiana for not more than five (5) days in any one (1) month and not more than fifteen (15) days in any one (1) calendar year and the person is authorized to perform such services under the laws of the state or country in which the person resides.
- (4) A rabbi, priest, Christian Science practitioner, minister, or other member of the clergy.
- (5) An employee of or a volunteer for a nonprofit corporation or an organization performing charitable, religious, or educational functions, providing pastoral counseling or other assistance.
- (6) A person who provides school counseling or a person who is certified by a state or national organization that is recognized by the Indiana division of mental health and addiction and who provides counseling in the areas of alcohol or drug abuse addictions.

(b) Nothing in this section prohibits a person referred to in subsection (a) from qualifying for licensure under this article.

[IC 25-23.6-3-2](#)

Marriage and Family Therapist

Entry Criteria

Education

Sec. 2.5. (a) An applicant for a license as a marriage and family therapist under section 1 of this chapter or an applicant for a license as a marriage and family therapist associate under section 1.5 of this chapter must complete the following educational requirements:

(1) Except as provided in subsection (b), graduate course work that must include graduate level course credits with material in at least the following content areas:

- (A) Theoretical foundations of marriage and family therapy.
- (B) Major models of marriage and family therapy.
- (C) Individual development.
- (D) Family development and family relationships.
- (E) Clinical problems.
- (F) Collaboration with other disciplines.
- (G) Sexuality.
- (H) Gender and sexual orientation.
- (I) Issues of ethnicity, race, socioeconomic status, and culture.
- (J) Therapy techniques.
- (K) Behavioral research that focuses on the interpretation and application of research data as it applies to clinical practice.

The content areas may be combined into any one (1) graduate level course.

(2) Graduate course work in the following areas:

- (A) Legal, ethical, and professional standards issues in the practice of marriage and family therapy or an equivalent course approved by the board.
- (B) Appraisal and assessment for individual or interpersonal disorder or dysfunction.

(b) The following graduate work may not be used to satisfy the content area requirements under subsection (a):

- (1) Thesis or dissertation work.
- (2) Practicums, internships, or fieldwork.

[IC 25-23.6-8-2.5](#)

Sec. 3.1. (a) As used in [IC 25-23.6-8-1](#), "master's degree in an area related to marriage and family therapy" means a degree earned in one (1) of the following areas of study:

- (1) Clinical social work.
- (2) Psychology.
- (3) Counseling.
- (4) Pastoral counseling.
- (5) Programs accredited by the Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE).
- (6) Another degree area as determined by the board.

(b) An applicant for licensure as a marriage and family therapist with a graduate degree not listed in subsection (a), or an applicant asserting that his or her program is equivalent to a program in marriage and family therapy whose content areas are listed in [IC 25-23.6-8-2.5](#), must provide the board with the following information:

- (1) Evidence that their degree program and any additional course work are equivalent to the criteria for a graduate degree in marriage and family therapy as set forth in this section.
- (2) An official college transcript.

- (3) Appropriate certifications or affidavits from university officials.
- (4) Any additional supporting documentation as requested by the board.
- (c) As used in [IC 25-23.6-8-2.1\(a\)\(1\)](#), "regional accrediting body" means a college or university that was accredited prior to or within two (2) years of the time of the applicant's graduation by one (1) of the following:
 - (1) New England Association of Schools and Colleges.
 - (2) Middle States Association of Colleges and Schools.
 - (3) North Central Association of Colleges and Schools.
 - (4) Northwest Association of Schools and Colleges.
 - (5) Southern Association of Schools and Colleges.
 - (6) Western Association of Schools and Colleges.
- (d) An applicant for licensure as a marriage and family therapist under [IC 25-23.6-8](#) must show successful completion of a degree curriculum that shall encompass a minimum of twenty-seven (27) semester hours or forty-one (41) quarter hours of graduate course work. If the course titles as stated on the transcript do not clearly reflect the course work content areas as listed in [IC 25-23.6-8-2.5](#), the applicant must document the course or combination of courses in which the material was covered. Only graduate level courses are acceptable for establishing equivalency. The board will not accept course work counted or credited toward an undergraduate degree.

839 IAC 1-4-3.1

Examination

Sec. 2.7. (a) As used in this section, "first available examination" means the first examination after the date of:

- (1) graduation; or
- (2) moving into Indiana;

that has an application deadline that is at least thirty (30) days after the date of graduation or the date of moving into Indiana, unless the individual chooses to meet a deadline that is less than thirty (30) days after either of those events.

(b) An applicant for a license as a marriage and family therapist under section 1 of this chapter must have at least two (2) years of post degree clinical experience, during which at least fifty percent (50%) of the applicant's clients were receiving marriage and family therapy services. The applicant's clinical experience must include one thousand (1,000) hours of post degree clinical experience and two hundred (200) hours of post degree clinical supervision, of which one hundred (100) hours must be individual supervision, under the supervision of a licensed marriage and family therapist who has at least five (5) years of experience or an equivalent supervisor, as determined by the board.

(c) If an individual applies for, takes, and passes the first available examination, the individual may not count more than five hundred (500) hours of the post degree clinical experience that is:

- (1) required under subsection (b); and
- (2) accumulated before taking the examination toward licensure as a marriage and family therapist.

(d) If an individual does not pass the first available examination, the individual may:

- (1) retain the hours accumulated before taking the examination;
- (2) continue working; and
- (3) not accumulate any additional hours toward licensure as a marriage and family therapist until passing the examination.

(e) If an individual does not take the first available examination, the individual may not begin accumulating any post degree clinical experience hours toward licensure as a marriage and family therapist until the individual passes the examination.

(f) When obtaining the clinical experience required under subsection (b), the applicant must provide direct individual, group, and family therapy and counseling to the following categories of cases:

- (1) Unmarried couples.
- (2) Married couples.
- (3) Separating or divorcing couples.
- (4) Family groups, including children.

(g) A doctoral internship may be applied toward the supervised work experience requirement.

(h) Except as provided in subsection (i), the experience requirement may be met by work performed at or away from the premises of the supervising marriage and family therapist.

(i) Except as provided in subsection (j), the work requirement may not be performed away from the supervising marriage and family therapist's premises if:

(1) the work is the independent private practice of marriage and family therapy; and

(2) the work is not performed at a place that has the supervision of a licensed marriage and family therapist or an equivalent supervisor, as determined by the board.

(j) Up to fifty percent (50%) of the supervised post degree clinical experience hours required under subsection (b) may be accounted for through virtual supervision by a licensed marriage and family therapist or equivalent supervisor described in subsection (b).

IC 25-23.6-8-2.7

Sec. 3.3. (a) An applicant for licensure by examination as a marriage and family therapist or marriage and family therapist associate, approved by the board to sit for the examination, shall sit for that examination within one (1) year from the date of the initial board approval. If the examination applicant has not taken the examination within one (1) year from the date of the initial board approval, the initial board approval will be invalid and the applicant must file a new application. (b) The board will notify the applicant in writing of examination results.

(c) Applicants determined by the board to have failed the examination, who wish to retake the examination, shall submit a repeat examination application, fees, and other requirements as stated in 839 IAC 1-2-1.

(d) Applicants who fail the examination three (3) times may be required to personally appear before the board prior to retaking the examination

839 IAC 1-4-3.3

Experience

(3) At least one (1) supervised clinical practicum, internship, or field experience in a marriage and family counseling setting that meets the following requirements:

(A) The applicant provided five hundred (500) hours of marriage and family therapy services, including at least four hundred (400) face to face client contact hours, of which at least two hundred (200) hours must be relational, under the supervision of a licensed marriage and family therapist who has at least five (5) years of experience or a qualified supervisor approved by the board.

(B) The applicant received one hundred (100) hours of supervision from a licensed marriage and family therapist who has at least five (5) years experience as a qualified supervisor.

The requirements under clauses (A) and (B) may be met by a supervised practice experience that took place away from an institution of higher education but that is certified by an official of the eligible postsecondary educational institution as being equivalent to a graduate level practicum or internship program at an institution accredited by an accrediting agency approved by the United States Department of Education Commission on Recognition of Postsecondary Education, the Association of Universities and Colleges of Canada, or the Commission on Accreditation for Marriage and Family Therapy Education.

IC 25-23.6-8-2.5(3)

Sec. 3.2. (a) As used in [IC 25-23.6-8-2.7](#), "one thousand (1,000) hours of postgraduate clinical experience" means experience under approved supervision, acquired over not less than twenty-four (24) months, any time subsequent to the date:

(1) the individual is licensed as a marriage and family therapist associate; or

(2) certified by the degree-granting institution showing completion of all requirements for the master's degree issued prior to July 1, 2008.

The doctoral student may use hours accrued during a doctoral practicum or internship toward the postgraduate clinical experience.

(b) As used in [IC 25-23.6-8-2.7\(a\)](#), "individual supervision" means face-to-face supervision with an equivalent supervisor and not more than two (2) individuals.

839 IAC 1-4-3.2

Reciprocity/Other Provisions

Sec. 9.5. The board shall issue a license to an individual to be a marriage and family therapist, not more than thirty (30) days after the application is filed and completed, if the individual:

- (1) has a valid license or certificate to practice from another state or jurisdiction;
- (2) has passed an examination substantially equivalent to the level for which licensure is being requested;
- (3) does not have a pending disciplinary proceeding in another state; and
- (4) pays a fee.

IC 25-23.6-8-9.5

No reference in IAC was identified for LMFT relating to reciprocity.

Practice Provisions

Scope of Practice

Sec. 7. "Practice of marriage and family therapy" means a specialty that:

- (1) uses an applied understanding of the dynamics of marital, relational, and family systems, and individual psychodynamics;
- (2) uses counseling and psychotherapeutic techniques;
- (3) provides a mental health diagnosis and treats mental and emotional conditions, resolves intrapersonal and interpersonal conflict, and changes perceptions, attitudes, and behavior, all within the context of family, marital, and relational systems, including the use of accepted evaluation classifications;
- (4) uses individual, group, couple, sexual, family, and divorce therapy; and
- (5) uses appraisal instruments that evaluate individual, marital, relational, communicational, parent and child, and family functioning that the marriage and family therapist is qualified to employ by virtue of the counselor's education, training, and experience.

IC 25-23.6-1-7

Sec. 4. (a) Marriage and family therapists shall not exploit the trust and dependency of clients. Marriage and family therapists shall avoid dual relationships with clients that could impair their professional judgment or increase the risk of exploitation. Examples of such dual relationships include, but are not limited to, business or close personal relationships with clients.

(b) Marriage and family therapists shall respect the right of clients to make decisions and help them to understand the consequences of these decisions. Marriage and family therapists shall clearly advise a client that a decision on marital status is the responsibility of the client.

(c) Marriage and family therapists shall continue therapeutic relationships only so long as it is reasonably clear that clients are benefiting from the relationship.

(d) Marriage and family therapists shall not abandon or neglect clients in treatment without making reasonable arrangements for the continuation of such treatment.

- (e) Marriage and family therapists may use client and/or clinical materials in teaching, writing, and public presentations only if a written waiver has been received from the client or when appropriate steps have been taken to protect client identity.
- (f) Marriage and family therapists shall store or dispose of client records in ways that maintain confidentiality.
- (g) Marriage and family therapists shall seek to remain abreast of new developments in family therapy knowledge and practices through both educational activities and clinical experiences.
- (h) Marriage and family therapists shall not attempt to diagnose, treat, or advise on problems outside their competence.
- (i) Marriage and family therapists shall not offer or accept payment for referrals.
- (j) Marriage and family therapists shall disclose the marriage and family therapist's fee structure to clients at the onset of treatment.

839 IAC 1-4-4

Telehealth

Sec. 6. (a) As used in this chapter, "telehealth" means the delivery of health care services using interactive electronic communications and information technology, in compliance with the federal Health Insurance Portability and Accountability Act (HIPAA), including:

- (1) secure videoconferencing;
 - (2) store and forward technology; or
 - (3) remote patient monitoring technology;
- between a provider in one (1) location and a patient in another location.

(b) The term does not include the use of the following unless the practitioner has an established relationship with the patient:

- (1) Electronic mail.
- (2) An instant messaging conversation.
- (3) Facsimile.
- (4) Internet questionnaire.
- (5) Internet consultation.

(c) The term does not include a health care service provided by:

- (1) an employee of a practitioner; or
- (2) an individual who is employed by the same entity that employs the practitioner; who is performing a health care service listed in section 2.5(a)(2), 2.5(a)(3), or 2.5(a)(4) of this chapter under the direction and that is customarily within the specific area of practice of the practitioner.

IC 25-1-9.5-6

No reference in IAC was identified for LMFT relating to telehealth.

Other Policies Relating to this License Type

Duration of marriage and family therapist license; renewal

Sec. 8. (a) Subject to [IC 25-1-2-6\(e\)](#), a marriage and family therapist license issued by the board is valid for the remainder of the renewal period in effect on the date the license was issued.

(b) An individual may renew a marriage and family therapist license by:

- (1) paying a renewal fee on or before the expiration date of the license; and
- (2) completing not less than fifteen (15) hours of continuing education each licensure year.

(c) If an individual fails to pay a renewal on or before the expiration date of a license, the license becomes invalid.

