Indiana Libraries Seeks New Editor

Starting with the first issues of 2006, Indiana Libraries will be in need of a new editor. Ordinarily the term of office for the Editor is three years. A description of the Editor’s responsibilities follows this notice, and applicants should address their remarks to their abilities to fulfill those functions. Those interested in being considered for the editorship should submit a cover letter, resume, and supporting materials which demonstrate the author’s authoring and editing skills to

Chair, Publications Committee, Indiana Library Federation, 941 East 86th Street, Suite 260, Indianapolis, Indiana, 46240

For consideration, application materials should be postmarked by 30 April 2005. Questions regarding the editorship can be addressed to the Editor at jenpierc@iupui.edu.

Indiana Libraries Editor Position Responsibilities

1. Ensure the inflow of high-quality, publishable articles for the journal through the following means
   a. Review of unsolicited manuscripts
   b. Discussion of manuscripts with the associate/assistant editor
   c. Recruiting potential contributors
   d. Soliciting suggestions of potential contributors from ILF members
2. Review and edit manuscripts for publication, including
   a. Directing authors’ revision work on manuscripts
   b. Ensuring consistency in format of articles within each issue
   c. Proofreading both manuscripts and galleys
3. Providing guidance and consistency for the publication by
   a. Communicating with the Managing Editor and the ILF Publications Committee
   b. Revising the Instructions to Authors document as necessary and appropriate
   c. Developing thematic foci for issues or other strategies as needed to generate content
   d. Providing a publications topics calendar for the ILF Web site, supplemented by publication in Focus
   e. Developing supporting documentation to assist with the editing and publishing process.

Forthcoming Issues of Indiana Libraries

The following issues are in the works; contact information for editors working on each issue are provided for potential contributors.

General Issues
To contribute an article, contact either the editor (Jennifer Burek Pierce/jenpierc@iupui.edu) or the associate editor (Emily Okada/okada@indiana.edu).
Winter 2005: No theme; all submissions welcome
Summer 2005: Health Information

Guest-Edited Issues
Special Issue: Information Literacy
Guest Editor: Marsha Miller, Coordinator, Library Instruction
Indiana State University
Terre Haute, IN 47809
Phone: (812) 237 2606
marshamiller@indstate.edu

Special Issue: Continuous Improvement
Guest Editor: Sara Laughlin
1616 Treadwell Lane
Bloomington, IN 47408
Phone: (812) 334-8485
Fax: (812) 336-2215
web: www.saralaughlin.com

Special Issue: Diversity
Guest Editor: Karen Evans, Assistant Librarian/Professor
Instruction and Research
Cunningham Memorial Library
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