IC 25-23.6-8-8

Temporary Permits

Sec. 6. (a) As used in [IC 25-23.6-8-10](#), "the date the board disapproves the individual's license application" means the date an applicant for licensure receives notice of:

- (1) failure of the required examination; or
- (2) denial of the individual's license application.
- (b) As used in [IC 25-23.6-8-10](#), "good cause" means any reason approved by the board following written notice to the board from the applicant within thirty (30) days of the date the applicant was scheduled to take the examination.
- (c) An applicant for licensure as a marriage and family therapist who fails the required examination shall not be issued a second temporary permit.
- (d) As used in [IC 25-23.6-8-10](#), "national association approved by the board" means either of the following:
 - (1) Clinical membership in the American Association for Marriage and Family Therapy.
 - (2) Clinical membership in any national marriage and family therapy association with educational and clinical experience requirements substantially equivalent to the American Association for Marriage and Family Therapy.

839 IAC 1-4-6

Exemptions

Sec. 2. (a) This article may not be construed to limit the marriage and family therapy services performed by a person who does not use a title specified in this article and who is one (1) of the following:

- (1) A licensed health care professional acting within the scope of the person's license.
- (2) A student, an intern, or a trainee pursuing a course of study in medicine or psychology or a course of study to gain licensure under this article in an accredited eligible postsecondary educational institution or training institution if:
 - (A) the activities are performed under qualified supervision and constitute a part of the person's supervised course of study or other level of supervision; and
 - (B) the student uses a title that contains the term "intern" or "trainee".
- (3) Not a resident of Indiana if the person performed services in Indiana for not more than five (5) days in any one (1) month and not more than fifteen (15) days in any one (1) calendar year and the person is authorized to perform such services under the laws of the state or country in which the person resides.
- (4) A rabbi, priest, Christian Science practitioner, minister, or other member of the clergy.
- (5) An employee of or a volunteer for a nonprofit corporation or an organization performing charitable, religious, or educational functions, providing pastoral counseling or other assistance.
- (6) A person who provides school counseling or a person who is certified by a state or national organization that is recognized by the Indiana division of mental health and addiction and who provides counseling in the areas of alcohol or drug abuse addictions.

(b) Nothing in this section prohibits a person referred to in subsection (a) from qualifying for licensure under this article.

IC 25-23.6-3-2

Mental Health Counselor Associate

Entry Criteria

Education

Sec. 1.5. (a) An individual who applies for a license as a mental health counselor associate must meet the following requirements:

- (1) Furnish satisfactory evidence to the board that the individual has:
 - (A) received a master's or doctor's degree in mental health counseling therapy or in a related area as determined by the board from an institution of higher education that meets the requirements under section 2 of this chapter or from a foreign school that has a program of study that meets the requirements under section 2(3)(A) or 2(3)(B) of this chapter; and
 - (B) completed the educational requirements under section 3 of this chapter.

IC 25-23.6-8.5-1.5

Sec. 2. An applicant for a mental health counselor license under section 1 of this chapter or a mental health counselor associate license under section 1.5 of this chapter must have received a master's or doctor's degree in an area related to mental health counseling from an eligible postsecondary educational institution that meets the following requirements:

- (1) If the institution was located in the United States or a territory of the United States, at the time of the applicant's graduation the institution was accredited by a regional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation.
- (2) If the institution was located in Canada, at the time of the applicant's graduation the institution was a member in good standing with the Association of Universities and Colleges of Canada.
- (3) If the institution was located in a foreign country other than Canada, at the time of the applicant's graduation the institution:
 - (A) was recognized by the government of the country where the school was located as a program to train in the practice of mental health counseling or psychotherapy counseling; and
 - (B) maintained a standard of training substantially equivalent to the standards of institutions accredited by a regional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation.

IC 25-23.6-8.5-2

Sec. 3. An applicant as a mental health counselor under section 1 of this chapter or a mental health counselor associate under section 1.5 of this chapter must complete the following educational requirements:

- (1) Graduate course work in counseling that must include either a master's degree or a doctor's degree in counseling. The graduate course work must include the following content areas:
 - (A) Human growth and development.
 - (B) Social and cultural foundations of counseling.
 - (C) Helping relationship, including counseling theory and practice.
 - (D) Group dynamics, processes, counseling, and consultation.
 - (E) Lifestyle and career development.
 - (F) Assessment and appraisal of individuals.
 - (G) Research and program evaluation.
 - (H) Professional orientation and ethics.
 - (I) Foundations of mental health counseling.
 - (J) Contextual dimensions of mental health counseling.
 - (K) Knowledge and skills for the practice of mental health counseling and psychotherapy.
 - (L) Clinical instruction.
- (2) Not less than one (1) supervised clinical practicum, internship, or field experience in a counseling setting, which must include a minimum of seven hundred (700) clock hours consisting of one (1) practicum of one hundred (100) hours, and one (1) internship of six hundred (600) hours with at least

sixty-six (66) hours of face to face supervision. This requirement may be met by a supervised practice experience that took place away from an eligible postsecondary educational institution but that is certified by an official of the eligible postsecondary educational institution as being equivalent to a clinical mental health graduate level practicum or internship program at an institution accredited by an accrediting agency approved by the United States Department of Education or the Association of Universities and Colleges of Canada.

IC 25-23.6-8.5-3

Sec. 1. (a) As used in [IC 25-23.6-8.5-1](#), "master's degree in an area related to mental health counseling" means a degree earned in one (1) of the following programs:

- (1) Clinical social work.
- (2) Psychology.
- (3) Human services.
- (4) Human development.
- (5) Family relations.
- (6) Counseling.
- (7) Programs accredited by the Council for Accreditation of Counseling and Related Education Programs (CACREP) or the Council on Rehabilitation Education (CORE).

(b) An applicant for licensure as a mental health counselor or mental health counselor associate with a graduate degree not listed in subsection (a), or an applicant asserting that his or her program is equivalent to a program in counseling whose content areas are listed in [IC 25-23.6-8.5-3](#), must provide the board with the following information:

- (1) Evidence that their degree program and any additional course work are equivalent to the criteria for a graduate degree in counseling as set forth in this section.
- (2) An official college transcript.
- (3) Appropriate certifications or affidavits from university officials.
- (4) Any additional supporting documentation as requested by the board.

(c) As used in [IC 25-23.6-8.5-2](#), "regional accrediting body" means a college or university that was accredited prior to or within two (2) years of the time of the applicant's graduation by one (1) of the following:

- (1) New England Association of Schools and Colleges.
- (2) Middle States Association of Colleges and Schools.
- (3) North Central Association of Colleges and Schools.
- (4) Northwest Association of Schools and Colleges.
- (5) Southern Association of Schools and Colleges.
- (6) Western Association of Schools and Colleges.

(d) An applicant for licensure as a mental health counselor or mental health counselor associate under [IC 25-23.6-8.5](#) must show successful completion of a degree curriculum that shall encompass a minimum of forty-eight (48) semester hours or seventy-two(72) quarter hours of graduate study for the master's degree or a minimum of ninety-six (96) semester hours or one hundred forty-four(144) quarter hours of graduate study for the doctoral degree. If the course titles as stated on the transcript do not clearly reflect the course work content areas as listed in [IC 25-23.6-8.5-3](#), the applicant must document the course or combination of courses in which the material was covered. Further, the applicant for licensure shall document a minimum of sixty (60) semester hours or ninety (90)quarter hours of graduate credit in mental health counseling or a related field. Only graduate level courses are acceptable for establishing equivalency. The board will not accept course work counted or credited toward an undergraduate degree.

(e) The following criteria shall be used to identify a master's or doctoral program in counseling or an area related to mental health counseling:

- (1) The program, wherever it may be housed, shall:
 - (A) be clearly identified as a counseling program in pertinent catalogs and brochures; and
 - (B) specify the program's intent to educate and train counselors.
- (2) There shall be a clear authority and primary responsibility for the core and specialty areas, whether or not the program cuts across administrative lines.
- (3) The program shall have the following:
 - (A) An identifiable mental health professional responsible for the program.
 - (B) An integrated, organized sequence of study that follows the CACREP standards.

- (C) An identifiable body of students who are matriculated in that program for a degree.
- (4) The program shall include a supervised practicum and internship.
- (5) The degree program may or may not include an advanced internship. However, the advanced internship must be conducted in a setting focused on mental health counseling or mental health services, or both, under the auspices of an approved graduate counseling program.
- (f) As used in [IC 25-23.6-8.5-3](#), "practicum" means a distinctly defined, supervised curricular experience intended to enable the student to develop basic counseling skills and to integrate professional knowledge and skills appropriate to the student's program emphasis. The practicum shall be a minimum of one hundred (100) clock hours and include the following:
- (1) A minimum of forty (40) hours of direct service with clients so that experience can be gained in individual and group interactions. At least one-fourth (1/4) of these hours should be in group work.
 - (2) A minimum of one (1) hour per week of individual supervision, over a minimum of one (1) academic term by a program faculty member or a supervisor working under the supervision of a program faculty member, using at least one (1) of the following:
 - (A) Audiotape.
 - (B) Videotape.
 - (C) Direct observation.
 - (3) A minimum of one and one-half (1 1/2) hours per week of group supervision with other students in similar practice over a minimum of one (1) academic term by a program faculty member or a supervisor working under the supervision of a program faculty member.
 - (4) An evaluation of the student's performance throughout the practicum, including a formal evaluation at the completion of the practicum.
- (g) As used in [IC 25-23.6-8.5-3](#), "internship" means a distinctly defined, supervised curricular experience intended to enable the student to refine and enhance basic counseling skills, to develop more advanced counseling skills, and to integrate professional knowledge and skills appropriate to the student's initial postgraduation professional placement. A supervised internship of six hundred(600) clock hours that is begun after successful completion of the student's practicum includes the following:
- (1) A minimum of two hundred forty (240) hours of direct service with clients appropriate to the program of study.
 - (2) A minimum of one (1) hour per week of individual supervision, throughout the internship, usually performed by the on-site supervisor.
 - (3) A minimum of one and one-half (1 1/2) hours per week of group supervision, throughout the internship, usually performed by a program faculty member supervisor.
 - (4) The opportunity for the student to become familiar with a variety of professional activities other than direct service.
 - (5) The opportunity for the student to develop audiotapes or videotapes, or both, of the student's interactions with clients appropriate for use in supervision.
 - (6) The opportunity for the student to gain supervised experience in the use of a variety of professional resources, such as the following:
 - (A) Assessment instruments.
 - (B) Computers.
 - (C) Print and nonprint media.
 - (D) Professional literature.
 - (E) Research.
 - (F) Information and referral to appropriate providers.
 - (7) A formal evaluation of the student's performance during the internship, by a program faculty supervisor, in consultation with the site supervisor.
- (h) The practicum and internship experiences listed in this section are tutorial forms of instruction. Individual supervision rendered to one (1) person at a time, and group supervision is supervision rendered to at least two (2) and not more than twelve (12) individuals at one (1) time.
- (i) As used in [IC 25-23.6-8.5-3](#), "advanced internship" means a minimum of three hundred (300) clock hours of supervised experience that must be completed in a setting in which the individual is providing mental health services under the direct supervision of a professional as defined in subsection (m).
- (j) The required practicum, internship, and advanced internship experiences listed in this section must have been primarily in the provision of direct counseling services. This includes knowledge, skill, or experience derived from direct observations of, and participation in, the practice of counseling. No course

intended primarily for practice in the administration and grading of appraisal or assessment instruments shall count toward these clinical semester hour requirements.

(k) The required experiences gained through the practicum, internship, and advanced internship may not be taken concurrently, and the academic credit must appear on the applicant's official graduate transcript.

(l) As used in [IC 25-23.6-8.5-3](#), "one hundred (100) hours of face-to-face supervision" refers to the entire clinical experience requirement of one thousand (1,000) hours. This includes individual and group supervision. The applicant must document that at least one hundred (100) hours were spent face-to-face with a supervisor during the practicum, internship, and advanced internship. The graduate counseling student may work away from the premises of the educational institution but must:

- (1) be enrolled in a counseling practicum, internship, or advanced internship; and
- (2) conduct counseling under the auspices of that graduate program.

(m) As used in [IC 25-23.6-8.5-3](#), "supervised practice experience" means experience gained under supervision provided by:

- (1) a counselor educator;
- (2) a licensed master's level or doctoral level:
 - (A) mental health counselor;
 - (B) clinical social worker;
 - (C) marriage and family therapist;
 - (D) physician who has training in psychiatric medicine;
 - (E) psychologist; or
 - (F) clinical nurse specialist in psychiatric or mental health nursing; or
- (3) another state-regulated mental health professional or, if the experience was gained in a state where no regulation exists, by a mental health professional of equivalent status.

[839 IAC 1-5-1](#)

Examination

Sec. 5. An individual who satisfies the requirements of:

- (1) section 1 or [1.5](#) of this chapter; and
- (2) section 2 of this chapter;

[IC 25-23.6-8.5-5](#)

Sec. 2. (a) An applicant for licensure by examination as a mental health counselor or mental health counselor associate, approved by the board to sit for the examination, shall sit for that examination within one (1) year from the date of the initial board approval. If the exam applicant has not taken the examination within one (1) year from the date of the initial board approval, the initial board approval will be invalid and the applicant must file a new application.

(b) The board will notify the applicant in writing of examination results.

(c) Applicants determined by the board to have failed the examination, who wish to retake the examination, shall submit a repeat examination application, fees, and other requirements as stated in [839 IAC 1-2-1](#).

(d) Applicants who fail the examination three (3) times shall personally appear before the board prior to retaking the examination.

[839 IAC 1-5-2](#)

Experience

(b) The board shall issue an associate temporary permit to practice mental health counseling to an individual who:

- (1) meets the educational requirements for a license as a mental health counselor;
- (2) is pursuing the required clinical supervisory hours for a license as a mental health counselor; and
- (3) pays a fee for the temporary permit set by the board.

An associate temporary permit issued under this subsection expires one (1) year after the date the permit is issued, without regard to the number of times the individual passes or fails the required examination to become a licensed mental health counselor. The temporary permit may not be renewed.

[IC 25-23.6-8.5-1.5\(b\)\(2\)](#)

No reference in IAC was identified for LMHCA relating to experience.

Reciprocity/Other Provisions

N/A

No reference in IC or IAC was identified for LMHCA relating to reciprocity.

Practice Provisions

Scope of Practice

Sec. 7.5. "Practice of mental health counseling" means a specialty that:

- (1) uses counseling and psychotherapeutic techniques based on principles, methods, and procedures of counseling that assist people in identifying and resolving personal, social, vocational, intrapersonal, and interpersonal concerns;
- (2) uses counseling to provide a mental health diagnosis and treat emotional and mental problems and conditions in a variety of settings, including mental and physical health facilities, child and family service agencies, or private practice, and including the use of accepted evaluation classifications;
- (3) administers and interprets appraisal instruments that the mental health counselor is qualified to employ by virtue of the counselor's education, training, and experience;
- (4) uses information and community resources for personal, social, or vocational development;
- (5) uses individual and group techniques for facilitating problem solving, decision making, and behavioral change;
- (6) uses functional assessment and vocational planning guidance for persons requesting assistance in adjustment to a disability or disabling condition;
- (7) uses referrals for individuals who request counseling services; and
- (8) uses and interprets counseling research.

IC 25-23.6-1-7.5

No reference in IAC was identified for LMHCA relating to practice.

Telehealth

Sec. 6. (a) As used in this chapter, "telehealth" means the delivery of health care services using interactive electronic communications and information technology, in compliance with the federal Health Insurance Portability and Accountability Act (HIPAA), including:

- (1) secure videoconferencing;
 - (2) store and forward technology; or
 - (3) remote patient monitoring technology;
- between a provider in one (1) location and a patient in another location.

(b) The term does not include the use of the following unless the practitioner has an established relationship with the patient:

- (1) Electronic mail.
- (2) An instant messaging conversation.
- (3) Facsimile.
- (4) Internet questionnaire.
- (5) Internet consultation.

(c) The term does not include a health care service provided by:

- (1) an employee of a practitioner; or
- (2) an individual who is employed by the same entity that employs the practitioner; who is performing a health care service listed in section 2.5(a)(2), 2.5(a)(3), or 2.5(a)(4) of this chapter under the direction and that is customarily within the specific area of practice of the practitioner.

IC 25-1-9.5-6

No reference in IAC was identified for LMHCA relating to telehealth.

Other Policies Relating to this License Type

Sec. 8.5. (a) Subject to [IC 25-1-2-6](#)(e), a mental health counselor associate license issued by the board is valid for the remainder of the renewal period in effect on the date the license was issued.

(b) An individual may renew a mental health counselor associate license two (2) times by:

- (1) paying a renewal fee on or before the expiration date of the license; and
- (2) completing at least twenty (20) hours of continuing education per licensure year.

(c) The board may renew a mental health counselor associate license for additional periods based on circumstances determined by the board.

(d) If an individual fails to pay a renewal fee on or before the expiration date of a mental health counselor associate license, the license becomes invalid.

IC 25-23.6-8.5-8.5

Exemptions

Sec. 2. (a) This article may not be construed to limit the mental health counseling services performed by a person who does not use a title specified in this article and who is one (1) of the following:

- (1) A licensed health care professional acting within the scope of the person's license.
- (2) A student, an intern, or a trainee pursuing a course of study in medicine, psychology, or a course of study to gain licensure under this article in an accredited eligible postsecondary educational institution or training institution, or is a graduate accumulating experience required for licensure if:
 - (A) the services are performed under qualified supervision and constitute a part of the person's supervised course of study or other level of supervision; and
 - (B) the student or graduate uses a title that contains the term "intern" or "trainee".
- (3) Not a resident of Indiana if the person performed the services in Indiana for not more than five (5) days in any one (1) month or fifteen (15) days within any one (1) calendar year and the person is authorized to perform such services under the laws of the state or country in which the person resides.
- (4) A rabbi, priest, Christian Science practitioner, minister, or other member of the clergy.
- (5) An employee or a volunteer for an organization performing charitable, religious, or educational functions, providing pastoral counseling, or providing other assistance.
- (6) A person who provides school counseling or a person who is certified by a state or national organization that is recognized by the Indiana division of mental health and addiction and who provides counseling in the areas of alcohol or drug abuse addictions.
- (7) A governmental employee who remains in the same job classification or job family of that job classification.

(b) Nothing in this section prohibits a person referred to in subsection (a) from qualifying for licensure under this article.

IC 25-23.6-4.5-2

Mental Health Counselor

Entry Criteria

Education

Sec. 3. An applicant as a mental health counselor under section 1 of this chapter or a mental health counselor associate under section 1.5 of this chapter must complete the following educational requirements:

- (1) Graduate course work in counseling that must include either a master's degree or a doctor's degree in counseling. The graduate course work must include the following content areas:
 - (A) Human growth and development.
 - (B) Social and cultural foundations of counseling.
 - (C) Helping relationship, including counseling theory and practice.
 - (D) Group dynamics, processes, counseling, and consultation.
 - (E) Lifestyle and career development.
 - (F) Assessment and appraisal of individuals.
 - (G) Research and program evaluation.
 - (H) Professional orientation and ethics.
 - (I) Foundations of mental health counseling.
 - (J) Contextual dimensions of mental health counseling.
 - (K) Knowledge and skills for the practice of mental health counseling and psychotherapy.
 - (L) Clinical instruction.

- (2) Not less than one (1) supervised clinical practicum, internship, or field experience in a counseling setting, which must include a minimum of seven hundred (700) clock hours consisting of one (1) practicum of one hundred (100) hours, and one (1) internship of six hundred (600) hours with at least sixty-six (66) hours of face to face supervision. This requirement may be met by a supervised practice experience that took place away from an eligible postsecondary educational institution but that is certified by an official of the eligible postsecondary educational institution as being equivalent to a clinical mental health graduate level practicum or internship program at an institution accredited by an accrediting agency approved by the United States Department of Education or the Association of Universities and Colleges of Canada.

IC 25-23.6-8.5-3

Sec. 2. An applicant for a mental health counselor license under section 1 of this chapter or a mental health counselor associate license under section 1.5 of this chapter must have received a master's or doctor's degree in an area related to mental health counseling from an eligible postsecondary educational institution that meets the following requirements:

- (1) If the institution was located in the United States or a territory of the United States, at the time of the applicant's graduation the institution was accredited by a regional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation.
- (2) If the institution was located in Canada, at the time of the applicant's graduation the institution was a member in good standing with the Association of Universities and Colleges of Canada.
- (3) If the institution was located in a foreign country other than Canada, at the time of the applicant's graduation the institution:
 - (A) was recognized by the government of the country where the school was located as a program to train in the practice of mental health counseling or psychotherapy counseling; and
 - (B) maintained a standard of training substantially equivalent to the standards of institutions accredited by a regional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation.

IC 25-23.6-8.5-2

Sec. 1. (a) As used in [IC 25-23.6-8.5-1](#), "master's degree in an area related to mental health counseling" means a degree earned in one (1) of the following programs:

- (1) Clinical social work.

- (2) Psychology.
 - (3) Human services.
 - (4) Human development.
 - (5) Family relations.
 - (6) Counseling.
 - (7) Programs accredited by the Council for Accreditation of Counseling and Related Education Programs (CACREP) or the Council on Rehabilitation Education (CORE).
- (b) An applicant for licensure as a mental health counselor or mental health counselor associate with a graduate degree not listed in subsection (a), or an applicant asserting that his or her program is equivalent to a program in counseling whose content areas are listed in [IC 25-23.6-8.5-3](#), must provide the board with the following information:
- (1) Evidence that their degree program and any additional course work are equivalent to the criteria for a graduate degree in counseling as set forth in this section.
 - (2) An official college transcript.
 - (3) Appropriate certifications or affidavits from university officials.
 - (4) Any additional supporting documentation as requested by the board.
- (c) As used in [IC 25-23.6-8.5-2](#), "regional accrediting body" means a college or university that was accredited prior to or within two (2) years of the time of the applicant's graduation by one (1) of the following:
- (1) New England Association of Schools and Colleges.
 - (2) Middle States Association of Colleges and Schools.
 - (3) North Central Association of Colleges and Schools.
 - (4) Northwest Association of Schools and Colleges.
 - (5) Southern Association of Schools and Colleges.
 - (6) Western Association of Schools and Colleges.
- (d) An applicant for licensure as a mental health counselor or mental health counselor associate under [IC 25-23.6-8.5](#) must show successful completion of a degree curriculum that shall encompass a minimum of forty-eight (48) semester hours or seventy-two(72) quarter hours of graduate study for the master's degree or a minimum of ninety-six (96) semester hours or one hundred forty-four(144) quarter hours of graduate study for the doctoral degree. If the course titles as stated on the transcript do not clearly reflect the course work content areas as listed in [IC 25-23.6-8.5-3](#), the applicant must document the course or combination of courses in which the material was covered. Further, the applicant for licensure shall document a minimum of sixty (60) semester hours or ninety (90)quarter hours of graduate credit in mental health counseling or a related field. Only graduate level courses are acceptable for establishing equivalency. The board will not accept course work counted or credited toward an undergraduate degree.
- (e) The following criteria shall be used to identify a master's or doctoral program in counseling or an area related to mental health counseling:
- (1) The program, wherever it may be housed, shall:
 - (A) be clearly identified as a counseling program in pertinent catalogs and brochures; and
 - (B) specify the program's intent to educate and train counselors.
 - (2) There shall be a clear authority and primary responsibility for the core and specialty areas, whether or not the program cuts across administrative lines.
 - (3) The program shall have the following:
 - (A) An identifiable mental health professional responsible for the program.
 - (B) An integrated, organized sequence of study that follows the CACREP standards.
 - (C) An identifiable body of students who are matriculated in that program for a degree.
 - (4) The program shall include a supervised practicum and internship.
 - (5) The degree program may or may not include an advanced internship. However, the advanced internship must be conducted in a setting focused on mental health counseling or mental health services, or both, under the auspices of an approved graduate counseling program.
- (f) As used in [IC 25-23.6-8.5-3](#), "practicum" means a distinctly defined, supervised curricular experience intended to enable the student to develop basic counseling skills and to integrate professional knowledge and skills appropriate to the student's program emphasis. The practicum shall be a minimum of one hundred (100) clock hours and include the following:
- (1) A minimum of forty (40) hours of direct service with clients so that experience can be gained in individual and group interactions. At least one-fourth (1/4) of these hours should be in group work.

- (2) A minimum of one (1) hour per week of individual supervision, over a minimum of one (1) academic term by a program faculty member or a supervisor working under the supervision of a program faculty member, using at least one (1) of the following:
- (A) Audiotape.
 - (B) Videotape.
 - (C) Direct observation.
- (3) A minimum of one and one-half (1 1/2) hours per week of group supervision with other students in similar practice over a minimum of one (1) academic term by a program faculty member or a supervisor working under the supervision of a program faculty member.
- (4) An evaluation of the student's performance throughout the practicum, including a formal evaluation at the completion of the practicum.
- (g) As used in [IC 25-23.6-8.5-3](#), "internship" means a distinctly defined, supervised curricular experience intended to enable the student to refine and enhance basic counseling skills, to develop more advanced counseling skills, and to integrate professional knowledge and skills appropriate to the student's initial postgraduation professional placement. A supervised internship of six hundred(600) clock hours that is begun after successful completion of the student's practicum includes the following:
- (1) A minimum of two hundred forty (240) hours of direct service with clients appropriate to the program of study.
 - (2) A minimum of one (1) hour per week of individual supervision, throughout the internship, usually performed by the on-site supervisor.
 - (3) A minimum of one and one-half (1 1/2) hours per week of group supervision, throughout the internship, usually performed by a program faculty member supervisor.
 - (4) The opportunity for the student to become familiar with a variety of professional activities other than direct service.
 - (5) The opportunity for the student to develop audiotapes or videotapes, or both, of the student's interactions with clients appropriate for use in supervision.
 - (6) The opportunity for the student to gain supervised experience in the use of a variety of professional resources, such as the following:
 - (A) Assessment instruments.
 - (B) Computers.
 - (C) Print and nonprint media.
 - (D) Professional literature.
 - (E) Research.
 - (F) Information and referral to appropriate providers.
 - (7) A formal evaluation of the student's performance during the internship, by a program faculty supervisor, in consultation with the site supervisor.
 - (h) The practicum and internship experiences listed in this section are tutorial forms of instruction. Individual supervision rendered to one (1) person at a time, and group supervision is supervision rendered to at least two (2) and not more than twelve (12) individuals at one (1) time.
 - (i) As used in [IC 25-23.6-8.5-3](#), "advanced internship" means a minimum of three hundred (300) clock hours of supervised experience that must be completed in a setting in which the individual is providing mental health services under the direct supervision of a professional as defined in subsection (m).
 - (j) The required practicum, internship, and advanced internship experiences listed in this section must have been primarily in the provision of direct counseling services. This includes knowledge, skill, or experience derived from direct observations of, and participation in, the practice of counseling. No course intended primarily for practice in the administration and grading of appraisal or assessment instruments shall count toward these clinical semester hour requirements.
 - (k) The required experiences gained through the practicum, internship, and advanced internship may not be taken concurrently, and the academic credit must appear on the applicant's official graduate transcript.
 - (l) As used in [IC 25-23.6-8.5-3](#), "one hundred (100) hours of face-to-face supervision" refers to the entire clinical experience requirement of one thousand (1,000) hours. This includes individual and group supervision. The applicant must document that at least one hundred (100) hours were spent face-to-face with a supervisor during the practicum, internship, and advanced internship. The graduate counseling student may work away from the premises of the educational institution but must:
 - (1) be enrolled in a counseling practicum, internship, or advanced internship; and
 - (2) conduct counseling under the auspices of that graduate program.

(m) As used in [IC 25-23.6-8.5-3](#), "supervised practice experience" means experience gained under supervision provided by:

- (1) a counselor educator;
- (2) a licensed master's level or doctoral level:
 - (A) mental health counselor;
 - (B) clinical social worker;
 - (C) marriage and family therapist;
 - (D) physician who has training in psychiatric medicine;
 - (E) psychologist; or
 - (F) clinical nurse specialist in psychiatric or mental health nursing; or
- (3) another state-regulated mental health professional or, if the experience was gained in a state where no regulation exists, by a mental health professional of equivalent status.

839 IAC 1-5-1

Examination

Sec. 5. An individual who satisfies the requirements of:

- (1) section 1 or 1.5 of this chapter; and
- (2) section 2 of this chapter; (see above)

Sec. 1. An individual who applies for a license as a mental health counselor must meet the following requirements:

- (1) Furnish satisfactory evidence to the board that the individual has:
 - (A) received a master's or doctor's degree in an area related to mental health counseling from:
 - (i) an eligible postsecondary educational institution that meets the requirements under section 2 of this chapter; or
 - (ii) a foreign school that has a program of study that meets the requirements under section 2 of this chapter;
 - (B) completed the educational requirements under section 3 of this chapter; and
 - (C) completed the experience requirements under section 4 of this chapter.
- (2) Furnish satisfactory evidence to the board that the individual:
 - (A) except as provided in section 1.7 of this chapter, holds a mental health counselor associate license, in good standing, issued under section 7 of this chapter; or
 - (B) is licensed or certified to practice as a mental health counselor in another state and is otherwise qualified under this chapter.
- (3) Furnish satisfactory evidence to the board that the individual does not have a conviction for a crime that has a direct bearing on the individual's ability to practice competently.
- (4) Furnish satisfactory evidence to the board that the individual has not been the subject of a disciplinary action by a licensing or certification agency of another state or jurisdiction on the grounds that the individual was not able to practice as a mental health counselor without endangering the public.
- (5) Pass an examination provided by the board.
- (6) Pay the fee established by the board.

IC 25-23.6-8.5-1

Sec. 2. (a) An applicant for licensure by examination as a mental health counselor or mental health counselor associate, approved by the board to sit for the examination, shall sit for that examination within one (1) year from the date of the initial board approval. If the exam applicant has not taken the examination within one (1) year from the date of the initial board approval, the initial board approval will be invalid and the applicant must file a new application.

(b) The board will notify the applicant in writing of examination results.

(c) Applicants determined by the board to have failed the examination, who wish to retake the examination, shall submit a repeat examination application, fees, and other requirements as stated in [839 IAC 1-2-1](#).

(d) Applicants who fail the examination three (3) times shall personally appear before the board prior to retaking the examination.

839 IAC 1-5-2

Experience

Sec. 4. (a) As used in this section, "first available examination" means the first examination after the date of an individual's:

- (1) graduation; or
- (2) moving into Indiana;

that has an application deadline that is at least thirty (30) days after the date of graduation or the date of moving into Indiana, unless the individual chooses to meet a deadline that is less than thirty (30) days after either of those events.

(b) The applicant must have at least three thousand (3,000) hours of post-graduate clinical experience over a two (2) year period. The clinical experience must consist of one hundred (100) hours of supervision under the supervision of a licensed mental health counselor or an equivalent supervisor, as determined by the board.

(c) A doctoral internship may be applied toward the supervised work experience requirement.

(d) Except as provided in subsection (e), the clinical experience requirement may be met by work performed at or away from the premises of the supervising mental health counselor.

(e) Except as provided in subsection (i), the clinical work requirement may not be performed away from the supervising mental health counselor's premises if:

- (1) the work is the independent private practice of mental health counseling; and
- (2) the work is not performed at a place that has the supervision of a licensed mental health counselor or an equivalent supervisor, as determined by the board.

(f) If an individual applies for, takes, and passes the first available examination, the individual may not count more than one thousand five hundred (1,500) hours of the postdegree clinical experience that is:

- (1) required under subsection (b); and
- (2) accumulated before taking the examination toward licensure as a mental health counselor.

(g) If an individual does not pass the first available examination, the individual may:

- (1) retain the hours accumulated before taking the examination;
- (2) continue working; and
- (3) not accumulate any additional hours toward licensure as a mental health counselor until passing the examination.

(h) If an individual does not take the first available examination, the individual may not begin accumulating any postdegree clinical experience hours toward licensure as a mental health counselor until the individual passes the examination.

(i) Up to fifty percent (50%) of the supervised post-graduate clinical experience hours required under subsection (b) may be accounted for through virtual supervision by a licensed mental health counselor or equivalent supervisor described in subsection (b).

IC 25-23.6-8.5-4

Sec. 1.5. (a) As used in [IC 25-23.6-8.5-4](#), "three thousand (3,000) hours of postgraduate clinical experience over a two (2) year period" means experience under approved supervision, acquired over no less than twenty-one (21) months and over no more than forty-eight (48) months, any time subsequent to the date certified by the degree-granting institution as that on which all requirements for the master's degree have been completed. The doctoral student may continue to accrue hours for this clinical experience requirement once the doctoral internship has been completed.

(b) As used in [IC 25-23.6-8.5-4](#), "equivalent supervisor" means an individual who is supervising within their scope of experience and training and is any of the following:

- (1) Licensed as a clinical social worker.
- (2) Licensed as a marriage and family therapist.
- (3) Licensed as a physician who training in psychiatric medicine.
- (4) Licensed as a psychologist.
- (5) Licensed as a clinical nurse specialist in psychiatric or mental health nursing.
- (6) A mental health professional of equivalent status if the supervision was provided in a state where no regulation exists.

839 IAC 1-5-1.5

Reciprocity/Other Provisions

Sec. 9.5. The board shall issue a license to an individual to be a mental health counselor, not more than thirty (30) days after the application is filed and completed, if the individual:

- (1) has a valid license or certificate to practice from another state or jurisdiction;
- (2) has passed an examination substantially equivalent to the level for which licensure is being requested;
- (3) does not have a pending disciplinary proceeding in another state; and
- (4) pays a fee.

IC 25-23.6-8.5-9.5

No reference in IAC was identified for LMHC relating to reciprocity.

Practice Provisions

Scope of Practice

Sec. 7.5. "Practice of mental health counseling" means a specialty that:

- (1) uses counseling and psychotherapeutic techniques based on principles, methods, and procedures of counseling that assist people in identifying and resolving personal, social, vocational, intrapersonal, and interpersonal concerns;
- (2) uses counseling to provide a mental health diagnosis and treat emotional and mental problems and conditions in a variety of settings, including mental and physical health facilities, child and family service agencies, or private practice, and including the use of accepted evaluation classifications;
- (3) administers and interprets appraisal instruments that the mental health counselor is qualified to employ by virtue of the counselor's education, training, and experience;
- (4) uses information and community resources for personal, social, or vocational development;
- (5) uses individual and group techniques for facilitating problem solving, decision making, and behavioral change;
- (6) uses functional assessment and vocational planning guidance for persons requesting assistance in adjustment to a disability or disabling condition;
- (7) uses referrals for individuals who request counseling services; and
- (8) uses and interprets counseling research.

IC 25-23.6-1-7.5

Sec. 5. The licensed mental health counselor must comply with [IC 25-23.6](#) governing the practice of mental health counseling and shall abide by the following standards:

- (1) A mental health counselor's primary professional responsibility is to the client. The mental health counselor shall make every reasonable effort to advance the welfare and best interests of the client, including respecting the rights of those persons seeking assistance and making reasonable efforts to ensure that the mental health counselor's services are used appropriately.
- (2) The mental health counselor shall act in accordance with the highest standards of professional integrity and competence. The mental health counselor is honest in dealing with clients, students, trainees, colleagues, and the public. The mental health counselor seeks to eliminate incompetence or dishonesty from the profession.
- (3) The mental health counselor holds in confidence information obtained in the course of professional service; the mental health counselor safeguards client confidences as permitted by law.
- (4) The mental health counselor respects the rights and responsibilities of professional colleagues and, as the employee of an organization, remains accountable as an individual to the ethical principles of the

profession. The mental health counselor treats colleagues with respect and good faith and relates to the clients of colleagues with full professional consideration.

(5) When using assessment instruments or techniques, the mental health counselor shall make every effort to promote the welfare and best interests of the client. The mental health counselor guards against the misuse of assessment results, and respects the client's right to know the results, the interpretations, and the basis for any conclusions or recommendations.

(6) The mental health counselor recognizes that research activities must be conducted with full respect for the rights and dignity of participants and with full concern for their welfare. Participation in research must be voluntary unless it can be demonstrated that involuntary participation will have no harmful effects on the subjects and is essential to the investigation.

(7) The mental health counselor adheres to professional rather than commercial standards when making known his or her availability for professional services. The mental health counselor shall provide information that accurately informs the public of the professional services, expertise, and techniques available.

(8) The mental health counselor shall not abandon or neglect clients in treatment without making reasonable arrangements for the continuation of such treatment.

(9) The mental health counselor is aware of anything that might interfere with the counselor's effectiveness and shall refrain from any activity that might lead to inadequate performance or harm to anyone, including himself or herself and the client.

839 IAC 1-5-5

Telehealth

Sec. 6. (a) As used in this chapter, "telehealth" means the delivery of health care services using interactive electronic communications and information technology, in compliance with the federal Health Insurance Portability and Accountability Act (HIPAA), including:

- (1) secure videoconferencing;
- (2) store and forward technology; or
- (3) remote patient monitoring technology;

between a provider in one (1) location and a patient in another location.

(b) The term does not include the use of the following unless the practitioner has an established relationship with the patient:

- (1) Electronic mail.
- (2) An instant messaging conversation.
- (3) Facsimile.
- (4) Internet questionnaire.
- (5) Internet consultation.

(c) The term does not include a health care service provided by:

- (1) an employee of a practitioner; or
- (2) an individual who is employed by the same entity that employs the practitioner; who is performing a health care service listed in section 2.5(a)(2), 2.5(a)(3), or 2.5(a)(4) of this chapter under the direction and that is customarily within the specific area of practice of the practitioner.

IC 25-1-9.5-6

Other Policies Relating to this License Type

Sec. 3. (a) As used in IC 25-23.6-8.5-10, "the date the board disapproves the individual's license application" means the date an applicant for licensure receives notice of:

- (1) failure of the required examination; or
- (2) denial of the individual's license application.

(b) As used in IC 25-23.6-8.5-10, "good cause" means any reason approved by the board following written notice to the board from the applicant within thirty (30) days of the date the applicant was scheduled to take the examination.

(c) An applicant for licensure as a mental health counselor who fails the required examination shall not be issued a second temporary permit.

839 IAC 1-5-3

Exemptions

Sec. 2. (a) This article may not be construed to limit the mental health counseling services performed by a person who does not use a title specified in this article and who is one (1) of the following:

- (1) A licensed health care professional acting within the scope of the person's license.
- (2) A student, an intern, or a trainee pursuing a course of study in medicine, psychology, or a course of study to gain licensure under this article in an accredited eligible postsecondary educational institution or training institution, or is a graduate accumulating experience required for licensure if:
 - (A) the services are performed under qualified supervision and constitute a part of the person's supervised course of study or other level of supervision; and
 - (B) the student or graduate uses a title that contains the term "intern" or "trainee".
- (3) Not a resident of Indiana if the person performed the services in Indiana for not more than five (5) days in any one (1) month or fifteen (15) days within any one (1) calendar year and the person is authorized to perform such services under the laws of the state or country in which the person resides.
- (4) A rabbi, priest, Christian Science practitioner, minister, or other member of the clergy.
- (5) An employee or a volunteer for an organization performing charitable, religious, or educational functions, providing pastoral counseling, or providing other assistance.
- (6) A person who provides school counseling or a person who is certified by a state or national organization that is recognized by the Indiana division of mental health and addiction and who provides counseling in the areas of alcohol or drug abuse addictions.
- (7) A governmental employee who remains in the same job classification or job family of that job classification.

(b) Nothing in this section prohibits a person referred to in subsection (a) from qualifying for licensure under this article.

IC 25-23.6-4.5-2

Psychologist

Entry Criteria

Education

Sec. 5.1.

- (4) Possesses a doctoral degree in psychology:
 - (A) granted from a recognized postsecondary educational institution; and
 - (B) from a degree program approved by the board as a psychology program at the time the degree was conferred.
- (c) The board shall endorse as a health service provider in psychology an individual who:
 - (1) has a doctoral degree in clinical psychology, counseling psychology, school psychology, or another applied health service area of psychology;
 - (2) is licensed under this section, section 5.3, or section 9 of this chapter;
 - (3) has at least two (2) years of experience in a health service setting that includes:
 - (A) one (1) year of experience that was obtained in an organized health service training program and at least one (1) year of experience that was obtained after the individual received the individual's doctoral degree in psychology; or
 - (B) upon the adoption by the board of a rule defining "sequential and organized", sequential and organized supervised professional experience in a health service setting in which one (1) year of experience was obtained in an organized health service training program; and
 - (4) complies with the continuing education requirements under [IC 25-33-2](#).
- (d) An individual who received a doctoral degree in clinical psychology, counseling psychology, school psychology, or other applied health service area in psychology before September 1, 1983, may satisfy one (1) year of the two (2) year supervised health setting experience requirement under subsection (c) by successfully completing a preceptorship program. The individual must apply in writing to the board and the board must approve the program. The preceptorship program must:
 - (1) consist of at least one thousand eight hundred (1,800) hours of clinical, counseling, or school psychology work experience;
 - (2) consist of at least one hundred (100) hours of direct supervision of the individual by a psychologist, at least fifty (50) hours of which must involve the diagnosis of mental and behavioral disorders and at least fifty (50) hours of which must involve the treatment of mental and behavioral disorders;
 - (3) be completed in a health service setting that provides services in the diagnosis and treatment of mental and behavioral disorders;
 - (4) be under the supervision of a psychologist who meets the requirements for endorsement under this section; and
 - (5) be completed within two (2) years after the date the program is started.
- (e) If an individual applies to the board under subsection (d), the board shall apply each hour of work experience the individual completes after applying to the board and before the board approves the preceptorship program to the one thousand eight hundred (1,800) hour work experience requirement under subsection (d)(1).

IC 25-33-1-5.1

Sec. 1. Applicants for licensure shall have completed a doctoral program in psychology that is accredited by the American Psychological Association (APA) or the Canadian Psychological Association (CPA) at the time of graduation or where APA or CPA program accreditation does not exist the program must meet all of the following requirements:

- (1) The academic unit is in a recognized institution of higher learning as defined in 868 IAC 1.1-1-1(d) to offer the doctoral degree in psychology.
- (2) Any dissertation required for the doctoral degree is psychological in method and content and an expected product of doctoral training in psychology.

- (3) The academic unit, wherever it may be administratively housed, is clearly identified by the granting institution as a psychology program. Such a program must specify in pertinent institutional catalogues and brochures its intent to educate and train professional psychologists.
- (4) The program stands as a recognizable, coherent, organized entity within the institution.
- (5) Within the psychology faculty, there is a clear authority and primary responsibility for the core and specialty areas whether or not the program cuts across administrative lines.
- (6) The program is an integrated, organized sequence of study.
- (7) There is an identifiable psychology faculty and a psychologist responsible for the program.
- (8) The program has an identifiable body of students who are matriculated in that program for a degree.
- (9) In areas of clinical, counseling, and school psychology, the program includes educational experience with titles such as practicum, internship, field, or laboratory training.
- (10) At least seventy-five percent (75%) of the graduate course credits (or other academic requirements) required for the doctoral degree, excluding dissertation credits, have been successfully earned in graduate (postbaccalaureate) psychology courses. Such credits may, in part, be earned in postdoctoral course work. In determining the acceptability of curricular experiences and course work, the following factors shall be considered:

(A) The curriculum shall encompass a minimum of three (3) academic years of graduate study, in addition to instruction in:

- (i) scientific and professional ethics and standards;
- (ii) research design;
- (iii) methodology;
- (iv) statistics; and
- (v) psychometrics.

(B) The core program shall require each student to demonstrate competence (as a part of the graduate education) in each of the substantive content areas established in this subdivision. This typically will be met by including a minimum of three (3) or more graduate semester hours (five (5) or more graduate quarter hours) in each of the following substantive content areas:

- (i) Biological bases of behavior such as:
 - (AA) physiological psychology;
 - (BB) comparative psychology;
 - (CC) neuropsychology;
 - (DD) sensation;
 - (EE) perception; and
 - (FF) psychopharmacology.
- (ii) Cognitive-affective bases of behavior such as:
 - (AA) learning;
 - (BB) thinking;
 - (CC) motivation; and
 - (DD) emotion.
- (iii) Social bases of behavior such as:
 - (AA) social psychology;
 - (BB) group processes; and
 - (CC) organizational and systems theory.
- (iv) Individual differences such as:
 - (AA) personality theory;
 - (BB) human development; and
 - (CC) abnormal psychology.

(11) The program shall require a minimum of a one (1) year residence. Residence requires personal attendance at the degree granting institution and interaction with psychology faculty and other matriculated psychology students. As used in this subdivision, a "one (1) year residence" means eighteen (18) semester hours or twenty-seven (27) quarter hours taken on a full-time or part-time basis at the institution accumulated in not less than nine (9) months or not more than eighteen (18) months, which must include student to faculty contact involving face-to-face group courses. Such educational meetings must:

- (A) include both faculty to student and student to student interaction;
- (B) be conducted by the psychology faculty of the institution at least ninety percent (90%) of the time;
- (C) be fully documented by the institution; and
- (D) relate substantially to the program and course content.

The institution must clearly document how the applicant's performance is assessed and evaluated. An internship requirement will not contribute to the academic year requirements of this criterion.

(12) It is the responsibility of a person applying under this section to provide the board with an official course catalogue description in the form of the actual catalogue or a true copy of the relevant sections sent directly from the issuing institutions of the date the course was taken.

(13) The applicant shall provide any documentation required by the board in the manner and form prescribed by the board to confirm compliance with or satisfaction of the requirements of this rule.

868 IAC 1.1-4-1

Examination

(7) Has passed the examination required and administered by the board.

IC 25-33-1-5.1(7)

Sec. 4. (a) The applicant for licensure shall submit to an examination composed of the following:

(1) The examination for professional practice in psychology (EPPP) developed by the Professional Examination Service and owned by the Association of State and Provincial Psychology Boards.

(2) A written jurisprudence examination covering aspects of the practice of psychology, including statutes and rules related to the practice of psychology.

(b) In order to pass the EPPP, the applicant must obtain a scaled score of 500.

(c) In order to qualify for licensure, the applicant will be required to pass both sections of the examination. The applicant must pass the written jurisprudence examination before the board will authorize the applicant to take the EPPP.

868 IAC 1.1-5-4

Reexamination

Sec. 7. (a) In order to qualify for licensure, the applicant is required to pass both sections of the examination.

(b) The applicant must pass the written jurisprudence examination before the board will authorize the candidate to take the examination for professional practice in psychology (EPPP).

(c) If a candidate fails the EPPP examination three (3) or more times, no further examinations shall be administered until the candidate meets with the board to:

(1) review the areas of deficiency; and

(2) develop a program of study and practical experience designed to remediate the deficiencies. This program may consist of additional course work, internship experiences, supervision, or any combination of these.

(d) An applicant may take the EPPP a maximum of four (4) times in any twelve (12) month period. Applicants must wait sixty (60) days between administrations.

(e) A new application with the appropriate fees must be submitted following any failure.

868 IAC 1.1-5-7

Experience

(3) has at least two (2) years of experience in a health service setting that includes:

- (A) one (1) year of experience that was obtained in an organized health service training program and at least one (1) year of experience that was obtained after the individual received the individual's doctoral degree in psychology; or
- (B) upon the adoption by the board of a rule defining "sequential and organized", sequential and organized supervised professional experience in a health service setting in which one (1) year of experience was obtained in an organized health service training program; and
- (4) complies with the continuing education requirements under [IC 25-33-2](#).
- (d) An individual who received a doctoral degree in clinical psychology, counseling psychology, school psychology, or other applied health service area in psychology before September 1, 1983, may satisfy one (1) year of the two (2) year supervised health setting experience requirement under subsection (c) by successfully completing a preceptorship program. The individual must apply in writing to the board and the board must approve the program. The preceptorship program must:
 - (1) consist of at least one thousand eight hundred (1,800) hours of clinical, counseling, or school psychology work experience;
 - (2) consist of at least one hundred (100) hours of direct supervision of the individual by a psychologist, at least fifty (50) hours of which must involve the diagnosis of mental and behavioral disorders and at least fifty (50) hours of which must involve the treatment of mental and behavioral disorders;
 - (3) be completed in a health service setting that provides services in the diagnosis and treatment of mental and behavioral disorders;
 - (4) be under the supervision of a psychologist who meets the requirements for endorsement under this section; and
 - (5) be completed within two (2) years after the date the program is started.
- (e) If an individual applies to the board under subsection (d), the board shall apply each hour of work experience the individual completes after applying to the board and before the board approves the preceptorship program to the one thousand eight hundred (1,800) hour work experience requirement under subsection (d)(1).

[IC 25-33-1-5.1](#)

No reference in IAC was identified for psychologists relating to experience.

Reciprocity/Other Provisions

Sec. 9. (a) The board shall issue a license to practice psychology to an individual who:

- (1) applies in the manner required by the board;
- (2) pays a fee;
- (3) is at least eighteen (18) years of age;
- (4) has not been convicted of a crime that has a direct bearing on the individual's ability to practice competently;
- (5) holds, at the time of application, a valid license or certificate as a psychologist from another state;
- (6) possesses a doctoral degree from a recognized postsecondary educational institution;
- (7) has successfully completed:
 - (A) a degree program that would have been approved by the board at the time the individual was licensed or certified in the other state; or
 - (B) if the individual was licensed or certified in the other state before July 1, 1969, a degree program that satisfied the educational requirements of the board in effect January 4, 1971;
- (8) has practiced psychology continuously since being licensed or certified;
- (9) if the individual was licensed or certified by the other state:
 - (A) after September 30, 1972, has taken the Examination for the Professional Practice of Psychology and achieved the passing score required by the board at the time the examination was administered; or
 - (B) before January 1, 1990, and the other state required an examination other than the Examination for the Professional Practice of Psychology, and the individual achieved a passing score in the other state at the time of licensure or certification;

- (10) has passed an examination administered by the board that covers Indiana law related to the practice of psychology; and
- (11) is not in violation of this chapter or rules adopted under this chapter.

IC 25-33-1-9

No reference in IAC was identified for psychologists relating to reciprocity.

Practice Provisions

Scope of Practice

"Practice of psychology" includes the following:

- (1) Construction, administration, and interpretation of tests of intellectual and cognitive abilities, aptitudes, skills, interests, attitudes, personality characteristics, perception, emotion, motivation, and opinion.
- (2) Diagnosis and treatment of mental and behavioral disorders by a health service provider in psychology.
- (3) Educational and vocational planning and guidance.
- (4) Personnel selection and management.
- (5) Arrangement of effective work and learning situations.
- (6) Resolution of interpersonal and social conflicts.
- (7) Techniques used in interviewing, counseling, psychotherapy, and behavior modification of individuals or groups.
- (8) Supervision of psychological services.
- (9) Teaching of any of the practices listed in this subsection.
- (10) The planning and conduct of research on human behavior.

IC 25-33-1-2(3)

Sec. 5. (a) A psychologist shall perform evaluations, diagnostic services, or interventions only within the context of a professional relationship.

(b) A psychologist's assessments, recommendations, reports, and psychological diagnostic or evaluative statements must be based on information and techniques (including personal interviews of the individual when appropriate) sufficient to appropriately substantiate the findings.

(c) When advice is rendered through:

- (1) public lectures or demonstrations;
- (2) newspaper or magazine articles;
- (3) radio;
- (4) cable or television programs;
- (5) by mail; or
- (6) by similar media;

the psychologist shall utilize the most current relevant data and exercise the highest level of professional judgment. Individual assessments or advice shall not be rendered without complete and thorough evaluations.

(d) A psychologist offering scoring and interpretation services shall be able to produce appropriate evidence for the validity of the programs and procedures used in arriving at the interpretations or scores. The public offering of an automated interpretation service is considered a professional-to-professional consultation, and the psychologist shall not offer such scoring and interpretation services to patients or clients outside of a professional relationship.

(e) A psychologist who uses computerized scoring and interpretation services shall have training in the following:

- (1) Principles of psychometric theory and practice.
- (2) Personality theory.
- (3) Individual psychopathology.

(4) The use and interpretation of personality assessment procedures.

868 IAC 1.1-11-5

Psychological Testing

Sec. 6. (a) For the purpose of the diagnosis and treatment of mental and behavioral disorders, "psychological testing" means the administration and/or interpretation of measurement instruments, devices, or procedures for the purpose of treatment planning, diagnosis, classification, and/or description of:

- (1) intelligence;
- (2) mental and emotional disorders and disabilities;
- (3) disorders of personality or behavior;
- (4) psychological aspects of physical illness, accident, injury, or disability; and
- (5) neuropsychological functioning.

The use of computerized psychological assessment procedures is also included in the scope of this section.

(b) Psychological testing explicitly includes the following three (3) areas:

(1) Intellectual, which includes those normative-based individually administered instruments used to measure functions such as:

- (A) abstract reasoning;
- (B) fund of knowledge;
- (C) problem solving; and
- (D) visual motor integration.

(2) Personality and emotional, which includes those instruments used to measure both trait and state aspects of personality and emotional characteristics and functioning.

(3) Neuropsychological, which includes those normative-based instruments used to make inferences about brain and behavior relationships. These relationships include, but are not limited to, the following:

- (A) Sensorimotor functioning.
- (B) Attention and concentration skills.
- (C) Memory functioning.
- (D) Language function.
- (E) Concrete and abstract problem solving.
- (F) Measures of cognitive flexibility and creativity.

Intellectual assessment may constitute an element of neuropsychological testing.

(c) Except as otherwise provided by law, psychological testing may be administered and interpreted only by a licensed

psychologist who is endorsed as a health service provider in psychology, or by a person under the direct supervision of a health

service provider in psychology, provided that such supervision is in compliance with this article.

(d) The ability to competently interpret psychological testing requires formal graduate academic training in the following:

- (1) Statistics.
- (2) Test construction.
- (3) Sampling theory.
- (4) Tests and measurement.
- (5) Individual differences.
- (6) Personality theory.

In addition, the interpretation of psychological tests for treatment planning, diagnostic classification, or descriptive purposes

requires formal graduate academic training in the areas of abnormal psychology, psychopathology, and psychodiagnosis.

(e) Competent interpretation of psychological testing requires formal supervised training and experience which is ordinarily

obtained in a practicum or an internship. Psychologists acquiring competency in testing subsequent to graduate training must obtain supervision by a health service provider in psychology, or, if the experience is not obtained in Indiana, the experience must be supervised by a psychologist who has credentials substantially equal to those required for endorsement as a health service provider in psychology under Indiana law.

868 IAC 1.1-11-6

Telehealth

Sec. 6. (a) As used in this chapter, "telehealth" means the delivery of health care services using interactive electronic communications and information technology, in compliance with the federal Health Insurance Portability and Accountability Act (HIPAA), including:

- (1) secure videoconferencing;
 - (2) store and forward technology; or
 - (3) remote patient monitoring technology;
- between a provider in one (1) location and a patient in another location.

(b) The term does not include the use of the following unless the practitioner has an established relationship with the patient:

- (1) Electronic mail.
- (2) An instant messaging conversation.
- (3) Facsimile.
- (4) Internet questionnaire.
- (5) Internet consultation.

(c) The term does not include a health care service provided by:

- (1) an employee of a practitioner; or
- (2) an individual who is employed by the same entity that employs the practitioner; who is performing a health care service listed in section 2.5(a)(2), 2.5(a)(3), or 2.5(a)(4) of this chapter under the direction and that is customarily within the specific area of practice of the practitioner.

IC 25-1-9.5-6

No reference in IAC was identified for psychologists relating to telehealth.

Other Policies Relating to this License Type

Fees

Sec. 1.5. (a) The board shall charge and collect the following fees:

- (1) Application for licensure \$100
 - (2) Application to repeat jurisprudence examination \$ 75
 - (3) Application to repeat national examination \$ 50
 - (4) License renewal \$100 biennially
 - (5) Limited license renewal \$100 biennially
 - (6) Temporary permit to practice psychology \$ 50
 - (7) Verification of psychology licensure to another state \$ 10
 - (8) Application fee for endorsement as a health service provider in psychology \$100
 - (9) Duplicate wall license \$ 10
 - (10) Professional corporation registration application \$ 25
 - (11) Professional corporation registration renewal \$ 20 biennially
- (b) Candidates required to take the national examination for licensure shall pay a fee directly to a professional examination service in the amount set by the examination service.
- (c) Upon approval by the board, applicants applying for additional time in which to take the national examination because English is their second language shall pay to the board the following:
- (1) Double time \$100
 - (2) Time and one-half \$75
 - (3) Extra one-half hour \$50

Exemptions

Sec. 1.1. (a) Subject to subsection (b), this article exempts a person who does not profess to be a psychologist and who is:

- (1) a licensed marriage and family therapist;
- (2) a licensed social worker or a licensed clinical social worker;
- (3) a licensed mental health counselor;
- (4) a minister, priest, rabbi, or other member of the clergy providing pastoral counseling or other assistance;
- (5) a licensed or certified health care professional;
- (6) a licensed attorney;
- (7) a student, an intern, or a trainee pursuing a course of study in psychology in an accredited postsecondary educational institution or training institution if the psychology activities are performed under qualified supervision and constitute a part of the person's supervised course of study or other level of supervision as determined by the board;
- (8) an employee of or a volunteer for a nonprofit corporation or an organization performing charitable, religious, or educational functions, providing pastoral counseling or other assistance; or
- (9) any other certified or licensed professional.

(b) To be exempt under this article, a person described under subsection (a)(1), (a)(2), (a)(3), (a)(5), (a)(6), (a)(7) or (a)(9) must provide services:

- (1) within the scope of the person's practice, license, education, and training; and
- (2) according to any applicable ethical standards of the person's profession.

Psychiatrists (Physicians)

Entry Criteria

Education

Sec. 3. (a) An approved school of medicine or school of osteopathic medicine is one located within the United States, its possessions, or Canada and is recognized by either: (1) the Liaison Committee on Medical Education, which is jointly sponsored by the American Medical Association (AMA) and the Association of American Medical Colleges (AAMC); or (2) the American Osteopathic Association (AOA) Bureau of Professional Education. (b) In order to be approved by the board for the purpose of obtaining a license or permit, a school of medicine or school of osteopathic medicine located outside of the United States, its possessions, or Canada must maintain standards equivalent to those adopted by: (1) the Liaison Committee on Medical Education, Functions and Structure of a Medical School, Standards for Accreditation of Medical Education Programs Leading to the M.D. degree, 2001; or (2) the Bureau of Professional Education of the American Osteopathic Association, Accreditation of Colleges of Osteopathic Medicine, 2001. (c) A copy of such standards shall be available for public inspection at the office of the Health Professions Bureau, 402 West Washington Street, Room W041, Indianapolis, Indiana 46204. Copies of such standards are available from the respective entity originally issuing the incorporated matter as follows: (1) The LCME Secretariat, American Medical Association, 515 North State Street, Chicago, Illinois 60610. (2) The Bureau of Professional Education of the American Osteopathic Association, 142 East Ontario Street, Chicago, Illinois 60611.

[844 IAC 4-4.5-3](#)

Examination

Sec. 12. The following are the examination passing requirements for licensure: (1) A score of seventy-five (75) is the minimum passing score for all steps of the United States Medical Licensing Examination (USMLE). (2) An applicant may have a maximum of three (3) attempts to pass each step of the USMLE. Therefore, upon the third seating of each step of the exam, the applicant must obtain a passing score. (3) All steps of the USMLE must be taken and successfully passed within a ten (10) year time period. This ten (10) year period begins when the applicant first passes a step, either Step I or Step II. In counting the number of attempts regarding USMLE steps, previous attempts on the National Board Medical Examination and the examination of the Federation of State Medical Boards of the United States are included.

[844 IAC 4-4.5-12](#)

Experience

The applicant shall have completed one (1) year of postgraduate training in a hospital or institution located in the United States, its possessions, or Canada that meets standards set by the board under [IC 25-22.5-2-7](#).

[IC 25-22.5-3-1](#)

Reciprocity/Other Provisions

Sec. 4. (a) The board may authorize the agency to issue temporary medical permits for the practice of medicine or osteopathic medicine. When a temporary medical permit is issued, it is subject to any termination date specified by the board. A temporary medical permit may be issued to any person who:

- (1) has completed the academic requirements for the degree of doctor of medicine or doctor of osteopathy from a medical school approved by the board; and
- (2) desires to obtain postgraduate medical education or training in a medical education institution or hospital located in Indiana which has standards for postgraduate medical education and training satisfactory to the board;

is required to obtain a temporary medical permit unless the graduate possesses an unlimited license to practice medicine or osteopathic medicine in Indiana. Application for the permit must be made to the board subject to this article. A temporary medical permit issued to a person under this subsection for purposes of postgraduate training is valid for a period of one (1) year and may be renewed for additional one (1) year periods at the discretion of the board.

(b) A medical educational institution located in Indiana which has standards satisfactory to the board may, in the board's discretion, secure from it a permit for a person in the active practice of medicine outside the state of Indiana or the United States, but who is not licensed in Indiana, to teach medicine in the institution for an annually renewable period not to exceed one (1) year by filing with the board an application by the institution and the person certifying:

- (1) the person's professional qualifications;
- (2) the term of the teaching appointment;
- (3) the medical subjects to be taught; and
- (4) other information and assurances as the board may require.

If the application is approved, the person is entitled to receive a "temporary medical teaching permit" which authorizes the person to teach medicine in the applicant institution for a stated period not to exceed one (1) year. This permit must be kept in the possession of the institution and surrendered by it to the board for cancellation within thirty (30) days after the person has ceased teaching in the institution. The permit authorizes the person to practice in the institution only and, in the course of teaching, to practice those medical or osteopathic medical acts as are usually and customarily performed by a physician teaching in a medical educational institution, but does not authorize the person to practice medicine or osteopathic medicine otherwise.

(c) Any medical educational institution in this state which authorizes or permits a physician to violate this article or which itself violates this section may, in the discretion of the board, be disqualified from further receiving the benefits of this section.

(d) A person who holds a valid license to practice medicine or osteopathic medicine in the United States, its possessions, or Canada, and who is seeking licensure by endorsement, may be issued a temporary medical permit by the agency upon the authorization of the board. A temporary medical permit issued under this subsection is valid for ninety (90) days or for a period considered appropriate by the board.

(e) A person who is licensed to practice medicine or osteopathic medicine by any board or licensing agency of another state or jurisdiction, and who meets the requirements established by the board under [IC 25-22.5-2-7](#), may be issued a temporary medical permit limited by terms and conditions considered appropriate by the board. A temporary medical permit issued under this subsection is valid for a nonrenewable period of no more than thirty (30) days.

[IC 25-22.5-5-4](#)

Practice Provisions

Scope of Practice

Telehealth

Sec. 6. (a) As used in this chapter, "telehealth" means the delivery of health care services using interactive electronic communications and information technology, in compliance with the federal Health Insurance Portability and Accountability Act (HIPAA), including:

- (1) secure videoconferencing;
 - (2) store and forward technology; or
 - (3) remote patient monitoring technology;
- between a provider in one (1) location and a patient in another location.

(b) The term does not include the use of the following unless the practitioner has an established relationship with the patient:

- (1) Electronic mail.
- (2) An instant messaging conversation.
- (3) Facsimile.
- (4) Internet questionnaire.
- (5) Internet consultation.

(c) The term does not include a health care service provided by:
(1) an employee of a practitioner; or
(2) an individual who is employed by the same entity that employs the practitioner;
who is performing a health care service listed in section 2.5(a)(2), 2.5(a)(3), or 2.5(a)(4) of this chapter
under the direction and that is customarily within the specific area of practice of the practitioner.

IC 25-1-9.5-6

No reference in IAC was identified for physicians relating to telehealth.

Other Policies Relating to this License Type

No additional policies were identified.

Registered Nurse (RN)

Entry Criteria

Education

Sec. 17. (a) The length of a full-time program shall be a minimum of two (2) academic years or its equivalent. (b) The curriculum shall provide instruction in the following areas: (1) Physical and biological sciences, including content drawn from the areas of: (A) anatomy; (B) physiology; (C) chemistry; (D) microbiology; (E) pharmacology; (F) physics; and (G) nutrition; that may be integrated, combined, or presented as separate courses. (2) Social and behavioral sciences shall include content drawn from the areas of: (A) interpersonal communications, English composition, or speech; (B) psychology; and (C) sociology; that may be integrated, combined, or presented as separate courses. (3) The nursing content shall establish the following: (A) Provide concurrent theory and clinical experience in the following areas: (i) Adult nursing. (ii) Maternity nursing. (iii) Nursing of children. (iv) Mental health nursing. (v) Gerontological nursing. (vi) For baccalaureate programs, community health nursing and research. (B) Include: (i) history; (ii) trends; (iii) legal aspects; and (iv) ethical aspects; of nursing that may be integrated, combined, or presented as separate courses. (C) Include content about chemical substance abuse among professionals. (D) Computer technology shall be integrated, combined, or presented as a separate course. (E) Standard precautions education shall be integrated, combined, or presented as a separate course

848 IAC 1-2-17

IC 25-23-1-20.3 Clinical preceptor qualifications; rules

Sec. 20.3. (a) As used in this section, "clinical preceptor" means an individual who is:

- (1) employed by a cooperating agency; and
- (2) responsible for supervising one (1) nursing student at a time in a clinical facility.

(b) As used in this section, "cooperating agency" means an institution that cooperates with a nursing program to provide clinical facilities for the clinical experiences (as defined in section 20.2 of this chapter) of nursing students.

(c) Each clinical preceptor must:

- (1) be a nurse licensed under this article; and
- (2) have at least eighteen (18) months of experience as a registered nurse.

(d) Not later than July 1, 2023, the board shall adopt rules under [IC 4-22-2](#) to implement this section.

IC 25-23-1-20.2 Substitution of simulation hours

Sec. 20.2. (a) As used in this section, "clinical experience" means the learning experiences provided in facilities appropriate to the curriculum objectives.

(b) As used in this section, "clinical hours" refers to the number of hours of clinical experience a nursing student is required to complete.

(c) As used in this section, "NCLEX" refers to the National Council Licensure Examination that is:

- (1) provided by the National Council of State Boards of Nursing; and
- (2) used to determine the competency of graduates of nursing school.

(d) As used in this section, "nursing program" means one (1) of the following:

- (1) A licensed practical nursing program.
- (2) An associate degree nursing program.
- (3) A diploma nursing program.
- (4) A baccalaureate degree nursing program.

(e) As used in this section, "simulation hours" refers to the hours spent by a nursing student participating in an educational process:

- (1) that replicates real world clinical scenarios in a simulation lab; and
- (2) in which a nursing student develops and practices the nursing student's nursing skills.

(f) A nursing program may allow substitution of simulation hours for clinical hours in the following manner:

(1) Simulation for not more than fifty percent (50%) of clinical hours if a nursing program has an overall pass rate of at least eighty percent (80%) on the NCLEX.

(2) Simulation for not more than twenty-five percent (25%) of clinical hours if a nursing program has an overall pass rate of less than eighty percent (80%) on the NCLEX.

(g) The board may adopt rules under [IC 4-22-2](#) to implement this section. Nothing in this section prohibits a nursing program from substituting simulation hours for clinical hours in accordance with this section before the board adopts rules under this section.

Examination

Sec. 6. (a) Any person who makes application to the board for a license shall submit to the board written evidence, verified by oath, that the registered nurse applicant meets the requirements of IC 25-23-1-11 and the licensed practical nurse applicant meets the requirements of IC 25-23-1-12. (b) A copy of a marriage certificate or court order shall be submitted by a candidate who wishes to change her or his name after the application is filed. (c) Candidates shall present the authorization to test and a photo identification for entrance to the testing center. (d) The required Indiana passing criteria for the licensure examination is set by the National Council of State Boards of Nursing using the computerized adaptive testing methodology. (e) An applicant may take the examination at any testing center in the United States approved by the National Council for State Boards of Nursing. An authorization to test must be provided by the Indiana board before testing. (f) Graduates of foreign schools of nursing shall meet the following qualifications before being licensed in Indiana: (1) Be licensed in the territory or country in which they graduated. (2) Meet the qualifications required in Indiana as determined by the board. (3) Obtain the official records from the territory or country in which the applicant graduated verifying academic qualifications or be referred to state accredited nursing programs to establish the necessary credits if the original records are unobtainable. (4) Show evidence of having passed the examination prepared by the commission on graduates of foreign nursing schools. (5) Pass the appropriate nurse licensing examination in Indiana. (g) Requirements for unsuccessful candidates are as follows: (1) Any candidate who fails the Indiana licensing examination shall not be licensed until she or he has passed the licensing examination. (2) A complete application shall be submitted each time an examination is taken. (3) The full examination fee shall be charged for each reexamination. (4) A candidate who has failed the licensing examination (in any jurisdiction) should undertake a special study program before retaking the examination. This study program may include one (1) or all of the following: (A) Auditing nursing courses at an approved program in nursing. (B) A self-study program, such as review of course work or professional reading. (C) Tutoring. (D) Reenrollment in a state-accredited program of nursing. (h) Written informed consent from the candidate is necessary before individual licensing examination scores are released to anyone other than the candidate. (i) Candidates applying for the practical nursing licensing examination shall be required to meet the board's curricular requirements for the program in practical nursing as stated in the rules in effect at the time of their graduation. Candidates applying for the registered nursing licensing examination shall be required to meet the board's curricular requirements for the program in registered nursing as stated in the rules in effect at the time of their graduation

[848 IAC 1-1-6](#)

Experience

Not able to identify

Reciprocity/Other Provisions

Sec. 7. (b) An applicant for licensure as a registered nurse who was originally licensed by the NCLEX® or the SBTPE in another jurisdiction will be accepted for registration in Indiana by endorsement from the board that granted the original license if the applicant meets the following qualifications: (1) Is of good moral character. (2) Has graduated from: (A) high school or the equivalent thereof; and (B) a state approved program in registered nursing. (c) Applicants who are graduates of foreign schools of nursing

are eligible for Indiana practical nursing licensure by endorsement provided that the following conditions are met: (1) Have: (A) written and passed the NCLEX® or the SBTPE in another jurisdiction or country; and (B) achieved Indiana's passing scores in all areas. (2) Submit: (A) copies of all scholastic records; and (B) proof of: (i) good moral character; (ii) high school graduation or equivalent thereof; and (iii) having graduated from a program that meets the board's curricular requirements for a program in practical nursing as stated in the rules in effect at the time of their graduation with concurrent theory and clinical experience in all areas. (d) Applicants who are graduates of foreign schools of nursing are eligible for Indiana registered nursing licensure by endorsement provided that the following conditions are met: (1) Have: (A) written and passed the NCLEX® or the SBTPE in another jurisdiction or country; (B) achieved Indiana's passing scores in all areas; and (C) licensure in another jurisdiction. (2) Submit: (A) copies of all scholastic records; and (B) proof of: (i) good moral character; (ii) high school graduation or equivalent thereof; and (iii) having graduated from a program that meets the board's curricular requirements for a program in registered nursing as stated in the rules in effect at the time of their graduation with concurrent theory and clinical experience in all areas. (e) The completed application accompanied by the fee, photograph, and proof of current licensure in another jurisdiction shall be submitted to the Indiana board of nursing. The fee is nonrefundable.

848 IAC 1-1-7

Practice Provisions

Scope of Practice

Sec. 1.1. (a) As used in this chapter, "registered nurse" means a person who holds a valid license issued under this chapter or [IC 25-42](#) and who bears primary responsibility and accountability for nursing practices based on specialized knowledge, judgment, and skill derived from the principles of biological, physical, and behavioral sciences.

(b) As used in this chapter, "registered nursing" means performance of services which include but are not limited to:

- (1) assessing health conditions;
- (2) deriving a nursing diagnosis;
- (3) executing a nursing regimen through the selection, performance, and management of nursing actions based on nursing diagnoses;
- (4) advocating the provision of health care services through collaboration with or referral to other health professionals;
- (5) executing regimens delegated by a physician with an unlimited license to practice medicine or osteopathic medicine, a licensed dentist, a licensed chiropractor, a licensed optometrist, or a licensed podiatrist;
- (6) teaching, administering, supervising, delegating, and evaluating nursing practice;
- (7) delegating tasks which assist in implementing the nursing, medical, or dental regimen; or
- (8) performing acts which are approved by the board or by the board in collaboration with the medical licensing board of Indiana.

(c) As used in this chapter, "assessing health conditions" means the collection of data through means such as interviews, observation, and inspection for the purpose of:

- (1) deriving a nursing diagnosis;
- (2) identifying the need for additional data collection by nursing personnel; and
- (3) identifying the need for additional data collection by other health professionals.

(d) As used in this chapter, "nursing regimen" means preventive, restorative, maintenance, and promotion activities which include meeting or assisting with self-care needs, counseling, and teaching.

(e) As used in this chapter, "nursing diagnosis" means the identification of needs which are amenable to nursing regimen.

848 IAC 1-2-17

Telehealth

Sec. 6. (a) As used in this chapter, "telehealth" means the delivery of health care services using interactive electronic communications and information technology, in compliance with the federal Health Insurance Portability and Accountability Act (HIPAA), including:

- (1) secure videoconferencing;
 - (2) store and forward technology; or
 - (3) remote patient monitoring technology;
- between a provider in one (1) location and a patient in another location.

(b) The term does not include the use of the following unless the practitioner has an established relationship with the patient:

- (1) Electronic mail.
- (2) An instant messaging conversation.
- (3) Facsimile.
- (4) Internet questionnaire.
- (5) Internet consultation.

(c) The term does not include a health care service provided by:

- (1) an employee of a practitioner; or
- (2) an individual who is employed by the same entity that employs the practitioner; who is performing a health care service listed in section 2.5(a)(2), 2.5(a)(3), or 2.5(a)(4) of this chapter under the direction and that is customarily within the specific area of practice of the practitioner.

IC 25-1-9.5-6

Advanced Practice Nurse Practitioner (APRN-NP)

Entry Criteria

Education

Sec. 4. (a) "Nurse practitioner" means an advanced practice nurse who provides advanced levels of nursing client care in a specialty role, who meets the requirements of an advanced practice nurse as outlined in section 3 of this rule, and who has completed any of the following: (1) A graduate program offered by a college or university accredited by the Commission on Recognition of Postsecondary Accreditation which prepares the registered nurse to practice as a nurse practitioner and meets the requirements of section 6 of this rule. (2) A certificate program offered by a college or university accredited by the Commission on Recognition of Postsecondary Accreditation which prepares the registered nurse to practice as a nurse practitioner and meets the requirements of section 6 of this rule. Nurse practitioners who complete a certificate program must be certified and maintain certification as a nurse practitioner by a national organization which requires a national certifying examination. (3) Prior to the promulgation of this article, the following: (A) A formal organized program of study and clinical experience which prepares the registered nurse to practice as a nurse practitioner. (B) The required program of study at a time when there was no credentialing or certification process available in the specialty area of the program of study. (b) "NP" means nurse practitioner and are the designated authorized initials to be used by the nurse practitioner

848 IAC 4-1-4

Examination

(2) A certificate program offered by a college or university accredited by the Commission on Recognition of Postsecondary Accreditation which prepares the registered nurse to practice as a nurse practitioner and meets the requirements of section 6 of this rule. Nurse practitioners who complete a certificate program must be certified and maintain certification as a nurse practitioner by a national organization which requires a national certifying examination.

848 IAC 4-1-4(2)

Experience

Not able to identify

Reciprocity/Other Provisions

Unable to identify

Practice Provisions

Scope of Practice

The following are standards for each nurse practitioner: (1) Assess clients by using advanced knowledge and skills to: (A) identify abnormal conditions; (B) diagnose health problems; (C) develop and implement nursing treatment plans; (D) evaluate patient outcomes; and (E) collaborate with or refer to a practitioner, as defined in IC 25-23-1-19.4, in managing the plan of care. (2) Use advanced knowledge and skills in teaching and guiding clients and other health team members. (3) Use appropriate critical thinking skills to make independent decisions, commensurate with the autonomy, authority, and responsibility of a nurse practitioner. (4) Function within the legal boundaries of their advanced practice area and shall have and utilize knowledge of the statutes and rules governing their advanced practice area, including the following: (A) State and federal drug laws and regulations. (B) State and federal confidentiality laws and regulations. (C) State and federal medical records access laws. (5) Consult and collaborate with other members of the health team as appropriate to provide reasonable client care, both acute and ongoing. (6) Recognize the limits of individual knowledge and experience, and consult with or refer clients to other health care providers as appropriate. (7) Retain professional accountability for any delegated intervention, and delegate interventions only as authorized by IC 25-23-1 and this title. (8) Maintain current knowledge and skills in the nurse practitioner area. (9) Conduct an assessment of clients and families which may include health history, family history, physical examination and evaluation of health risk factors. (10) Assess normal and abnormal findings obtained from the history, physical examination, and laboratory results. (11) Evaluate clients and families regarding development, coping ability, and emotional and social well-being. (12) Plan, implement, and evaluate care. (13) Develop individualized teaching plans with each client based on health needs. (14) Counsel individuals, families, and groups about health and illness and promote attention to wellness. (15) Participate in periodic or joint evaluations of service rendered, including, but not limited to, the following: (A) Chart reviews. (B) Client evaluations. (C) Outcome statistics. (16) Conduct and apply research findings appropriate to the area of practice. (17) Participate, when appropriate, in the joint review of the plan of care.

848 IAC 4-2-1

Telehealth

Sec. 6. (a) As used in this chapter, "telehealth" means the delivery of health care services using interactive electronic communications and information technology, in compliance with the federal Health Insurance Portability and Accountability Act (HIPAA), including:

- (1) secure videoconferencing;
 - (2) store and forward technology; or
 - (3) remote patient monitoring technology;
- between a provider in one (1) location and a patient in another location.

(b) The term does not include the use of the following unless the practitioner has an established relationship with the patient:

- (1) Electronic mail.
- (2) An instant messaging conversation.
- (3) Facsimile.
- (4) Internet questionnaire.
- (5) Internet consultation.

(c) The term does not include a health care service provided by:

- (1) an employee of a practitioner; or
- (2) an individual who is employed by the same entity that employs the practitioner; who is performing a health care service listed in section 2.5(a)(2), 2.5(a)(3), or 2.5(a)(4) of this chapter under the direction and that is customarily within the specific area of practice of the practitioner.

IC 25-1-9.5-6

Other Policies Relating to this License Type

No additional relevant policies were identified.

Advanced Practice Nurse Practitioner Clinical Nurse Specialist (APRN-CNS)

Entry Criteria

Education

Sec. 5. (a) "Clinical nurse specialist" means an advanced practice nurse who does the following: (1) Meets the requirements of an advanced practice nurse as outlined in section 3 of this rule. (2) Has completed a graduate program offered by a college or university accredited by the Commission on Recognition of Postsecondary Accreditation designed to train clinical nurse specialists which grants, at a minimum, a master's degree and which meets the requirements of section 6 of this rule. (3) Provides advanced levels of client care and assists other health professionals in establishing and meeting health goals. Clinical nurse specialists collaborate and consult with other health care providers who may need assistance in dealing with complex client problems. (b) "CNS" means clinical nurse specialist and are the designated authorized initials to be used by the clinical nurse specialist.

848 IAC 4-1-5

Examination

Not able to identify

Experience

Not able to identify

Reciprocity/Other Provisions

Not able to identify

Practice Provisions

Scope of Practice

Sec. 1. A clinical nurse specialist shall perform as an independent and interdependent member of the health care team as defined in 848 IAC 2-1-3. The following are standards for each clinical nurse specialist: (1) Assess clients by using advanced knowledge and skills to: (A) identify abnormal conditions; (B) diagnose health problems; (C) develop and implement nursing treatment plans; and (D) evaluate patient outcomes. (2) Use advanced knowledge and skills in teaching and guiding clients and other health team members. (3) Use appropriate critical thinking skills to make independent decisions, commensurate with the autonomy, authority, and responsibility of the clinical nurse specialist. (4) Function within the legal boundaries of their advanced practice area and shall have and utilize knowledge of the statutes and rules governing their advanced practice areas, including the following: (A) State and federal drug laws and regulations. (B) State and federal confidentiality laws and regulations. (C) State and federal medical records access laws. (5) Consult and collaborate with other members of the health team as appropriate to provide reasonable client care. (6) Recognize the limits of individual knowledge and experience, and consult with or refer clients to other health care providers as appropriate. (7) Retain professional accountability for any delegated intervention, and delegate interventions only as authorized by IC 25-23-1 and this title. (8) Maintain current knowledge and skills in their clinical nurse specialist area. (9) Provide direct nursing care utilizing advanced scientific knowledge, nursing theory, and nursing skills in the assessment, planning, implementation, and evaluation of health and nursing care of individual clients. (10) Provide indirect nursing care through planning, guiding, evaluating, and directing nursing care delivered by nursing and ancillary personnel as authorized by IC 25-23-1 and this title. (11) Conduct nursing research, including methods of nursing intervention and healthcare in the area of specialization, and apply research findings appropriate to the area of practice. (12) Teach and counsel individuals or groups by utilizing communication skills and teaching or learning theories to increase knowledge or functioning of individuals or groups, nursing personnel, students, and other members of the health care team. (13) Serve as a consultant and as a resource, utilizing advanced health knowledge and skills, to those who are directly and indirectly involved in patient care. (14) Participate in periodic evaluation of services rendered, including, but not limited to, the following: (A) Chart reviews. (B) Case reviews. (C) Patient evaluations. (D) Outcome of case statistics

Telehealth

Sec. 6. (a) As used in this chapter, "telehealth" means the delivery of health care services using interactive electronic communications and information technology, in compliance with the federal Health Insurance Portability and Accountability Act (HIPAA), including:

- (1) secure videoconferencing;
- (2) store and forward technology; or
- (3) remote patient monitoring technology;

between a provider in one (1) location and a patient in another location.

(b) The term does not include the use of the following unless the practitioner has an established relationship with the patient:

- (1) Electronic mail.
- (2) An instant messaging conversation.
- (3) Facsimile.
- (4) Internet questionnaire.
- (5) Internet consultation.

(c) The term does not include a health care service provided by:

- (1) an employee of a practitioner; or
- (2) an individual who is employed by the same entity that employs the practitioner; who is performing a health care service listed in section 2.5(a)(2), 2.5(a)(3), or 2.5(a)(4) of this chapter under the direction and that is customarily within the specific area of practice of the practitioner.

IC 25-1-9.5-6

Other Policies Relating to this License Type

No additional relevant policies were identified.

School Psychologist

Requirements for endorsement

Education

Furnish satisfactory evidence to the department that the applicant has received at least a sixty (60) graduate semester hour or ninety (90) quarter hour master's or specialist degree in school psychology from:

- A. a recognized postsecondary educational institution; or
- B. an educational institution not located in the United States that has a program of study that meets the standards of the department.

Furnish satisfactory evidence to the department that the applicant has demonstrated graduate level competency through the successful completion of course work and a one thousand two hundred (1,200) hour supervised internship of school psychology, of which at least six hundred (600) hours must be in a school setting.

[IC 20-28-12-3\(3-4\)](#)

Examination

Pass the examination provided by the department.

[IC 20-28-12-3\(10\)](#)

[IC 20-28-12-3](#)
[511 IAC 19-1-4](#)

Experience

Furnish satisfactory evidence to the department that the applicant has successfully completed at least one thousand two hundred (1,200) hours of school psychology experience after completion of graduate degree requirements and not including the supervised internship for degree or licensing requirements. At least six hundred (600) hours must be in a school setting under the supervision of any of the following:

- A. A physician licensed under [IC 25-22.5](#).
- B. A psychologist licensed under [IC 25-33](#).
- C. A school psychologist endorsed under this chapter or currently holding a national certification from the National Association of School Psychologists.

6. Furnish satisfactory evidence to the department that the applicant has completed, in addition to the requirements in subdivision (5), at least:

- A. twelve (12) hours of training provided by a health service professional in psychology licensed under [IC 25-33-1](#) or a psychiatrist licensed as a physician under [IC 25-22.5](#) in the identification and referral of mental and behavioral disorders; and
- B. ten (10) case studies or evaluations requiring the identification or referral of mental or behavioral disorders. Case studies or evaluations may include the following:
 - i. Consultations with teachers and parents.
 - ii. Intervention services, excluding psychotherapy.
 - iii. Functional behavior assessments.
 - iv. Behavior improvement plans.
 - v. Progress monitoring.

7. Furnish satisfactory evidence to the department that the applicant has completed, in addition to the requirements of subdivisions (5) and (6), thirty (30) hours of supervision with a physician licensed under [IC 25-22.5](#), a psychologist licensed under [IC 25-33](#), or a school psychologist endorsed under this chapter or currently holding national certification from the National Association of School Psychologists that meets the [515 IAC 2-1-4](#) licensing requirements:

- A. The thirty (30) hours must be completed within at least twenty-four (24) consecutive months but not less than six (6) months.
 - B. Not more than one (1) hour of supervision may be included in the total for each week.
8. Furnish satisfactory evidence to the department that the applicant does not have a conviction for a crime that has a direct bearing on the applicant's ability to practice competently.
9. Furnish satisfactory evidence to the department that the applicant has not been the subject of a disciplinary action by a licensing or certification agency of any jurisdiction on the grounds that the applicant was not able to practice as a school psychologist without endangering the public.

[IC 20-28-12-3\(5-9\)](#)

Employment

An individual who applies for an endorsement as an independent practice school psychologist must meet the following requirements:

1. Be licensed as a school psychologist by the department.
2. Be employed by a:
 - A. developmental center;
 - B. state hospital;
 - C. public or private hospital;
 - D. mental health center;
 - E. rehabilitation center;
 - F. private school; or
 - G. public school;

at least thirty (30) hours per week during the contract period unless the individual is retired from full-time or part-time employment as a school psychologist or the individual has a medical condition or physical disability that restricts the mobility required for employment in a school setting.

[IC 20-28-12-3\(1-2\)](#)

Scope of Practice

"School psychology" means the following:

1. Administering, scoring, and interpreting educational, cognitive, career, vocational, behavioral, and affective tests and procedures that address a student's:

- A. education;
- B. developmental status;
- C. attention skills; and
- D. social, emotional, and behavioral functioning;

as they relate to the student's learning or training in the academic or vocational environment.

2. Providing consultation, collaboration, and intervention services (not including psychotherapy) and providing referral to community resources to:

- A. students;
- B. parents of students;
- C. teachers;
- D. school administrators; and
- E. school staff;

concerning learning and performance in the educational process.

3. Participating in or conducting research relating to a student's learning and performance in the educational process:

- A. regarding the educational, developmental, career, vocational, or attention functioning of the student; or
- B. screening social, affective, and behavioral functioning of the student.

4. Providing inservice or continuing education services relating to learning and performance in the educational process to schools, parents, or others.

5. Supervising school psychology services.

6. Referring a student to:

- A. a speech-language pathologist or an audiologist licensed under [IC 25-35.6](#) for services for speech, hearing, and language disorders;
- B. an occupational therapist licensed under [IC 25-23.5](#) for occupational therapy services; or
- C. a physical therapist licensed under [IC 25-27](#) for mandated school services within a physical therapist's scope of practice;

by a school psychologist who is employed by a school corporation and who is defined as a practitioner of the healing arts for the purpose of referrals under 42 CFR 440.110.

The term does not include the diagnosis or treatment of mental and nervous disorders, except for conditions and interventions provided for in state and federal mandates affecting special education and vocational evaluations as the evaluations relate to the assessment of handicapping conditions and special education decisions or as the evaluations pertain to the placement of children and the placement of adults with a developmental disability.

[IC 20-28-1-11](#)

Provision of services on private basis

(a) A school psychologist who is not employed or excused from employment as described in section 3(2) of this chapter may not provide services on a private basis to an individual unless the school psychologist receives a referral from one (1) of the following:

- (1) A developmental center.
- (2) A public school or private school.
- (3) A physician licensed under [IC 25-22.5](#).
- (4) A health service professional in psychology licensed under [IC 25-33-1](#).
- (5) The individual's parent if the individual is an unemancipated minor.

(b) A school psychologist who is endorsed under this chapter may not provide services on a private basis to a student:

- (1) who attends a school (including a nonpublic school) to which the school psychologist is assigned; or
- (2) whom the school psychologist would normally be expected to serve.

[IC 20-28-12-4](#)

Criteria for exemption of school psychologists from endorsement

a) The state board of education shall exempt an individual from the endorsement requirements of this article if the individual:

1. is employed by a:

- A. developmental center;
- B. state hospital;
- C. public or private hospital;
- D. mental health center;
- E. rehabilitation center; F. private school; or
- G. public school;

at least thirty (30) hours per week during the contract period; and

2. furnishes satisfactory evidence to the board that the applicant:

- A. has received at least sixty (60) semester hours of graduate level course work in a school psychology program;
- B. has at least one thousand (1,000) supervised hours of school psychology;
- C. does not have a conviction for a crime that has a direct bearing on the applicant's ability to practice competently;
- D. has not been the subject of a disciplinary action by a licensing or certification agency of another jurisdiction on the grounds that the applicant was not able to practice as a school psychologist without endangering the public; and
- E. has at least five (5) years of experience as a school psychologist within the ten (10) years preceding the date of application.

- b. Subsection (a)(2) does not apply to a school psychologist who:
1. is retired from full-time or part-time employment as a school psychologist; or
 2. has a:
 - A. medical condition; or
 - B. physical disability; that restricts the mobility required for employment in a school setting. (c) A school psychologist who is not excused from employment as described in subsection (b) or is not employed as described in subsection (a)(2) shall not provide services on a private basis to a person unless the school psychologist receives a referral from one (1) of the following:
 1. A developmental center.
 2. A public school or private school.
 3. A physician licensed under IC 25-22.5.
 4. A health service professional in psychology licensed under IC 25-33-1.

[511 IAC 19-2-1](#)

Independent Practice Endorsement

1. Be licensed as a school psychologist by the professional standards board.
2. Be employed by a developmental center, state hospital, public or private hospital, mental health center, rehabilitation center, private school, or public school at least 30 hours per week during the contract period unless the individual is retired from full-time or part-time employment as a school psychologist or the individual has a medical condition or physical disability that restricts the mobility required for employment in a school setting.
3. Have at least a 60 semester hour master's or specialist degree in school psychology.
4. Demonstrate graduate level competency through the successful completion of course work and a practicum in the areas of assessment and counseling.
5. Have completed at least 1200 hours of school psychology experience beyond the master's degree level. At least 600 hours must be in a school setting under the supervision of a licensed psychologist or school psychologist.
6. Have completed, in addition to the requirements in subdivision (5), at least 400 hours of supervised experience in identification and referral of mental and behavioral disorders, including at least 1 hour each week of direct personal supervision with at least 10 hours of direct personal supervision.
7. Have completed, in addition to the requirements of subdivisions (5) and (6), 52 hours of supervision that meets the following requirements:
 - a. The 52 hours must be completed within at least 24 consecutive months, but not less than 12 months.
 - b. Not more than 1 hour of supervision may be included in the total for each week.
 - c. At least 900 hours of direct client contact must take place during the total period under clause (a).
8. Furnish satisfactory evidence to the board that the applicant does not have a conviction for a crime that has a direct bearing on the applicant's ability to practice competently.
9. Furnish satisfactory evidence to the board that the applicant has not been the subject of a disciplinary action by a licensing or certification agency of any jurisdiction on the grounds that the applicant was not able to practice as a school psychologist without endangering the public.
10. Pass the examination provided by the board.

A school psychologist who is not employed or excused from employment shall not provide services on a private basis to a person unless the school psychologist receives a referral from one of the following: (a) a developmental center, (b) a public school or private school, (c) A physician licensed under IC 25-22.5, (d) a health service professional in psychology licensed under IC 25-33-1. 22.

A school psychologist who is endorsed under this article shall not provide services on a private basis to a student: (a) who attends a school (including a nonpublic school) to which the school psychologist is assigned, or (b) whom the school psychologist would normally be expected to serve.

Licensing for private practice is also available from the Indiana State Psychology Board Professional Licensing Agency for doctoral level only.